



Maricopa County Community College District Governing Board Minutes July 23, 2013

A Policy Discussion of the Maricopa County Community College District Governing Board was scheduled to be held at 9:00 a.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. Section 38-431.02, notice having been duly given.

PRESENT

GOVERNING BOARD

- Doyle Burke, President
- Dana Saar, Secretary
- Randolph Lumm, Member (absent)
- Ben Miranda, Member (absent)
- Debra Pearson, Member (absent)

ADMINISTRATION

Rufus Glasper
Sherri Lewis for Maria Harper-Marinick
Jim Bowers
Teresa Toney

POLICY DISCUSSION

A quorum was not established so President Burke did not call the meeting to order officially, although the discussion did commence at 9:02 a.m.

POLICY REVIEW

President Burke asked for input regarding ideas for amending the policy language as written. He directed the discussion through Section 2.0 Chancellor Limitations (2.0-2.12).

Recap of March 26, 2013 Policy Review

- 2.1 Treatment of Students
 - Should a statement recognizing MCCCDC is open to everyone be included?
- 2.2 Treatment of Faculty and Staff
 - Need to have a specific statement addressing hostile work environment—there is a difference between hostile work environment and whistleblower. It needs to be clearly defined and clearly state the Board's position.
- 2.5 Asset Protection
 - Should the figure in 9G be changed? (i.e., \$50,000 rather than \$250,000 in proportion to secondary education board levels).
- 2.6 Financial Planning and Budget
 - Has the budget presented met the stated criteria?
- 2.7 Staff Compensation and Benefits
 - Is this a better place to include a statement on items being "fair and equal"?
 - Allow equality and competitiveness in general statement. Define.
 - Current policy does not address instances where employees are "skipped over" for promotions, job opportunities.

Proposed Policy Changes from July 23, 2013

- 2.1 Treatment of Students
 - Is everything covered that should be covered?
 - Subsections seem to have been added in response to something that happened historically; very detailed and specific.
 - Should MCCCDC have a student trustee?
 - Chancellor would prefer to have a district-wide student organization to interact with Board (not all colleges have a student organization).

- Would prefer language regarding a student trustee be provided by state law (reservations regarding access to student records).
 - Write policy statement to be broader and have the Interpretation address specifics; move subsection language to Chancellor Interpretation or Administrative Regulations.
- 2.2 Treatment of Faculty and Staff
 - Include statement regarding *adhering to local, state, and federal laws as required*; move subsection language to Interpretation or Administrative Regulations.
 - New Chancellor Interpretation would include metrics and address specific issues
 - Add a general statement about diversity since there are no legal mandates with respect to diversity in the workplace; legal standards regarding non-discrimination do not necessary apply
 - Have Legal Counsel review everything to make sure Board still meets its fiduciary responsibilities.
- 2.4 Financial Condition and Activities
 - Again, level of detail seems too specific.
 - Include statement regarding *adhering to local, state, and federal laws as required*; move subsection language to Interpretation or Administrative Regulations.
 - New Chancellor Interpretation would include metrics and address specific issues
 - If specific issues come up, the Chancellor can adjust his Interpretation to address them.
- 2.5 Asset Protection
 - Look at combining 2.4, 2.5, and 2.6 into one comprehensive policy statement “Public Stewardship and Asset Protection”
- 2.6 Financial Planning and Budget
 - See 2.4 and 2.5 for comments.
- 2.7 Staff Compensation and Benefits
 - Include statement regarding *adhering to local, state, and federal laws as required*; move subsection language to Interpretation or Administrative Regulations.
 - Like to add “to make MCCCDC a competitive higher education employer” in the general statement.
 - General statement needs to also address compensation.
- 2.8 Communication and Counsel to the Board
 - General statement too vague as written, need to add more detail; move subsection language to Interpretation or Administrative Regulations.
- 2.9 Operational Succession Planning
 - Include statement regarding *adhering to local, state, and federal laws as required*; move subsection language to Interpretation or Administrative Regulations.
- 2.10 Public Safety
 - Move subsection language to Interpretation or Administrative Regulations; add additional items as recommended by Public Safety.
 - Change opening statement to read: “With respect to maintaining a safe learning and working environment, the Chancellor may not operate without protocols to ensure an environment free from violence, threats of violence, harassment, intimidation, and other disruptive behavior at the District and college levels and shall not operate without establishing and assuring adherence to District standards of practice for the Department of Public Safety.”

- 2.11 College Course Materials
 - Review with Legal Counsel => can this now be moved to Administrative Regulations and still meet statutory requirements?
 - If not, make broader and move specifics to Interpretation or Administrative Regulations.
- 2.12 International Education
 - Review with Legal Counsel => can this now be moved to Administrative Regulations and still meet statutory requirements?
 - If not, make broader and move specifics to Interpretation or Administrative Regulations.

Broader Discussion Considerations

- Broaden all policy statements, have them include reference to applicable laws, move specifics either to Chancellor Interpretation or Administrative Regulations, and ensure metrics are incorporated so monitoring can be easily accomplished.

Preparation for Next Discussions

- Board Members are asked to review Sections 3.0 and 4.0 for discussion at the next meeting.
- The Manager of the Office of Public Stewardship and the Chancellor will work together with Legal Counsel to revise this section as recommended.

NEXT STEPS

The next discussion is set for Tuesday, July 30, 2013 at 9:00 a.m. at the District Office in the Employee Lounge (first floor). Section 3.0, Board-Staff Relations, and Section 4.0, Governance Process, will be discussed.

Proposed language changes will be compiled and presented to the full Board for First Reading at the September 24, 2013 Regular Board Meeting and for Action at the October 22, 2013 Regular Board Meeting.

ADJOURNMENT

President Burke adjourned the policy discussion at 10:26 a.m.

Dana G. Saar
Governing Board Secretary