

Maricopa Community Colleges

Drug and Alcohol Abuse Prevention Report

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Preface

The Drug Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) require an institution of higher education (IHE) to certify it has adopted and implemented programs to prevent the abuse of alcohol and use or distribution of illicit drugs both by **Mesa Community College** students and employees both on its premises and as a part of any of its activities. At a minimum, each institution of higher education must annually distribute the following in writing to all students and employees:

- Standards of conduct that clearly prohibit the unlawful possession, use or distribution of illicit drugs and alcohol by students and employees
- A description of the legal sanctions under local, state, or federal law for the unlawful possession or distribution of illicit drugs and alcohol
- A description of any drug or alcohol counseling, treatment, rehabilitation, or re-entry programs that are available to students or employees
- A clear statement that the institution will impose sanctions on students and employees and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct

The law further requires that the institution conduct a biennial review of its program with the following objectives: (1) determining the effectiveness of the policy and implementing changes to the Alcohol and Other Drug (AOD) program if they are needed; and (2) to ensure that the sanctions developed are enforced consistently.

The biennial review must also include a determination as to: (1) the number of drug- and alcohol-related violations and fatalities occurring on the campus or as part of their activities that are reported to campus officials; and (2) the number and type of sanctions the IHEs impose on students or employees as a result of such violations or fatalities.

Mesa Community College, a college of Maricopa County Community College District (MCCCD), acknowledges its legal obligation to conduct a biennial review of compliance with the Drug-Free Schools and Communities Act and authorized an administrative review to be conducted to determine if the College fulfills the requirements of the aforementioned Federal regulations.

Vivian Miranda formed a committee chaired by Vivian Miranda, Dean of Student Support and Retention, to conduct a review and participate in the review process. The members of the review committee include:

- **Carmen Newland, Dean of Enrollment Services**
- **Heidi-Christa Adams, Counseling Faculty**

The intent of this document is to:

1. Meet the legal requirement of conducting a biennial review
2. Review and summarize the programs and activities related to alcohol and drug prevention during **2014** and **2015** calendar years.

Descriptions of the AOD program elements.

Alcohol-Free Events

As stated in the Abuse-Free Environment, AR 2.4.7, Maricopa Community Colleges closely aligns with the Drug-Free School and Communities Act of 1989 and other relevant substance abuse laws. As a college of the Maricopa County Community College District, **Mesa Community College** upholds all federal, state, and District laws and policies limiting or restricting drug and alcohol use and abuse on campus. Listed below are the MCCCCD Administrative Regulations which address an Abuse-Free Environment and the Use of Alcoholic Beverages:

- AR 2.4.7 – Abuse-Free Environment – see attached policy
- AR 4.13 – Use of Alcoholic Beverages – see attached policy

Mesa Community College offers a number of alcohol-free events and activities which are created and promoted throughout the campus by way of Facebook, posters, emails, fliers, information tables, and classroom announcements. These activities and events include, but are not limited to:

- New Student Programs
 - New Student Orientation
 - Group Advising
 - Welcome Week (new and continuing students)
 - New Student Orientation for International Students
- Student clubs and activities
 - Campus Meet-N-Greet
- Recognized constituency groups
 - Male Empowerment Network (M.E.N.)
 - Women Rising
 - Phi Theta Kappa
- Graduation
- Sponsored dances/student government events

- Student Support Programming
 - Veterans' Day Palooza
 - Native Welcome
 - Bridging Cultures
- Wellness Events and Programs
 - Health & Wellness -Water Day of Play
 - Ignite-Program funded by the State Tobacco Tax Initiative (see Appendix 2)
- Career and Transfer Fairs
- Ongoing prevention events and workshops that are open to all campus members and the community

Creation of Service Learning or Volunteer Opportunities or Required Community Service Work

Service Learning opportunities are integrated into many MCC classes.

Alcohol Free Campus Facilities

All campus spaces and facilities are alcohol and drug free in accordance with the Drug Free Schools and Communities Act Amendments of 1989, Public Law 101-226, and comply with all federal, state, and local laws pertaining to controlled substances, including alcohol. Alcohol is banned/restricted on campus and campus sponsored events.

Nonalcoholic Beverages Promoted at Events

Mesa Community College is dedicated to entirely alcohol free events and activities for students. No event makes any mention of or promotes alcohol or other drugs.

Normative Environments

- College admissions procedures promote a healthy environment. Student handbooks are provided to MCC students, prevention flyers are distributed around campus.
- The academic schedule offers core classes throughout the week, including Saturday and online classes.
- Exams/projects increasingly require class attendance and academic responsibility.
- The campus encourages an increase in academic standards.
- Faculty and staff are educated about behavioral indicators, student norms, and cultural attitudes related to high-risk or illegal alcohol use.
- Faculty and staff are educated about behavioral indicators, student norms, and cultural attitudes related to illicit drug use.
- Students are educated about misperceptions of drinking norms.
- Student leadership (e.g. students ambassadors, athletes, student government, student organizations) promotes positive, healthy norms.

- Students have opportunities to advise and mentor peers.
- Pro-health messages are publicized through campus and community media channels.

I. Pro-health Messages Publicized on Campus

II. Academic Standards

- a. Learning Starts Day One-To ensure all students have a fair opportunity to succeed students are not permitted to enroll in a class once it has started.
- b.

III. Student Leadership Promotes Positive, Healthy Norms

- a. The vision of the Student Life and Leadership department is to provide dynamic programs and services that inspire students to learn, and live powerfully. Within the Department of Student Life and Leadership, not only do we ensure all the staff and students who are present follow the administrative regulations and college/District policies regarding activities on campus, but we provide a safe place on campus for our students to engage in dialog, problem solve issues, and socialize with peers in ways that promote and encourage healthy relationships. We provide activities and programs that encourage students to learn more about themselves - becoming more self-reflective and self aware which we know leads to mentally healthy individuals. The ultimate goal of the department is to help students of Mesa Community College to not only succeed academically, but to become engaged and responsible members of the Mesa community and the world in general.

IV. Students have Opportunities to Advise and Mentor Peers

- a. Connect 4 Success offers mentoring relationships between faculty, staff and students. The program offers one-on-one mentoring, academic support workshops and individualized advising. The program serves to provide students with guidance and support during their first year of college.

Alcohol Availability

I. Alcohol is Banned or Restricted on Campus

Serving of alcoholic beverages is restricted at **Mesa Community College**. This required the express consent of the Chancellor of the Maricopa County Community College District, the closing of the venue to the public and students, and hiring of trained and registered bartenders. **Mesa Community College** personnel are not permitted to purchase or transport alcohol. Administrative Regulation 4.13 prohibits the use of funds to purchase alcohol (with the exception of small amounts for cooking in the Culinary Institute for educational purposes) and the use of alcohol at college-sponsored events. State law also regulates the service, sale, distribution, and consumption of alcoholic

beverages. In light of the law, **Mesa Community College** does not permit the use, sale or distribution of alcoholic beverages.

II. Alcohol Use is Prohibited in Public Places

Mesa Community College maintains a drug, alcohol, and tobacco free campus. No alcohol is permitted in public places or elsewhere on campus.

III. Delivery or Use of Kegs or Other Common Containers is Prohibited on Campus

Mesa Community College prohibits alcohol on campus in any form.

Marketing and Promotion of Alcohol

I. Alcohol Advertising on Campus is Banned or Limited

The marketing or promotion of alcohol is banned on campus. MCC does not use alcohol industry companies to promote or sponsor events on or off campus.

Alcohol Industry Sponsorship for On-Campus Events is Banned or Limited

There are no on campus events which are sponsored by the alcohol industry.

Alcohol Promotions with Special Appeal to Underage Drinkers is Banned or Limited

Mesa Community College does not participate in promotions related to drinking, underage or otherwise.

Alcohol Promotions that Show Drinking in High-Risk Contexts is Banned or Limited

Mesa Community College does not participate in promotions related to drinking.

Pro-Health Messages that Counterbalance Alcohol Advertising are Required

Mesa Community College maintains a drug, alcohol, and tobacco free campus. This also includes the advertisement of alcohol on campus.

Policy Development and Enforcement

(Mesa Community College)	(2014)	(2015)
Offense		
Liquor Law Violation	4	1
Drug Abuse Violation	1	2
Weapons Possession	NA	NA
Liquor Law Referrals	2	2
Weapon Possession Referral	NA	NA
Drug Law Violation Referral	0	2
Use, possession, manufacturing or distribution of illegal or other controlled substances except as expressly permitted by law.	NA	NA
Illegal use, possession, manufacturing or distribution of alcoholic beverages or public intoxication.	NA	NA

Statement of AOD program goals and a discussion of goal achievement.

- I. A Statement of AOD Program Goals Mesa Community College Alcohol and Other Drugs Program Goals are:**
 - a. To reach all who can benefit from AOD education and information (i.e. students, employees, community members).
 - b. To improve distribution processes to further evidence attempts to reach all students.
 - c. To develop enhanced monitoring processes for AOD distribution, recording of activities and increase involvement of vital departments.
 - d. To ensure MCC Employees and Students are aware of the dangers of alcohol and other drug use/abuse.
 - e. To ensure MCC Employees and Students are aware of the early signs and symptoms of alcohol and other drug use/abuse.
 - f. To ensure MCC Employees and Staff are aware of the campus and community resources for prevention of and recovery from alcohol and other drug use/abuse.
 - g. to ensure MCC Employees and Students are aware of MCC and MCCCCD enforcement policies and procedures regarding alcohol and other drug use.

Summaries of AOD program strengths and weaknesses.

- I. Summary of AOD Program Strengths**
 - a. Consistent enforcement of District policy and local law by working with College Public Safety.
 - b. AOD statement is emailed to all currently enrolled students on an annual basis.
 - c. MCC is in compliance with Drug Free School and Campuses Act.
 - d. MCCCCD policy prohibits alcohol use on campus and at College sponsored events.
 - e. MCCCCD is a Tobacco-Free campus.
 - f. MCCCCD Student Code of Conduct and Staff Policy Manual address alcohol and illegal drug possession, distribution and use both on and off campus.
 - g. MCC's Public Safety Webpage posts MCCCCD District Policy regarding Illicit Drugs and Alcohol use as well as information to support Alcohol and Drug use prevention programs.

- II. Summary of AOD Program Weaknesses**
 - a. Lack of formal distribution to staff regarding AOD policies on an annual basis.

Procedures for distributing annual AOD notification to students and employees.

I. AOD Policy - Procedures for distributing annual AOD notification to students and employees.

- New employees are referred to the Employee Handbook online for their reference which outlines:
 - standards of conduct,
 - a list of applicable legal sanctions under federal, state, or local laws for the unlawful possession or distribution of illicit drugs and alcohol, which can be found on the Maricopa County Community College District website (<https://chancellor.maricopa.edu/public-stewardship/governance/administrative-regulations/2-students/2.4-college-environment/2.4.7-abuse-free-environment>),
 - a list of alcohol programs that are available to employees and students and a clear statement that the IHE will impose disciplinary sanctions on students and employees for violations of the standards of conduct, which can be found on the Maricopa County Community College District website (<https://chancellor.maricopa.edu/public-stewardship/governance/administrative-regulations/2-students/2.4-college-environment/2.4.7-abuse-free-environment>),
- New students are provided a letter when they first enroll at a MCCCCD institution and every 365 days a new letter is sent to the student via an electronic student messaging system (letter is attached in Appendix 1)

AOD Policy and Distribution

AR 4.14 - Motor Vehicle Usage

<https://chancellor.maricopa.edu/sites/default/files/4.14.pdf>

Staff Policy Manual Policy

A-4 - Employment Standards

Policy A-18 – Drug Free Workplace Policy

C-4 – Corrective Action Principles

<https://hr.maricopa.edu/sites/default/files/spm.pdf>

AR 2.5 – Student Rights and Responsibilities

Article III: Prohibited Conduct, 3. Conduct – Rules and Regulations

- G. Violation of any college or District policy, rule, or regulation published in hard copy such as a college catalog, handbook, etc. or available electronically on the college's or MCCCCD website.

- H. Violation of federal, state, or local law.
- I. Use, possession, manufacturing, or distribution of illegal or other controlled substances except as expressly permitted by law.
- J. Illegal use, possession, manufacturing, or distribution of alcoholic beverages or public intoxication.

Article IV: Student Code of Conduct Procedures. 2. Sanctions

- A. The following sanctions may be imposed upon any student found to have violated the Student Conduct Code:
 - i. **Warning** - a written notice to the student that the student is violating or has violated institutional rules or regulations.
 - ii. **Probation** - a written reprimand for violation of specified rules or regulations. Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to violate any institutional rules or regulation(s) during the probationary period.
 - iii. **Loss of Privileges** - denial of specified privileges for a designated period of time.
 - iv. **Restitution** - compensation for loss, damage or injury. This may take the form of appropriate service and/or monetary or material replacement.
 - v. **Discretionary Sanctions** - work assignments, essays, service to the college, or other related discretionary assignments. (Such assignments must have the prior approval of the Student Conduct Administrator.)
 - vi. **College Suspension** - separation of the student from all the colleges in the District for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified.
 - vii. **College Expulsion** - permanent separation of the student from all the colleges in the District.

<https://chancellor.maricopa.edu/public-stewardship/governance/administrativeregulations/2-students/2.5-student-rights-and-responsibilities>

Recommendations for revising AOD programs.

I. Recommendations for revision of AOD Programs

- a. Incorporate AOD Programs into Fitness and Wellness each semester.
- b. Work with Human Resources to ensure AOD information is sent each year to faculty and staff and is incorporated into the New Employee Orientation.

Appendix 1

A. Student Letter on Drug and Alcohol Abuse Prevention

Dear Student:

Federal regulations regarding Alcohol and Other Drug Abuse and Violence Prevention require that we provide knowledge and guidelines about the prevention, control and treatment of the abuse/misuse of alcohol, illegal and legal drug uses and misuses.

Additionally, the Federal regulations require that students read and acknowledge the receipt of this information. By opening this message you are acknowledging receipt. For more information regarding this regulation and an abuse-free environment, please visit:

[Higher Education Center](#)

and/or

[Abuse-Free Environment](#)

Counseling services are available on the Mesa Community College Southern & Dobson Campus in the Counseling Center. Students can also call the Counseling Center at [480.461.7588](tel:480.461.7588). Click to review a list of [Community Agencies](#).

B. Employee Letter on Drug and Alcohol Abuse Prevention

Dear Employee:

Federal regulations regarding Alcohol and other Drug Abuse and Violence Prevention require that we provide knowledge and guidelines about the prevention, control, and treatment of the abuse or misuse of alcohol, illegal, and legal drugs.

Local, state, and federal laws prohibit the unlawful possession, use or distribution of illicit drugs and alcohol. Conviction for violating these laws can lead to imprisonment, fines, probation, and/or assigned community service. Persons convicted of a drug-and/or alcohol related offense may be ineligible to receive federally funded or subsidized grants, loans, scholarships, or employment.

Besides the sanctions imposed by federal and state courts concerning controlled substance violation(s), the college will respond administratively when the offense involves a student or employee as the offender. Students and employees are subject to applicable District policies and disciplinary procedures. Any employee is subject to disciplinary action, up to and including employment termination, for any of the following: reporting to work under the influence of alcohol and/or illegal drugs or narcotics; the use, sale, dispensing, or possession of alcohol and/or illegal drugs or narcotics on MCCCCD premises, while conducting MCCCCD business, or at any time which would interfere with the effective conduct of the employee's work for the MCCCCD; and use of illegal drugs.

Use of alcohol and drugs can cause negative physical and mental effects including: poisoning, blackouts, damage to vital organs, overdose and death, depression, psychosis, severe anxiety, and inability to learn and remember information. People who experiment with drugs, alcohol, and illegal substances or use them recreationally may develop a pattern of use that leads to abuse and addiction. The following resources are available to help:

- [Maricopa Community College's Employee Assistant Program](#) (EAP):MHN at 1-800-603-2970
- [Al-Anon](#) at 1-800-356-9996
- [National Institute on Drug Abuse Hotline](#) at 1-800-662-4357

Additionally, the Federal regulations require that employees read and acknowledge the receipt of this information. By opening this message, you are acknowledging receipt.

Appendix 2