



**Faculty and Administration Collaboration Team  
Meeting Agenda and **Minutes (in red)**  
May 27, 2020  
2:00 pm – 4:00pm**

**vision** *A Community of Colleges—Colleges for the Community—working collectively and responsibly to meet the life-long learning needs of our diverse students and communities.*

**mission** *The Maricopa Community Colleges provide access to higher education for diverse students and communities. We focus on learning through: University Transfer Education, General Education, Developmental Education, Workforce Development, Student Development Services, Continuing Education, Community Education, Civic Responsibility, and Global Engagement.*

### **FACT MEETING**

Via WebEx  
2:00 p.m. – 4:00 p.m.

Members:  
Stephanie Fujii – VP of Academic Affairs, SCC  
Eddie Genna – Residential Faculty, PC  
Ramona Goth – Residential Faculty, SCC  
Patricia Gail Haase – Adjunct Coordinator, CGCC  
Greg Peterson – President, CGCC  
Patrick Roddy – Adjunct Faculty, SCC  
Terry Leyba Ruiz – President, Glendale CC  
Stacy Smith – Residential Faculty, PVCC  
Teri Traaen – Adjunct Faculty, Gateway CC

### **AGENDA**

- I. Current News/Updates  
*None.*
- II. Overview of Webex Teams  
*Webex Teams was not easily accessed and this item was paused in order to work on other items.*  
*A discussion was held regarding a Shared Governance Interest-Based Negotiation Issue Analysis Sheet.*  
*The Shared Governance Interest-Based Negotiation Issue Analysis Sheet was completed for Article 7-Training.*  
*The Shared Governance Interest-Based Negotiation Issue Analysis Sheet was created for Article 7-Compensation, but no information was completed.*
- III. Sub group breakouts to complete the following tasks:
  - A. Sub group 1 – Edit Article 7 to remove the language around the concept of Educational Administrator.
    - Ramona Goth, Stephanie Fujii, and Patrick Roddy

- B. Sub group 2 – Outline training/communication for the standards for chairs.
- Greg Peterson, Eddie Genna, and Teri Traaen

These items were discussed and agreed upon from the May 20, 2020 FACT meeting:

The two options that will be proposed are:

**Option 1:** Broad training/communication for all Residential/Adjunct Faculty on the standard for chairs, resource-rich environment that chairs can access. It will be implemented in 2021-2022 with the possibility of transitioning to Option 2 after successful implementation.

**Option 2:** Required standard for chairs, competency demonstrated and training can be one way to meet competencies.

A chart of chair expectations will be created in the future for the three constituent groups to review and provide feedback. The feedback from each constituency group will help guide FACT's revisions of Article 7 to best meet everyone's interests.

- C. Sub group 3 – Edit/clean up the Faculty Supervision Budget Distribution Process document.
- Stacy Smith, Gail Haase, and Terry Leyba Ruiz

A member of this sub group will reach out to Frank Wilson to access the data needed to accomplish this task.

- IV. Discuss the Faculty Supervision Budget Distribution Process document.
- Input for VPAA's regarding 90/10 subdivision of the Program Variability Allocation and the Quantitative Factors Allocation
  - Center for Teaching and Learning (CTL)
  - Review input regarding Delegable and Non-Delegable duties
  - Current cost/budget considerations for OPDs and is it compatible with the 40%.

- V. Set next Agenda

The next FACT meeting will be held at 2:00 pm on June 3, 2020.

| FACT Meeting Schedule<br>February – September 2020 |  | Notes   |
|--|--|---|
| 2/26/2020  | Article 16 Retain and Retrain Policy   | Article 16 was reviewed and edited.                     |
| 3/04/2020  | Article 7 Leadership and Article 16 Retain and Retrain Policy (if necessary) | A plan for future discussion of Article 7 was outlined. |

|                     |   |   |
|---------------------|---|---|
| 4/08/2020           | Article 7   | A plan for continuing work on the Faculty Agreement was outlined. The changes are in red on this chart.   |
| 4/15/2020           | Article 7 (continued)   | Three portions of Article 7 were pinpointed for focused discussion: <ul style="list-style-type: none"> <li>• Training for Chairs</li> <li>• Peer performance for Chairs</li> <li>• Availability/route for Faculty interested in pursuing an administrative role</li> </ul>                                  |
| 4/22/2020           | Article 7 (continued)   | The section regarding Department/Division Charter (Section 7.2.12 of the April 22, 2010 version) was edited.  |
| 4/29/2020           | Article 7 (continued)<br>Article 10<br>Chancellor invited to participate at 2:00 pm | <ul style="list-style-type: none"> <li>• Dr. Gonzales discussed the direction of the Faculty Agreement with the committee.</li> <li>• Frank Wilson explained the Faculty Supervision Budget Distribution Process document and the financial implications of the Faculty Agreement was discussed.</li> </ul> |
| 5/6/2020            | Article 7   | There was a lengthy discussion about the financial implications of the Faculty Supervision Budget Distribution as presented by Frank Wilson on 4/29/2020. Article 7, Section 7.2.4 Training was discussed.  |
| 5/13/2020           | Article 7   | The plan for Training for Chairs (Section 7.2.4) was discussed and edited.  |
| 5/20/2020           | Article 7   | The Training for Chairs section of Article 2 was discussed.   |
| 5/27/2020           | Article 7   |   |
| 6/3/2020            | Article 7   |   |
| 6/10/2020           | Article 10  |   |
| 6/17/2020           | Article 10  |   |
| 6/24/2020           | Article 10  |   |
| <b>Summer Break</b> |   |   |
| 9/02/2020           | Article 6 Compensation  |   |
| 9/09/2020           | Article 6 Compensation  |   |
| 9/16/2020           | Final Document Cleanup/Loose Ends   |   |

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| 9/23/2020 | Final Document Cleanup/Loose Ends |  |
| 9/30/2020 | Final Document Cleanup/Loose Ends |  |

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