



**Faculty and Administration Collaboration Team
Meeting Agenda and **Minutes (in red)**
September 11, 2019
Stacy Smith, Facilitator**

vision *A Community of Colleges—Colleges for the Community—working collectively and responsibly to meet the life-long learning needs of our diverse students and communities.*

mission *The Maricopa Community Colleges provide access to higher education for diverse students and communities. We focus on learning through: University Transfer Education, General Education, Developmental Education, Workforce Development, Student Development Services, Continuing Education, Community Education, Civic Responsibility, and Global Engagement.*

FACT MEETING

2:00 p.m.

Rio Salado College | 2323 West 14th Street | Tempe, AZ 85281
Rio Tower - Franklin Room

Members:

Terry Leyba Ruiz – President, Glendale CC
Patrick Roddy – Adjunct Faculty, SCC
Patricia Gail Haase – Adjunct Coordinator, CGCC
Greg Peterson – President, CGCC
Stacy Smith – Residential Faculty, PVCC
Eddie Genna – Residential Faculty, PC
Ramona Goth – Residential Faculty, SCC
Teri Traaen – Adjunct Faculty, Gateway CC
Stephanie Fujii – VP of Academic Affairs, SCC

AGENDA

I. Compliance Presentation and Discussion – Samantha Blevins (20 min.)

This portion of the meeting is audio recorded so that FACT can refer to it to ensure legal compliance.

The transitional document was used to create the chart of legal concerns.

Adjunct faculty are at will employees. Residential faculty are not.

There is a lengthy discussion comparing “policy” to “agreement.”

The document that is presented to the Governing Board by FACT at the December Board meeting is what will be considered.

Ms. Leyba refers back to the seven items in the April Resolution to refocus FACT.

After Ms. Blevins and Ms. Cooper leave the meeting there is a discussion comparing the requests outlined in these three documents:

- **Resolution’s six areas**
- **Settlement Agreement**
- **Legal feedback**

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- II. Ground Rules and Rules of Engagement (20 min.)
*The committee reads the seven ground rules from Teri Traeen's **Interest Basted Problem Solving** presentation, edits them to eight, and adopts them, attached as **Attachment 1** to these minutes.*
- III. Open Meeting Law Compliance (20 min.)
There is discussion about whether or not to ask the Governing Board if it intended to have FACT operate under OML.
- IV. Read and Review Previous Feedback from Constituencies (30 min.)
Not addressed. Transferred to the September 18, 2019 FACT meeting agenda.
- V. Review and Analyze the First Few Articles of the Current Draft (30 min.)
Not addressed. Transferred to the September 18, 2019 FACT meeting agenda.
- VI. Decide on Subcommittees and Task Forces (30 min.)
Not addressed. Transferred to the September 18, 2019 FACT meeting agenda.
- VII. Board Presentation Discussion (20 min.)
*Previously one member from each FACT constituency presented to the Governing Board and all FACT members were in attendance.
FACT wants to convey a mutual, accurate understanding of the expected outcome in December and how that relates to student success.*

FACT agrees that an additional meeting is necessary in order to outline their presentation for September 17. The meeting will be held on Friday September, 13 at 8:00. The agenda for that meeting is set as:

1. Introduction
2. FACT Collaborative Interests
 - Interest Based Problem Solving & Student Success
3. Objective of Presentation
4. Reality of Deadline and Workload
 - Context: Workload, Legal Changes, Timeline, Looping Out/Feedback, OML
5. Rationale of Plan
6. Proposal Plan of How to do Work (Buckets of Work)
 - Work Completed, Synopsis, Looped Out, Legal Review

- VIII. Set Next Agenda and Meeting Facilitator (10 min.)
Agenda for September 18, 2019
 - I. Review Governing Board Presentations (30 min.)
 - II. Read and Review Previous Feedback from Constituencies (30 min.)
 - III. Review and Analyze the First Few Articles of the Current Draft (30 min.)
 - IV. Decide on Subcommittees and Task Forces (30 min.)
 - V. Set Next Agenda and Meeting Facilitator (10 min.)
 - VI. Patrick Roddy will facilitate September 18 FACT meeting

The next FACT meeting will be held at 2:00 pm on September 18, 2019, at Rio Salado College – Rio Tower, Franklin Room.

Attachment 1

FACT Ground Rules for Sustained Collaborative Relationships

- 1.** We will define every FACT Committee/group meeting as an event when interests and ideas are affirmatively received and fully considered.
- 2.** We will individually use self-control in order to not monopolize the time allocated for our meetings, so that each person serving on the FACT Committee will have the opportunity to provide their ideas, interests, and concerns on every topic addressed.
- 3.** We will individually withhold our anger and frustration so as not to blame anyone else for areas of our personal frustration in our collective work together.
- 4.** We will openly share our work in a transparent fashion such that all employees within the Maricopa Community College District can participate in this process and learn how Interest Based Problem Solving is used in this process.
- 5.** We will discuss in our Committee meetings and, with our constituents, our best hopes and worst fears about all aspects of our work together.
- 6.** We will use specific examples of interests and potential satisfiers in order to move our discussions along in as detailed a manner as possible and support the work of our assistant who is charged with taking minutes and providing all documents in compliance with the Arizona Open Meeting Law requirements.
- 7.** We will honor FACT Committee meeting schedules, starting and ending on time, as well as coming prepared to each meeting with our individual and subcommittee assignments completed. When feasible we will use technology so that Committee members are able to join meetings from remote locations and still meet their primary professional obligations.
- 8.** We will use the available District budget data and resources, when appropriate, to consider proposed narrative and agreement language considering the fiscal impact on the intent of the language and concepts being brought forward throughout our FACT Committee work.