



Important information about HEA Disclosures

Posting HEA Disclosure Information on Institutional Websites

The disclosures required under the HEA (as amended by the HEOA) include:

- 1) information that is required to be posted on an institution's website;
- 2) information that may be posted on website as a means to —make it available;
- 3) information that may be posted on website, but specified individuals must receive a notice of its availability;
- 4) information that may be posted on website, but also must be distributed to specified individuals; and
- 5) information that is not appropriate for web posting (including information for crime victims about disciplinary hearings and certain information relating to education loans).

An institution may choose to include all of the HEA-required disclosures that are appropriate for web posting on the institution's student consumer information portal page. However, the institution will need to ensure that certain information is also provided directly to specified individuals.

The HEA-required disclosures are listed below in groups by the required method/s of dissemination (including the reference number used to identify each disclosure in Appendix A, Summary of HEA Institutional Disclosure Requirements). Note: Some of the disclosures have more than one required method of dissemination. Certain requirements do not apply to all institutions.

Please note: Institutions should be aware that posting information on a website is sufficient for meeting those HEA requirements that institutions make certain information —available || to the public or others. A number of the HEA disclosure provisions require that institutions deliver

information directly to specified individuals, or that it be provided directly upon request. In those cases, posting information on the institution's website is not sufficient. An institution may choose to post all of the appropriate HEA disclosure information on its website for information management purposes, but it still must ensure that certain information is also provided directly to the specified individuals.

Institutions should also ensure that the information disclosed is accurate. The Department of Education may initiate a fine, or a limitation, suspension, or termination of Title IV HEA eligibility for any substantial misrepresentation made by an institution regarding the nature of its educational program, its financial charges, or the employability of its graduates. (Under HEA Sec. 485(f)(13), this provision also specifically applies to misrepresentation of the number, location, or nature of crimes included in campus crime reports.)

I. Information that must be posted on an institution's website

(6) Consumer Information on College Navigator Website (including student activities offered by the institution, services offered by the institution for individuals with disabilities, career and placement services offered to students during and after enrollment, and policies of the institution related to transfer of credit from other institutions)

(11) Net Price Calculator

(12) Textbook Information (Internet course schedule)

(L-7) Code of Conduct for Education Loans

(L-9) Preferred Lender Arrangements

II. Information that must be made available to the public

(14) Transfer of Credit Policies and Articulation Agreements

(17) Teacher Preparation Program Report

(18) Drug and Alcohol Abuse Prevention Program

(20) Crime Log

(22) Fire Log

(30) Intercollegiate Athletic Program Participation Rates and Financial Support Data

(L-9) Preferred Lender Arrangements Annual Report

III. Information that must be made available to current students and their families

(L-8) Preferred Lender Lists

IV. Information that must be made available to current and prospective students

Note: These disclosure requirements must be listed and briefly described in the annual notice that must be distributed to all enrolled students (see subject # 1 in appendix A). The notice must also include information about subjects # 5 Privacy of Student Records – Family Educational Rights and Privacy Act (FERPA), # 20–21 Security Report, and # 22 Fire Safety Report.

(2) Contact Information for Assistance in Obtaining Institutional or Financial Aid Information

(3) Student Financial Aid Information

(7) Facilities and Services Available to Students with Disabilities

- (8) Student Body Diversity
- (9) Price of Attendance
- (10) Refund Policy, Requirements for Withdrawal and Return of Title IV, HEA Financial Aid
- (13) Academic Program (Educational Programs, Instructional Facilities, and Faculty) [(14) Transfer of Credit Policies and Articulation Agreements]

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- (15) Institutional and Program Accreditation, Approval, or Licensure
- (16) Copyright Infringement Policies and Sanctions (Including Computer Use and File Sharing)
- (19) Vaccinations Policies
- (24) Retention Rate
- (25) Completion/Graduation and Transfer-out Rates (Including Disaggregated Completion/Graduation Rates)
- (27) Placement in Employment
- (29) Types of Graduate and Professional Education in Which the Institution's Graduates Enroll
- (30) Intercollegiate Athletic Program Participation Rates and Financial Support Data

V. Information that must be made available to prospective students

- (28) Job Placement Rates

VI. Information that must be provided to current and prospective students and their families

- (L-9) Preferred Lender Arrangements
- (L-9) Preferred Lender Arrangements Annual Report

VII. Information that must be provided to current students

- (1) Notice of Availability of Institutional and Financial Aid Information
- (4) Notice of Federal Student Financial Aid Penalties for Drug Law Violations
- (5) Privacy of Student Records – Family Educational Rights and Privacy Act (FERPA)
- (18) Drug and Alcohol Abuse Prevention Program
- (20) - (21) Security Report or Notice of Security Report
- (20) Timely Warnings and Emergency Notifications
- (22) Fire Safety Report or Notice of Fire Safety Report
- (23) Information for Crime Victims About Disciplinary Hearings
- (31) Voter Registration Forms

VIII. Information that must be provided to current employees

- (18) Drug and Alcohol Abuse Prevention Program
- (20) - (21) Security Report or Notice of Security Report
- (20) Timely Warnings and Emergency Notifications
- (22) Fire Safety Report or Notice of Fire Safety Report
- (L-7) Code of Conduct for Education Loans (agents with responsibility for private education loans or FFELP loans)

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IX. Information that must be provided to prospective students

(20) - (21) Notice of Security Report

(22) Notice of Fire Safety Report

(30) Notice of Intercollegiate Athletic Program Participation Rates and Financial Support Data

X. Information that must be provided to prospective employees

(20) - (21) Notice of Security Report

(22) Notice of Fire Safety Report

XI. Information that must be provided to a prospective student athlete and the student's parents, guidance counselor, and coach

(26) Completion/Graduation and Transfer-out Rates for Students Receiving Athletically Related Student Aid (Including Disaggregated Completion/Graduation Rates)

XII. Information that must be provided to college bookstores

(12) Textbook Information

XIII. Information that must be provided to borrowers or prospective borrowers of education loans

(L-1) State Grant Assistance

(L-2) Student Loan Information Published by Department of Education

(L-3) National Student Loan Data System

(L-4) Entrance Counseling for Student Borrowers

(L-5) Exit Counseling for Student Borrowers

(L-6) Private Education Loan Disclosures (Including Self-Certification Form)

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Phoenix College | Rio Salado | Scottsdale | South Mountain

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