



SUMMARY OF BOARD ACTION

Regular Board Meeting | November 28, 2017

District Support Services Center

Governing Board Room | 2411 W 14th Street | Tempe, AZ 85281-6942

The MCCCDC Governing Board's Regular Board Meetings are recorded by MCTV and can be found on the web at: <https://mctv.maricopa.edu/mctv-desktube/governing-board>.

Members Present	Mr. Laurin Hendrix, President Mr. Alfredo Gutierrez Ms. Tracy Livingston Mr. Dana Saar Dr. Linda Thor, Vice President Ms. Johanna Haver Ms. Jean McGrath
Members Absent	N/A
Policy Committee	<p>Meeting called to order at 4:05 p.m. Quorum confirmed.</p> <p>Board Members participated in a discussion regarding:</p> <ol style="list-style-type: none"> 1. Policy Recommendations Part II <ul style="list-style-type: none"> • Changes to Policies for Specially-Funded Employees Relating to Salary Administration, Employee Classification & Salary Placement, and Compensable Work Time • Adoption of Staff Policies Relating to Salary Administration, Employee Classification & Employee Movement, and Compensable Work Time ❖ Board Members want to see the competencies for the performance-based pay program before any policy language changes are considered. ❖ Board Members want assurance that the new performance-based pay and classification and compensation system will have reliable incentives for employees in order to recruit new and retain existing employees. ❖ Board Members directed staff to provide employees a copy of the Executive Summary comparing current and proposed new language so employees will understand what they will have to do to advance on the pay scale. <p>The committee meeting adjourned at 4:47 p.m. for a brief break.</p>
Budget & Finance Committee	<p>Meeting called to order at 4:58 p.m.</p> <p>Board Members participated in a discussion regarding:</p> <ol style="list-style-type: none"> 1. 2018-19 Budget Development First discussion of proposed FY2018-19 budget. Property tax values will be released by February 10, 2018. Assumption that \$10,261,170 available in revenue resources. Potential uses identified \$26,900,000 in expenses. Board will direct Budget office in how it wants to allocate resources. 2. Discussion of Award for Investment Advisory Services (Chandler Asset Management) Board members were assured the fee of \$180,000 (0.06% of \$300M) was correct. 3. Roofing/Paving Maintenance Projects—Past, Current, and Proposed Roofs and pavement on district property are tracked. Current roof budget allocates \$1M annually for repair and maintenance. Requesting one time allocation of \$14.5M to catch up on all urgently needed repairs and an ongoing budget allocation of \$4.5-5.1M over three years to deal with critical and urgent roofs. Pavement program underwent similar adjustments and now existing budget is able to cover needs annually. <p>The committee meeting adjourned at 6:23 p.m.</p>

<p>GENERAL</p> <ol style="list-style-type: none"> 1. Call to Order 2. Pledge of Allegiance 3. Substitutions 4. Student Life Reports 5. Emeritus, Awards, and Recognition 6. Chancellor Report 	<p>Recorded comments are available (Start 00:00:20)</p> <p>Meeting called to order at 6:35 p.m.</p> <ul style="list-style-type: none"> • President Hendrix called Alyssa Petersen, PVCC student, to lead the Pledge of Allegiance. • President Hendrix then called for the Student Life and Leadership Report by Paradise Valley Community College, presented by PVCC students: Alyssa Petersen, Shanae Germick, Cierra Clement, and Michael Guzman. • President Hendrix asked Dr. Chris Bustamante, President of Rio Salado College, to recognize his honorees: Dr. Angela Ambrosia, Faculty Chair, Computer Information Systems and Dr. Pat Case, Faculty Chair, Social Sciences Department. He then asked Dr. Paul Dale, President of Paradise Valley Community College, to introduce his honorees: Mr. John Nelson, English Faculty; Dr. Marianne Roccaforte-Gardner, Counseling Faculty; and Ms. Rose Dermody, Nursing Faculty. Then he invited Dr. Shari Olson, President of South Mountain Community College, to introduce her honoree: Ms. Lara Collins, Communication Faculty. • Chancellor Harper-Marinick provided brief reports on the Student Success Conference and her Transformation Plan.
<p>CITIZENS INTERIM</p> <p><i>The Board offers opportunity for members of the public to address the Governing Board. In compliance with the Open Meeting Law, the Governing Board will neither discuss nor take action on issues raised during this portion of the agenda. When necessary, issues will be taken under advisement and placed on a subsequent agenda.</i></p>	<p>Recorded comments are available (Start 01:12:15)</p> <p>There was one request to address the Board.</p> <ol style="list-style-type: none"> 1. John Mulhern, Director of Athletics, Mesa Community College <p>President Hendrix asked to postpone comments until later in the meeting. Mr. Mulhern’s coments pertain to Item 10.4 (see below).</p>
<p>CONSENT AGENDA</p> <p><i>All items on this Consent Agenda will be considered by a single motion with no discussion, unless an item is removed and discussed as a regular agenda item upon the request of any Governing Board Member.</i></p>	<p>Recorded comments are available (Start 01:12:20)</p> <p>President Hendrix asked if anyone wanted to remove any items from the consent agenda. Items 10.2 and 10.4 were removed to be considered as part of the Non-Consent Agenda. President Hendrix asked for approval of the Consent Agenda, as amended.</p> <p><u>MOTION NO. 10532</u></p> <p>Board Member Saar made a motion, seconded by Board Member Gutierrez, to approve the Consent Agenda, as amended. Motion passed 7-0. The following items were listed:</p> <ol style="list-style-type: none"> 7. MINUTES <ol style="list-style-type: none"> *7.1 Approve the minutes of the October 10, 2017 Agenda Review and the October 24, 2017 Regular Board Meeting 8. CHANCELLOR/BOARD <ol style="list-style-type: none"> *8.1 Approve Faculty Emeritus Distinction, Rio Salado College—award Faculty Emeritus Distinction to Dr. Angela Ambrosia for her meritorious contributions to the students of the Maricopa County Community College District (MCCCD). *8.2 Approve Faculty Emeritus Distinction, Rio Salado College—award Emeritus Distinction to Dr. Patricia Case for her meritorious contributions to the students of the Maricopa County Community College District (MCCCD).

	<p>*8.3 Approve Faculty Emeritus Distinction, Paradise Valley Community College—award Emeritus Distinction to Mr. John Nelson for his meritorious contributions to the students of the Maricopa County Community College District (MCCCD).</p> <p>*8.4 Approve Faculty Emeritus Distinction, Paradise Valley Community College—award Emeritus Distinction to Dr. Marianne Roccaforte-Gardner for her meritorious contributions to the students of the Maricopa County Community College District (MCCCD).</p> <p>*8.5 Approve Faculty Emeritus Distinction, Paradise Valley Community College—award Emeritus Distinction to Ms. Rose Dermody for her meritorious contributions to the students of the Maricopa County Community College District (MCCCD).</p> <p>*8.6 Approve Faculty Emeritus Distinction, South Mountain Community College—award Faculty Emeritus Distinction to Lara Collins, Communications.</p> <p>*8.7 Approve U.S. Small Business Administration Award for America’s Small Business Development Center Arizona Network—approve acceptance of a FY 2017 Final Funding Increase Award with Supplemental Funding and Change in Period of Performance contract in the amount of \$2,444,650 from the U.S. Small Business Administration to the Maricopa County Community College District for the America’s Small Business Development Center Arizona Network. The extended period of performance is January 1, 2017 – December 31, 2018.</p> <p>9. ACADEMIC AFFAIRS</p> <p>*9.1 Approve Curriculum—these curriculum proposals have been processed through all procedures established by the Maricopa County Community Colleges. It is recommended that the proposals be approved as submitted.</p> <p>10. BUSINESS SERVICES</p> <p>*10.1 Approve Final Guaranteed Maximum Price Amendment Number Three “C” Building Remodel at Phoenix College—approve a Guaranteed Maximum Price (GMP) contract amendment in the amount of One Million Seven Hundred Fifty-Three Thousand Seven Hundred Eighty-Three and 00/100ths Dollars (\$1,753,783.00) to RYAN Companies US, Inc. for the remodeling of C Building at Phoenix College. This is the third and final GMP award to RYAN Companies for the construction of this project.</p> <p>*10.3 Approve Award for Investment Advisory Services—approve the award of RFP 3382-4 to Chandler Asset Management, Inc. to provide investment advisory services to the District beginning January 1, 2018, for one year with options for annual renewals for up to four additional years.</p> <p>*10.5 Accept Grand Canyon University (GCU) License Agreement with Phoenix College—approve the license agreement for Grand Canyon University at the Phoenix College campus from July 1, 2016 through June 30, 2021 for \$13,000 per year for office space.</p> <p>*10.6 Accept Intergovernmental Agreement between City of Phoenix and the Maricopa County Community College District—accept the intergovernmental agreement between the City of Phoenix and the Maricopa County Community College District (MCCCD) on behalf of Rio Salado College for the establishment of a Third Party Billing Agreement process with the ten colleges within the Maricopa Community College District. Approval of the agreement is requested for July 1, 2017 and shall terminate on June 30, 2022 with one five-year renewal option.</p>
--	--

<p>NON-CONSENT AGENDA ITEMS</p>	<p>Recorded comments are available (Start 01:13:48)</p> <p>*10.2 Approve Conceptual Approval for the Maricopa Makerspace for GateWay Community College at the Stauffer Building—provide Conceptual Approval to construct and operate an Arts & Sciences Makerspace at GateWay Community College (GWCC), to be located in the District’s Stauffer building in downtown Phoenix. This approval includes the expenditure of college and grant funds, and the remodeling of 22,500 square feet of existing space for the Makerspace program.</p> <p>Board Members discussed their support or opposition to this proposal. President Hendrix then asked for a motion to approve.</p> <p><u>MOTION NO. 10533</u> Board Member Haver made a motion, seconded by Board Member Saar, to approve Item 10.2. Motion passed 5-2; (McGrath and Saar).</p>
	<p>Recorded comments are available (Start 01:25:22)</p> <p>*10.4 Approve 32-Year Ground Lease with Arizona Agribusiness and Equine Charter School (AAEC), Inc., an Arizona Corporation and an Independent Public High School District—approve a 32-year ground lease of approximately 4.9 acres of MCCCCD vacant real property on the Southern and Dobson Campus of Mesa Community College (MCC) to Arizona Agribusiness and Equine Charter School, Inc. (AAEC). Terms of the lease are: (i) 32 years, and (ii) annual lease payments of \$92,400 or \$2,957,502 over the term of the lease. Other standard MCCCCD lease terms will apply.</p> <p>President Hendrix asked Mr. John Mulhern to make his comments as part of Citizen’s Interim since his comments pertained to this item. Board Members discussed their support or opposition to this proposal. President Hendrix then asked for a motion to approve.</p> <p><u>MOTION NO. 10534</u> Board Member Livingston made a motion, seconded by Board Member Haver, to approve Item 10.4. Motion failed 1-6; (Livingston).</p>
<p>INFORMATION ITEMS / FIRST/SECOND READINGS</p>	<p>Recorded comments are available (Start 01:53:46)</p> <p>11. HUMAN RESOURCES</p> <p>11.1 Review Employments (Regular, Short-Term, and Specially Funded) (October, 2017) and Separations (October, 2017)—in accordance with employee group policies, the noted personnel actions were approved. Budget approvals were granted and are on file for the recommended personnel actions in this item.</p> <p>11.2 Review First Reading Item—Maricopa Governance Policies—Changes to Policies for Specially-Funded Employees Relating to Salary Administration, Employee Classification & Salary Placement, and Compensable Work Time—modify the following policies in connection with implementation of the new Classification and Compensation system: strike <i>Specially Funded Program Policy Sections 3.2. – 3.3.2. Job Title and Description</i> and replace with Classification and Employment Mobility policy; strike <i>Specially Funded Program Policy Sections 4.8 Initial Salary Placement</i> and replace with Salary Administration policy; strike <i>Specially Funded Program Policy Sections</i></p>

	<p><i>5 Compensatory Time and Overtime Payment</i> and replace with Compensable Work Time policy; and strike <i>Specially Funded Program Policy Sections 6 Annual Increases</i> and replace with Salary Administration policy.</p> <p>11.3 Review First Reading Item—Maricopa Governance Policies—Adoption of Staff Policies Relating to Salary Administration, Employee Classification & Employee Movement, and Compensable Work Time—adopt the following three employment policies: 1. Classification and Employment Mobility; 2. Salary Administration; and 3. Compensable Work Time. Adoption of these policies will allow the Maricopa County Community College District to implement the Classification and Compensation system.</p> <p>There was no discussion but Board Member McGrath made some comments.</p>
<p>MONITORING REPORTS</p>	<p>Recorded comments are available (Start 01:54:08)</p> <p>12. BUSINESS SERVICES</p> <p>12.1 Review Budget Analysis Report, Fund 1—General Unrestricted Fund, for the Four Months Ended October 31, 2017—Expenditure analysis indicates 26.9% of the budget has been expended this year as compared to 26.9% expended at this same point last year. 35.1% of the budget remained unexpended or unencumbered compared to 32.5% in the prior year. Revenue analysis indicated that 47.4% of the budgeted revenue has been recognized as compared to 39.3% in the prior year. The projected fund balance will increase by ~\$2.8M this fiscal year and the projected ending fund balance for June 2018 is \$180.7M. The District should meet its financial stability requirements.</p> <p>12.2 Review Budget Analysis Report, Fund 1—General Unrestricted Fund, for the Twelve Months Ended June 30, 2017, Final-Unaudited—Expenditure analysis indicates 89.3% of the budget has been expended this year as compared to 89.3% expended at this same point last year. 10.7% of the budget remained unexpended or unencumbered compared to 10.7% in the prior year. Revenue analysis indicated that 95.6% of the budgeted revenue has been recognized as compared to 95.7% in the prior year. The Fund 1 balance increased by ~\$4.3M from \$173.6M to \$177.9M for FY16/17. The District met its financial stability requirements.</p> <p>12.3 Review 2004 General Obligation Bonds Series A (2005), Series B (2007), Series C (2009), Series D (2011), and Series 2013 (2013) 2004 Capital Development Plan Summary as of June 30, 2017 FINAL—As of June 30, 2017, \$912.5 million, representing approximately 95.9% of proceeds from the Series A, Series B, Series C, Series D, and Series 2013 issuances of the 2004 bond have been expended and \$38.8 million remains available. Bond proceeds are invested until expended.</p> <p>There was no discussion.</p>
<p>EMPLOYEE GROUP REPORTS</p> <p>13. Faculty Executive Council Report</p>	<p>There was no report so this item was skipped.</p>

<p>COMMUNITY LINKAGE</p> <p>14. Governing Board Reports 15. External Community Reports</p>	<p>Recorded comments are available (Start 01:54:19)</p> <p>President Hendrix asked Board Members to make their monthly reports. He then asked Board Member Saar for updates on the Arizona Association of District Governing Boards (AADGB), Arizona School Boards Association (ASBA), and Association of Community College Trustees (ACCT). There were no updates on AADGB, ASBA, or ACCT.</p>
<p>FUTURE MEETING DATES / TIMES</p>	<p>Recorded comments are available (Start 02:01:11)</p> <p>16. November 29 & 30, 2017, 8:00 a.m., ACCT GISS/GLI, Rio Conference Center 17. December 5, 2017, 4:00 p.m., Agenda Review, Governing Board Room 18. December 5, 2017, 4:30 p.m., Monitoring Retreat, Governing Board Room 18. December 12, 2017, 6:30 p.m., Regular Board Meeting, Governing Board Room</p>
<p>ADJOURN</p>	<p>Recorded comments are available (Start 02:01:22)</p> <p><u>MOTION NO. 10535</u> President Hendrix requested a motion to adjourn the regular board meeting. Board Member Gutierrez, seconded by Board Member Haver, motioned for adjournment of the regular board meeting. Motion passed 7-0.</p> <p>Meeting adjourned at 8:37 p.m.</p>