



**GLENDALE
COMMUNITY COLLEGE**

A MARICOPA COMMUNITY COLLEGE

Glendale Community College

2016 - 2018

Drug and Alcohol Abuse Prevention Report

Maricopa Community Colleges Drug and Alcohol Abuse Prevention Report

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Preface

The Drug Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) require an institution of higher education (IHE) to certify it has adopted and implemented programs to prevent the abuse of alcohol and use or distribution of illicit drugs both by Glendale Community College students and employees both on its premises and as a part of any of its activities. At a minimum, each institution of higher education must annually distribute the following in writing to all students and employees:

- Standards of conduct that clearly prohibit the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees
- A description of the legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol
- A description of any drug or alcohol counseling, treatment, rehabilitation, or re-entry programs that are available to students or employees
- A clear statement that the institution will impose sanctions on students and employees and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct

The law further requires that the institution conduct a biennial review of its program with the following objectives: (1) determining the effectiveness of the policy and implementing changes to the Alcohol and Other Drug (AOD) program if they are needed; and (2) to ensure that the sanctions developed are enforced consistently.

The biennial review must also include a determination as to: (1) the number of drug- and alcohol-related violations and fatalities occurring on the campus or as part of their activities that are reported to campus officials; and (2) the number and type of sanctions the IHEs impose on students or employees as a result of such violations or fatalities.

Glendale Community College, a college of Maricopa County Community College District (MCCCD), acknowledges its legal obligation to conduct a biennial review of compliance with the Drug-Free Schools and Communities Act and authorized an administrative review to be conducted to determine if the College fulfills the requirements of the aforementioned Federal regulations.

Monica Castañeda, Vice President of Student Affairs formed a committee chaired by Ellen Pickard, Director of Compliance to conduct a review and participate in the review process. The members of the review committee include:

- Alka Arora Singh, Associate Vice President of Institutional Effectiveness

- Connie Greenwell, Director Student Life and Leadership
- Debra Palok, Commander College Police
- Jessie Leach, Student Life and Leadership Program Specialist
- Lynn Brysacz, Counseling Faculty
- Margo Bates, Manager of Fitness and Wellness
- Miguel Lucas, Dean of Student Life
- Jodie Byers, Administrative Support, Office of the President

The intent of this document is to:

1. Meet the legal requirement of conducting a biennial review
2. Review and summarize the programs and activities related to alcohol and drug prevention during 2016 - 2017 and 2017 - 2018.

A. Descriptions of the AOD program elements.

1. Alcohol-Free Events

As stated in the Abuse-Free Environment, AR 2.4.7, Maricopa Community Colleges closely aligns with the Drug-Free School and Communities Act of 1989 and other relevant substance abuse laws. As a college of the Maricopa County Community College District, Glendale Community College upholds all federal, state, and District laws and policies limiting or restricting drug and alcohol use and abuse on campus. Listed below are the MCCCC Administrative Regulations, which address an Abuse-Free Environment and the Use of Alcoholic Beverages:

- AR 2.4.7 – Abuse-Free Environment – see attached policy
- AR 4.13 – Use of Alcoholic Beverages – see attached policy

Glendale Community College Main and North campuses offer a number of alcohol-free events and activities, which are created and promoted throughout the campus by way of Facebook, posters, emails, fliers, information tables, and classroom announcements. These activities and events include, but are not limited to:

- ASK Me Stations - welcome week activities
- Student Life & Leadership Safe Driving Tabling (DUI & Sensible Drinking Tabling)
- Associated Student Government sponsored dances and Homecoming Week activities
- Wellness Events, Events that are geared specifically toward DUI & Alcohol Awareness Activities: Glendale Association of Student Nurses, Alpha Pi, Nursing Department, Fitness and Wellness and Student Life Annual Health Fair (spring activity) and a collaborative endeavor between Phi Theta Kappa, additional student groups, Fitness and Wellness, and Student Life & Leadership (fall activity). These Health Fairs are comprised

of Opioid Addiction Awareness, DUI & Sensible Drinking Tabling, STD Information and HIV Testing, and IGNITE anti-smoking information.

- Club Fairs
- Career Days
- University Visits
- Behavioral Health Professionals Conference

I. Creation of Service Learning or Volunteer Opportunities or Required Community Service Work

Although a formal Service Learning program does not currently exist at Glendale Community College, opportunities for community service involvement for students does exist. Student clubs and organizations are encouraged to participate in information sessions by attending as well as planning and facilitating campus-sponsored events (health fairs, tabling, exhibitions, and presentations) that are programmed through Student Life & Leadership.

II. Alcohol Free Campus Facilities

All campus spaces and facilities are alcohol and drug free in accordance with the Drug Free Schools and Communities Act Amendments of 1989, Public Law 101-226, and comply with all federal, state, and local laws pertaining to controlled substances, including alcohol. Significant spaces on campus that have heavy student traffic that are alcohol free include: Student Union, Library, HT1 and HT2 (computer commons). These areas are open during evening hours to serve re-entry students.

III. Nonalcoholic Beverages Promoted at Events

Glendale Community College is dedicated to programming and facilitating entirely alcohol free events and activities for students. None of our events makes any mention of or promotes alcohol consumption or sale or other drug use. Nor are outside entities allowed to post anything on campus that indicates the use or sale of alcohol on their event site.

2. Normative Environments

I. Pro-health Messages Posted on Campus

- Pro-health messages that have been publicized on campus have included DUI and alcohol addiction and abuse posters and flyers strategically placed in heavy student traffic areas (bulletin boards, restroom stall doors, restroom mirrors, and Student Union display cases).
- *Exercise is Medicine* on campus program is intended to help campus community commit to exercise and wellness.
- The fitness and wellness program also sponsors professional growth opportunities for the campus community regarding health and wellness related to risk factors for disease, mental health issues and substance use and abuse.

II. Academic Standards

- Academic standards are met through course competencies in every discipline at GCC.

- GCC offers students academic support services in various areas including but not limited to: tutoring, supplemental instruction, honors program, writing and math centers, service learning, faculty workshops, and student conferences and leadership opportunities.
- GCC offers faculty and staff professional growth opportunities as well as training through the Center for Teaching and Learning.

III. Faculty Encouraged to Engage in Higher Level Contact with Students

- GCC offers employees the opportunity to obtain a Health Risk Assessment for continued wellness and health.
- Since 2015 GCC has hosted a Campus Health Fair that provides various screenings, pregnancy awareness, STD Testing, cancer screening, stroke prevention, counseling table and stress management.
- The GCC Nursing Program in collaboration with the GCC Fitness and Wellness program offer opportunities for the campus community to learn about wellbeing and lifelong fitness.
- GCC hosts walking challenges for both students and employees annually.
- GCC students have an opportunity to join the Exercise Science & Nutrition Club for students
- Fitness center offers discounted sections for students and many community members.

IV. Student Leadership Promotes Positive, Healthy Norms

- Through information sessions, tabling, and presentations (Maricopa County Health Department, MADD, Glendale and Phoenix Police Departments) Student Leadership promotes positive, healthy norms by providing salient information for our student population regarding alcohol consumption and abuse. This includes information on social services for addiction resources and counseling services.

V. Students have Opportunities to Advise and Mentor Peers

- Serving in a mentoring capacity, Student Life & Leadership student employees and student leaders routinely host information tables whereby they are the ones presenting information directly to our student population regarding DUI and alcohol consumption and abuse.

3. Alcohol Availability

I. Alcohol is Banned or Restricted on Campus

- Serving of alcoholic beverages is restricted at Glendale Community College. In the years for which this report is concerned, no event(s) occurred in which alcohol was available. This required the express consent of the Chancellor of the Maricopa County Community College District. Glendale Community College personnel are not permitted to purchase or transport alcohol. Administrative Regulation 4.13 prohibits the use of funds to purchase alcohol and the use of alcohol at college-sponsored events. State law also regulates the service, sale, distribution, and consumption of alcoholic beverages. In light of the law, Glendale

Community College does not permit the use, sale or distribution of alcoholic beverages.

II. Alcohol Use is Prohibited in Public Places

- Glendale Community College maintains a drug, alcohol, and tobacco free campus. No alcohol is permitted in public places or elsewhere on campus.

III. Delivery or Use of Kegs or Other Common Containers is Prohibited on Campus

- Glendale Community College prohibits alcohol on campus in any form.

4. Marketing and Promotion of Alcohol

I. Alcohol Advertising on Campus is Banned or Limited

- Glendale Community College campus does not allow advertisements that promote bars and/or the consumption or sale of alcohol or alcoholic beverages.

II. Alcohol Industry Sponsorship for On-Campus Events is Banned or Limited

- There are no on campus events, which are sponsored by the alcohol industry.

III. Alcohol Promotions with Special Appeal to Underage Drinkers is Banned or Limited

- Glendale Community College does not participate in promotions related to drinking, underage or otherwise.

IV. Alcohol Promotions that Show Drinking in High-Risk Contexts is Banned or Limited

- Glendale Community College does not participate in promotions related to drinking.

V. Pro-Health Messages that Counterbalance Alcohol Advertising are Required

- Glendale Community College maintains a drug, alcohol, and tobacco free campus.

5. Policy Development and Enforcement

Glendale Community College	2015	2016	2017
Offense			
Murder and Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Forcible Sex Offense	0	0	0
Non-Forcible Sex Offense	0	0	0
Robbery	0	0	2
Aggravated Assault	1	0	1
Burglary	3	2	2
Arson	0	0	0
Motor Vehicle Theft	4	1	0
Arrest For:			

Liquor Law Violation	0	0	0
Drug Abuse Violation	0	0	0
Weapons Possession	0	0	0
Referrals			
Liquor Law Referrals	0	0	0
Weapon Possession Referral	0	0	0
Drug Law Violation Referral	1	1	1
Student Code of Conduct Violations			
Use, possession, manufacturing or distribution of illegal or other controlled substances except as expressly permitted by law.	1	2	1
Illegal use, possession, manufacturing or distribution of alcoholic beverages or public intoxication.	0	0	0
These referrals include On-Campus, Non-Campus, and Public Property			
Hate Crimes	0	0	0
6000 West Olive Avenue, Glendale, AZ 85302			

B. Statement of AOD program goals and a discussion of goal achievement.

I. A Statement of AOD Program Goals Glendale Community College Alcohol and Other Drugs Program Goals are:

- Glendale Community College will host tabling information sessions regarding Opioid use and addiction in connection with Healthy Lifestyles Fairs during the 2018-2019 academic year.
- Glendale Community College will host a lecture series on the topic of Opioid Addiction among Urban Communities in Spring of 2019.

C. Summaries of AOD program strengths and weaknesses.

I. Summary of AOD Program Strengths

- AOD Program strengths of GCC include the availability of various programming as it relates to helping our campus community better understand health and wellness as well as information about the prevention of drug and alcohol abuse.

II. Summary of AOD Program Weaknesses

- AOD Program growth opportunity here at GCC is that as a campus community we have not focused many of our student events around the specific topic of drug and alcohol awareness. Our DUI program has been a success but moving forward we have an opportunity to strengthen those types of events while also adding increased learning opportunities for our students.

D. Procedures for distributing annual AOD notification to students and employees.

I. AOD Policy - Procedures for distributing annual AOD notification to students and employees.

- Current employees are provided an annual acknowledgement of the policy through their Employee Learn Center. Can be accessed [here](#).
- New employees are referred to the Employee Handbook online for their reference which outlines:
 - ❖ standards of conduct, a list of applicable legal sanctions under federal, state, or local laws for the unlawful possession or distribution of illicit drugs and alcohol, which can be found on the Maricopa County Community College District website: (<https://district.maricopa.edu/regulations/admin-regs/section-2/2-4/2.4.7-abuse-free-environment>)
 - ❖ a description of the health risks associated with the abuse of alcohol or use of illicit drugs, which can be found on the Maricopa County Community College District www.maricopa.edu website.
 - ❖ a list of alcohol programs that are available to employees and students and a clear statement that the IHE will impose disciplinary sanctions on students and employees for violations of the standards of conduct, which can be found on the Maricopa County Community College District website (<https://district.maricopa.edu/regulations/admin-regs/section-2/2-4/2.4.7-abuse-free-environment>)
- New students are provided a letter when they first enroll at a MCCCCD institution and every 365 days a new letter is sent to the student.

AOD Policy and Distribution

AR 4.14 - Motor Vehicle Usage

<https://district.maricopa.edu/regulations/admin-regs/section-4/4-14>

Staff Policy Manual Policy

A-4 - Employment Standards

Policy A-18 – Drug Free Workplace Policy

C-4 – Corrective Action Principles

<https://ep.maricopa.edu/hr/Pages/default.aspx>

AR 2.5 – Student Rights and Responsibilities

Article III: Prohibited Conduct, 3. Conduct – Rules and Regulations

- G. Violation of any college or District policy, rule, or regulation published in hard copy such as a college catalog, handbook, etc. or available electronically on the college's or MCCCDC website.
- H. Violation of federal, state, or local law.
- I. Use, possession, manufacturing, or distribution of illegal or other controlled substances except as expressly permitted by law.
- J. Illegal use, possession, manufacturing, or distribution of alcoholic beverages or public intoxication.

Article IV: Student Code of Conduct Procedures. 2. Sanctions

- A. The following sanctions may be imposed upon any student found to have violated the Student Conduct Code:
 - i. **Warning** - a written notice to the student that the student is violating or has violated institutional rules or regulations.
 - ii. **Probation** - a written reprimand for violation of specified rules or regulations. Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to violate any institutional rules or regulation(s) during the probationary period.
 - iii. **Loss of Privileges** - denial of specified privileges for a designated period of time.
 - iv. **Restitution** - compensation for loss, damage or injury. This may take the form of appropriate service and/or monetary or material replacement.
 - v. **Discretionary Sanctions** - work assignments, essays, service to the college, or other related discretionary assignments. (Such assignments must have the prior approval of the Student conduct Administrator.)
 - vi. **College Suspension** - separation of the student from all the colleges in the District for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified.
 - vii. **College Expulsion** - permanent separation of the student from all the colleges in the District.

<https://district.maricopa.edu/regulations/admin-regs/section-2/2-5>

E. Recommendations for revising AOD programs.

I. Recommendations for revision of AOD Programs

- No recommended revisions at this time.

Addendums

1. Addendum 1 – Staff Policy Manual

- Staff Policy Manual – Policy A-4 – Employment Standards
https://ep.maricopa.edu/hr/hr-tools/PublishingImages/Pages/policies/2018%20SPM_06042018.pdf
- Staff Policy Manual – Policy A-18 – Drug Free Workplace
https://ep.maricopa.edu/hr/hr-tools/PublishingImages/Pages/policies/2018%20SPM_06042018.pdf
- Staff Policy Manual – Policy C-4 – Corrective Action Principles
https://ep.maricopa.edu/hr/hr-tools/PublishingImages/Pages/policies/2018%20SPM_06042018.pdf

2. Addendum 2 – Administrative Regulations

- Administrative Regulation 4.14 – Motor Vehicle Usage
<https://district.maricopa.edu/regulations/admin-regs/section-4/4-14>
- Administrative Regulation 2.5 – Student Rights and Responsibilities
<https://district.maricopa.edu/regulations/admin-regs/section-2/2-5>

Appendix

A. Student Letter on Drug and Alcohol Abuse Prevention

Dear Student:

Federal regulations regarding Alcohol and other Drug Abuse and Violence Prevention require that we provide knowledge and guidelines about the prevention, control, and treatment of the abuse or misuse of alcohol, illegal, and legal drugs.

Local, state, and federal laws prohibit the unlawful possession, use or distribution of illicit drugs and alcohol. Conviction for violating these laws can lead to imprisonment, fines, probation, and/or assigned community service. Persons convicted of a drug-and/or alcohol related offense may be ineligible to receive federally funded or subsidized grants, loans, scholarships, or employment.

In the student handbooks of the Maricopa Community Colleges under the [Code of Conduct](#), the following are examples of behavior that is prohibited by law and/or college rules and policies:

- i. Drinking or possession of alcoholic beverages on the college campus.
- ii. Misuse of narcotics or drugs.

Sanctions for Violation of Standards of Conduct Disciplinary actions include, but are not limited to:

- i. Warning,
- ii. Loss of privileges,
- iii. Suspension, or
- iv. Expulsion.

Use of alcohol and drugs can cause negative physical and mental effects including: poisoning, blackouts, damage to vital organs, overdose and death, depression, psychosis, severe anxiety, and inability to learn and remember information. Students who experiment with drugs, alcohol, and illegal substances or use them recreationally may develop a pattern of use that leads to abuse and addiction. The following resources are available to help:

- Counseling services are available at Glendale Community College. Students can call the Counseling Office at 623.845.3064 or visit the [website](#). Here for [North](#) Campus.
- [Al-Anon](#) at 1-800-356-9996 (for those who love someone who is using/abusing)
- [Alcoholics Anonymous](#)
- [Narcotics Anonymous](#)
- [National Institute on Drug Abuse Hotline](#) at 1-800-662-4357

Additionally, the Federal regulations require that students read and acknowledge the receipt of this information. By opening this message you are acknowledging receipt.

**Maricopa Community College
Drug and Alcohol Abuse Prevention Report**

Thank you,

Maricopa Community Colleges