



MARICOPA  
COMMUNITY  
COLLEGES®

**MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD  
SEPTEMBER 25, 2012**

**MINUTES**

An executive session and regular meeting of the Maricopa County Community College District Governing Board were scheduled to be held at 5:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. §38-431.02, notice having been duly given.

**PRESENT**

**GOVERNING BOARD**

Doyle Burke, President  
Dana Saar, Secretary  
Donald Campbell, Member  
Randolph Lumm, Member

Via Teleconferencing:  
Debra Pearson, Member

**ADMINISTRATION**

Rufus Glasper  
Maria Harper-Marinick  
Debra Thompson  
Mary O'Connor for Steve Helfgot  
Nikki Jackson  
Anna Solley  
Lee Combs  
Paul Dale  
Shouan Pan  
Shari Olson  
Ernie Lara  
Gene Giovannini  
Chris Bustamante  
Linda Lujan  
Jan Gehler  
Irene Kovala  
Absent: George Kahkedjian

**CALL TO ORDER**

The regular meeting was called to order at 6:32 p.m.

**EXECUTIVE  
SESSION**

The executive session was called to order at 5:30 p.m.

**PLEDGE OF  
ALLEGIANCE**

The assembly pledged their allegiance to the United States of America led by Governing Board Member Dr. Don Campbell.

**CLASS**

**ACKNOWLEDGEMENTS**

There were no classes present.

- SUBSTITUTIONS**            There was one substitute this evening. One member of CEC was absent, with no substitute representing.
- CITIZENS' INTERIM**    One citizen came forward this evening.. Andrew Kuhn representing Mesa Community College Associated Students came forward to to invite members of the Board and all other present to the Candidate Forums they were hosting on October 1, 2, and 3 at 6:00 p.m. at the Jack Shell Auditorium, East Valley Institute of Technology located at 1601 West Main Street, Mesa. Candidates participating were listed on the back side of the invitation.
- BOARD MEMBER REPORTS**
- Mr. Lumm commented he had gone to the National Community College Hispanic Council Conference held the past week in Long Beach where he participated on a panel. The purpose of the organization is to help younger administrators advance. He attended a number of workshops that he found extremely interesting and one in particular was San Antonio College's Honors Academy where students take core classes in English, History, Government, Math and Science which are requirements for every bachelor degree in Texas. The program promotes study habits and critical thinking skills. Another workshop was facilitated by Jose Aguinaga from Glendale Community College who presented his dissertation study on culture and leadership style. Two other speakers were Dr. Jose Cisneros and Corina Conchola who spoke on the impact of immigration policies.
- Mr. Saar reported he had attended a couple of ribbon-cutting ceremonies, one for the Scottsdale Community College Film School HUB and the other for the GCC Tennis Courts. He also, along with Mr. Lumm, attended ASBA's Law Conference.
- Mr. Burke reported he attended the Equity Conference at Rio Salado College and also the Mesa Counts on College Summit which is intended to help students be successful in college. Mr. Burke also explained that he and Mr. Lumm had recently participated on the search committee to hire the replacement for Gloria Smith, Governing Board Assistant, who would be retiring next year. He introduced Christina Emmons who was in the audience and would be stepping into this position.
- CHANCELLOR'S REPORT**
- Chancellor Glasper updated the Board on three national committees he has been named to. For the last 6-8 months he has participated on the Commission on Attainment which is an opportunity to look at the President's Charge to increase certificates and degrees by the year 2020. MCCCDC has taken on the challenge of increasing by 50% The Big 6 Higher Education Organizations on Dupont Circle in Washington D.C. are exploring whether it is possible to attain this goal. Louis Soares, author of the theory on disruptive innovation, was a recent speaker at one of the meetings and spoke about the differences between traditional students and post-traditional students. Post-traditional students many

times are unsuccessful because of other activities. Also, unless we have programs that are affordable we are going to have a tough time achieving the goal. They are looking at other ways to become a model of change such as partnerships with K-12 and four-year universities. Faculty, also, can help traverse this goal. Faculty voices have not been heard in the report. It is a good opportunity to be at the table. Dr. Glasper also commented on the out-of-state online regulations that are being developed which would require the payment of extra fees for out of state students. Rio Salado College is our primary on-line provider and President Bustamante has helped bring a solution to the table which will be a recommended strategy. Dr. Bustamante commented that it has been suggested that rather than one national process for this, that the country implement regional centers to streamline the process. There would be less fees and more access. Each college would have to apply.

**SECRETARY'S  
REPORT**

There was no report.

**STUDENT LIFE  
REPORTS**

The following students from Scottsdale Community College were in attendance:

Jessica Combs, Chair  
Hannalee Rounds, Vice Chair  
Josh Robins & Luke Lujan, Public Relations Co-Managers  
Miriam Villanueva & Maddy Santin, Special Events Co-Managers  
Clarissa Valencia: Secretary  
Students at Large: Carly Aguirre, Sofi Collis, Elana Curier, Francisco Dominguez, Bella Hibbs, Azurell Hinds, PJ Immordino, Jonathon Pampinella, Ali Madad, Caron McGhee, RJ Mendoza, Arun Sharma, Chris Simmons, Theresa Sweeney, Jaylen Tansmore, Anthony Zasimovich

Therese Tendick, Director of the Center for Civic & Global Engagement at SCC, commented that students were focusing on developing their leadership skills, participating in club activities, the democracy commitment and internationalizing their curriculum.

**FACULTY REPORT**

There was no report.

**EMPLOYEE GROUP  
REPORTS**

There were no reports.

**VICE CHANCELLOR REPORTS** Executive Vice Chancellor & Provost Dr. Maria Harper-Marinick, Phoenix College President Dr. Anna Solley, and Rio Salado College President Dr. Chris Bustamante approached the podium to speak about the NCHC Symposium held last week in Long Beach. They commented that MCCC is very engaged in supporting this event. Individuals are nominated for fellowships to allow them to advance. 27 individuals from MCCC participated and represented us very well. Dr. Solley commented that this is a premier organization that is part of AACC which was organized to educate Latinos in leadership. Dr. Bustamante, a former fellow, encouraged his colleagues to nominate staff to participate in this leadership program.

**COLLEGE REPORTS** MCC President Dr. Shouan Pan commented that due to MCC's focus on students that are underprepared they undertook a mentoring program intended to focus on students that are in their third semester. Jennifer Moore and Janet Felton came forward and spoke about the incredible results they have had in helping student enrolled in development ed courses. Traditionally development ed students do not reach their goals at the same rate. The Connect for Success Program has been very ambitious and helps students registered for Math, English, and Reading. It is designed to provide seamless transition. To date they have 198 volunteers and each is assigned 2-3 students.

**AADGB REPORT** President Burke reported that this group met last week. They discussed the creation of a coordinating council which would then represent the ten districts. The ten districts are dealing with the legislature and the Governor individually and it is their hope that the council would work with these entities on their behalf. The group also spoke about identifying training needs for board members which would take place next February over a two day period. They would also work with the state legislature during that period.

**ASBA REPORT** Governing Board Member Dana Saar reported that ASBA is comprised of 220 individual school districts governed by boards such as this one and are focusing their attention on the 2020 goal. It is beneficial that they understand they have a job to do. They are getting ready for county meetings during which they will discuss how to achieve these goals.

**LEGISLATIVE UPDATE** There was no report.

**AWARDS AND RECOGNITIONS** There were no awards or recognitions.

**APPROVAL OF THE ORDER OF THE AGENDA** President Burke requested a motion to approve the order of the agenda.

**MOTION** **MOTION NO. 9985**

Board Member Don Campbell made a motion for approval of the order of the Agenda. Board Member Randolph Lumm seconded. Motion approved 5-0.

**APPROVAL OF  
CONSENT AGENDA**

President Burke asked if any Board Member wished to remove any action items.

The following items were included on the Consent Agenda:

**A.1. APPROVAL OF MINUTES OF THE AUGUST 22, 2012  
WORK SESSION ON CAPITAL PLANNING, THE AUGUST 28,  
2012 REGULAR BOARD MEETING, AND THE SEPTEMBER 11,  
2012 WORK SESSION JOB SKILL PROGRAMS**

**B.1. CONSIDERATION OF EMPLOYMENTS** - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

**B.2. CONSIDERATION OF SPECIALLY FUNDED  
EMPLOYMENTS** - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

**B.3. CONSIDERATION OF SHORT TERM EMPLOYMENTS** - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

**B.4. CONSIDERATION OF SEPARATIONS** - approve the following personnel actions as proposed.

**B.5. CORRECTION TO PREVIOUS BOARD AGENDA ITEMS** - approve the following personnel actions as proposed.

**C.1. APPROVAL OF ARIZONA SMALL BUSINESS  
DEVELOPMENT CENTER NETWORK ARIZONA  
PROCUREMENT TECHNICAL ASSISTANCE CENTER** - approve acceptance of a negotiated contract in the amount of \$395,524 from the U.S. Defense Logistics Agency, Office of Small Business Programs, to the Maricopa Community Colleges. The contract was awarded for the Arizona Small Business Development Center Network to operate the Arizona Procurement Technical Assistance Center for the period September 1, 2012 – August 31, 2013.

**C.2. APPROVAL OF RIO SALADO COLLEGE INTEGRATED  
ENGLISH LITERACY AND CIVICS FY JULY 1, 2012 – JUNE  
30, 2013** – approve a grant award with the Arizona Department of

Education, Division of Adult Education on behalf of Rio Salado College. This agreement is for a continuation grant of \$500,033 to extend English Literacy and Civics education to adults in Maricopa County for the period of July 1, 2012 through June 30, 2013. This grant will supplement the existing countywide Adult Basic Education grant currently administered by Rio Salado College.

**C.3. APPROVAL OF RIO SALADO COLLEGE A COUNTYWIDE ABE/GED/ELAA PROGRAM FY JULY 1, 2012 – JUNE 30, 2013**

- approve a grant award with the Arizona Department of Education, Division of Adult Education, on behalf of Rio Salado College. This agreement is for a continuation grant of \$1,478,196 of federal funds to extend the Countywide Adult Basic Education (ABE) and Adult Secondary Education (ASE,GED) program, and a continuation grant of \$771,113 to extend the English Language Acquisition for Adults (ELAA) program for the period of July 1, 2012 to June 30, 2013.

**C.4. APPROVAL OF SMCC TITLE III GRANT** - accept Year 2 with a total budget of \$396,620 (October 1, 2012 and expires September 30, 2013) of a \$1.92 million U.S. Department of Education Title III Part A – Strengthening Institutions Grant award (PR/Award No. P031A110200) for South Mountain Community College. The award comprises of \$1.92 million in federal money distributed over the next five years, with the funding date beginning on October 1, 2011 and expiring on October 1, 2016. The \$1.92 million allocation includes a \$55,000 endowment contribution over the next four years.

**C.5. APPROVAL OF INTERGOVERNMENTAL AGREEMENTS FOR DUAL ENROLLMENT WITH PUBLIC SCHOOL DISTRICTS** - authorize entry into Intergovernmental Agreements (IGA's) on behalf of its colleges with the public school districts listed below for their dual enrollment programs.

Western Maricopa Education Center (West-MEC)

**C.6. APPROVAL OF DEPARTMENT OF EDUCATION AWARD FOR THE UPWARD BOUND PROGRAM AT GATEWAY COMMUNITY COLLEGE** - accept and approve the U.S. Department of Education Year One grant award in the amount of \$262,485 for the Upward Bound program at GateWay Community College. The Upward Bound Grant Award Notification from the Department of Education is included with this Action Item.

**C.7. APPROVAL OF EMCC TITLE V GRANT** - accept Year 5 (October 1, 2012 and expires September 30, 2013) of a \$2.8 million U.S. Department of Education Title V – Strengthening Hispanic Institutions Grant award (PR/Award No. P031S080118) for Estrella Mountain Community College. The award comprises of \$2.8 million in federal money distributed over the next five years, with the funding date scheduled to begin on October 1, 2008 and expiring on October 1, 2013.

The \$2.8 million allocation includes a \$375,000 non-federal endowment match. To fully maximize this match, the college must raise a minimum of \$75,000 a year, over the next five years. By fully maximizing the endowment match opportunity, the actual value of the project will total approximately \$3.2 million, of which 88% is federally funded and 12% from non-federal sources.

**C.8. APPROVAL OF U.S. DEPARTMENT OF EDUCATION GRANT AWARD FOR STUDENT SUPPORT SERVICES PROGRAM AT GATEWAY COMMUNITY COLLEGE** - accept and approve the U.S. Department of Education Year 3 of 5 grant award funding in the amount of \$230,139 for the Student Support Services (SSS/PROSPER) program at GateWay Community College. The period of funding is 09/01/2012 through 08/31/2013. The year to year grant funding is expected for a total of 5 year(s).

**C.9. APPROVAL OF U.S. DEPARTMENT OF EDUCATION STUDENT SUPPORT SERVICES TRIO GRANT AT SOUTH MOUNTAIN COMMUNITY COLLEGE** - accept the U.S. Department of Education grant award in the amount of \$231,103 for the Student Support Services TRIO program at South Mountain Community College. Funds were awarded for year three of a five-year SSS-TRIO grant, beginning 9/1/2010 and ending 8/31/2015. The amount reflects a 3.1% budget cut.

**C.10. APPROVAL OF U.S. DEPARTMENT OF EDUCATION GRANT AWARD FOR STUDENT SERVICES PROGRAM AT PHOENIX COLLEGE** - accept an award for year three of funding from the U.S. Department of Education in the amount of \$280,528.00 to Phoenix College for the Student Support Services Program. Year three project funding will be for the period September 1, 2012 through August 31, 2013.

**C.11. APPROVAL OF DECLARATION OF CURRICULAR AND INSTRUCTIONAL ALIGNMENT TO THE ARIZONA STATE STANDARDS FOR GATEWAY EARLY COLLEGE HIGH SCHOOL** - approve and sign the Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards on behalf of GateWay Early College High School.

**C.12. APPROVAL OF CORPORATION FOR PUBLIC BROADCASTING FRONTERAS: THE CHANGING AMERICA DESK GRANT – (LOCAL JOURNALISM CENTER)** - accept a grant from the Corporation for Public Broadcasting totaling \$701,400. Approval is requested for July 1, 2012 through June 30, 2013.

**C.13. APPROVAL OF DECLARATION OF CURRICULAR AND INSTRUCTIONAL ALIGNMENT TO THE ARIZONA STATE STANDARDS FOR PHOENIX COLLEGE PREPARATORY**

**ACADEMY** - approve and sign the Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards on behalf of the Phoenix College Preparatory Academy.

**D.1. APPROVAL OF 2012-13 DISTRICT WORKERS'**

**COMPENSATION INSURANCE RENEWAL** - approve the renewal of our workers' compensation insurance policies per the attached schedule for the period of October 1, 2012 to October 1, 2013.

**D.2. APPROVAL OF GATEWAY EARLY COLLEGE HIGH SCHOOL SUBMISSION OF ANNUAL FINANCIAL REPORT TO THE ARIZONA DEPARTMENT OF EDUCATION FOR FISCAL YEAR 2011-2012** - approve the 2011-2012 Annual Financial Report for GateWay Early College High School for submission to the Arizona Department of Education.

**D.3. APPROVAL OF PHOENIX COLLEGE PREPARATORY ACADEMY SUBMISSION OF ANNUAL FINANCIAL REPORT TO THE ARIZONA DEPARTMENT OF EDUCATION FOR FISCAL YEAR 2011-2012** - approve the 2011-2012 Annual Financial Report for Phoenix College Preparatory Academy for submission to the Arizona Department of Education.

**D.4. APPROVAL OF JOB ORDER CONTRACT AWARD TO RENOVATE THE RESTROOMS IN THE SOCIAL/CULTURAL SCIENCES BUILDING AT MESA COMMUNITY COLLEGE** - approve a contract in an amount not to exceed One Hundred Ninety-Five Thousand Dollars (\$195,000) to **SD Crane Builders, Inc.** to renovate four restrooms in the Social/Cultural Sciences Building at the Southern and Dobson Campus

**D.5. APPROVAL OF LICENSE AGREEMENT BETWEEN THE ARIZONA BOARD OF REGENTS ON BEHALF OF NORTHERN ARIZONA UNIVERSITY AND GATEWAY COMMUNITY COLLEGE** - approve a License Agreement between the Arizona Board of Regents on behalf of Northern Arizona University and GateWay Community College for the use by NAU of office space.

**MOTION**

**MOTION No. 9986**

Governing Board Member Dr. Don Campbell moved for approval of the Consent Agenda. Board Member Dana Saar seconded. Motion approved 5-0.

**VIA.1 APPROVAL OF CONSULTANT SELECTION FOR T1 BUILDING REMODEL AT GLENDALE COMMUNITY COLLEGE** - approve the selection and award a contract in the amount of \$416,000.00 to Deutsch Architecture Group to provide architectural and engineering services for the T1 Building Remodel at Glendale Community College.



**MOTION**

**MOTION No. 9987**

Governing Board Member Randolph Lumm moved for approval of Items VI.A.1. Board Member Debra Pearson seconded. Motion approved 5-0.

**VI.A.2 APPROVAL OF JOB ORDER CONTRACT (JOC) AWARD FOR ROOF REPLACEMENT AND MECHANICAL SYSTEM UPGRADES TO 3700 NORTH 3<sup>RD</sup> AVENUE – PHOENIX COLLEGE**

- approve a contract in the amount of Four Hundred Thirty-five Thousand, Six Hundred Twenty dollars (\$435,620) to Chaase Building Team to install a new roof, replace the cooling towers and re-commission central plant equipment at 3700 N. 3<sup>rd</sup> Ave. for Phoenix College

**MOTION**

**MOTION No. 9988**

Governing Board Member Dana Saar moved for approval of Action Item VI.A.2 Board Member Debra Pearson seconded. Motion approved 5-0.

**VI.A.3 APPROVAL OF REMODELING CONSTRUCTION CONTRACT AWARD PHASE I FOR SOUTHERN AND PRICE ROAD – RIO SALADO COLLEGE**

- approve a contract award in the amount of One Million Six Hundred Forty-Two Thousand and no/100ths Dollars (\$1,642,000.00) to GCON Inc. for Phase I of the interior and exterior remodeling and renovations to the existing building at 3320 South Price Road, Tempe, AZ

**MOTION**

**MOTION No. 9989**

Governing Board Member Randolph Lumm moved for approval of Action Item VI.A.3 Board Member Dr. Don Campbell seconded. Motion approved 5-0.

**MONITORING  
REPORTS**

**VIII. MONITORING REPORTS**

**A. BUDGET ANALYSIS REPORT SUMMARY  
FUND 1 – GENERAL UNRESTRICTED FUND  
FOR THE TWO MONTHS ENDED AUGUST 31, 2012**

Expenditure analysis indicates 11.9% of the budget has been expended this year as compared to 11.2% expended at this same point in time last year. 45.2% of the budget remains unexpended or unencumbered compared to 46.8% in the prior year. Revenue analysis indicates that 20.1% of the budget has been recognized as compared to 23.1% in the prior year. The projected fund balance will increase by ~\$2.3 million this fiscal year and the projected ending fund balance for June 2013 is \$157.2M.

**NEXT BOARD MEETINGS**

President Burke announced the following future meetings:

October 2, 2012 6:00 p.m.  
Governing Work Session – HR Strategic Overview

October 23, 2012 6:30 p.m.  
Regular Board Meeting

**ADJOURNMENT** The meeting adjourned at 7:28 p.m.

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Dana G. Saar  
Governing Board Secretary