

**FM-17**  
**MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT**  
 2411 West 14<sup>th</sup> Street Tempe Az, 85281  
**ACCEPTANCE OF DONATED PROPERTY**

To be completed by donor (or donor's representative)

Campus: \_\_\_\_\_

Item: \_\_\_\_\_

**Make, Model, Description**

*Fair Market Value (attach supporting documentation)	Campus Location (FMS Unit – Building Number - Room)	Tag Number (if applicable)	Serial Number
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Restrictions on use, if any

Printed Name of Donor	Signature of Donor	Date
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Address	City, State, Zip
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Email Address	Phone Number
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Printed Name of Recipient	Authorized Signature of Recipient	Date
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The following factors have been considered (\*\* **Must be completed prior to Authorized Recipient Signature**)  
**(Check off, as applicable)**

- |  |  |
|--|--|
| <input type="checkbox"/> Maintenance/repair costs<br><input type="checkbox"/> Company endorsements are not implied<br><input type="checkbox"/> Replacement will/will not be requested in the future<br><input type="checkbox"/> District will receive item clear of encumbrances<br><input type="checkbox"/> Item has five or more years of usage before replacement | <input type="checkbox"/> Staffing or other hidden costs<br><input type="checkbox"/> Suitable equipment for program<br><input type="checkbox"/> Restrictions on usage are acceptable<br><input type="checkbox"/> Installation costs |
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**Completed by President, Vice Chancellor or designated administrator and Vice President, Dean, Department Chair or Designee:** The following signatures constitute the recommendation to accept this donation.

Signature of President, Vice Chancellor or Designee	Date	Signature of Vice President, Dean, Dept. Chair or Designee	Date
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**Completed by District Office Personnel:**

Capital Asset Management	Signature of Capital Assets Manager	Date
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**Note:** Donated property shall become the property of the Maricopa County Community College District and subject to the same controls and regulations applicable to all other District owned property. Donor relinquishes all rights affecting ultimate disposition of the property. The tax-exempt status of the District is determined by statutory definition as a political subdivision of the state pursuant to Section 115 of the Internal Revenue Code. Donations to any of the Maricopa County Community Colleges fall under the provisions of Section 170 (c) (1) of the Code.

**Consideration:** No consideration (i.e., goods or services in whole or part) is provided for any property donated to Maricopa County Community College District

**\*Value:** The value of this gift has been established as fair market value at time of donation. Fair market value was obtained from vendor price lists or catalogs, by contacting a vendor, or by an independent appraisal.