



## Maricopa County Community College District Governing Board Minutes July 15, 2014

Agenda Review of the Maricopa County Community College District Governing Board was scheduled to be held beginning at 4:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. Section 38-431.02, notice having been duly given.

### GOVERNING BOARD

- Dana Saar, President
- Randolph Lumm, Secretary (Absent)
- Doyle Burke, Member
- Alfredo Gutierrez, Member
- Debra Pearson, Member (Absent)

### ADMINISTRATION (AGENDA REVIEW)

Felicia Ganther for Maria Harper-Marinick  
Debra Thompson  
LaCoya Shelton-Johnson  
Mary O'Connor for Steve Helfgot  
Ed Kelty  
Lee Combs

### AGENDA REVIEW

Agenda Review began at 4:31 p.m. Board President Dana Saar then took the assembly through the proposed agenda for the July 22, 2014 Regular Board Meeting. Clarification was asked on a few items as they were presented; below are requests made by Board Members for additional information.

### CONSENT AGENDA

- **ITEM 6.1.1 JUNE 24, 2014 REGULAR BOARD MEETING MINUTES**
  - Regarding Motion 10199, the reason succeeds the motion, and it does not flow well. Recommend placing the reason before the motion for clarity. (Minutes will be adjusted as requested.)
- **ITEM 8.5 CORRECTION TO PREVIOUS BOARD AGENDA ITEMS**
  - Board members wanted to know what positions were represented and if salary was a reason for candidates rescinding acceptance of the position. (HR will provide information to the Board. Reasons will continue to be tracked and reported.)
- **ITEM 9.1 APPROVAL OF ARIZONA CENTER FOR EARLY CHILDHOOD MANAGEMENT (AZCECM) GRANT RIO SALADO COLLEGE**
  - Board members wanted to know if it was the last year of a three-year grant. (AASA will review the grant history and the information will be shared with the Board.)
- **ITEM 9.2 APPROVAL OF US DEPARTMENT OF EDUCATION TRIO GRANT STUDENT SUPPORT SERVICES (SSS) AT SOUTH MOUNTAIN COMMUNITY COLLEGE**
  - Board members want to know if the college will be able to sustain the program once grant funding ends and what strategies the college will use. (Most institutions who receive such funding re-apply for a new grant; history shows a high success rate for refunding in such cases.)
- **ITEM 9.3 APPROVAL OF 2014-2015 SCHOOL HANDBOOK FOR GATEWAY EARLY COLLEGE HIGH SCHOOL**
  - This item will be pulled as it is unnecessary for the Board to review the handbook unless substantive changes are made. Only the calendar (a subsequent Action Item) needs annual approval from the Board.
- **ITEM 10.1 APPROVAL OF UTILITIES EASEMENT TO ARIZONA PUBLIC SERVICE FOR THE NEW MONUMENT SIGN PARADISE VALLEY**

**COMMUNITY COLLEGE**

- Board members wanted clarification whether the meter would be dedicated to the new sign. (Yes, it will be a separate meter just for the sign.)

**FIRST READ / INFORMATION ITEMS**

- **ITEM 13.1 REVIEW OF PROPOSED REVISIONS TO 4.4 BOARD PLANNING AND AGENDA PREPARATION (POLICY HOUSEKEEPING)**
  - The Board decided to move the first read and action dates for tuition and fees so that a final decision would be made before early registration for the succeeding fiscal year began. Board members asked whether that decision would cause problems in the budget process. (There will be less certainty in January for some numbers as the date which final tax information will be available is February 10. However, previous projections have been accurate to a high degree and the final numbers presented for action in February can reflect any necessary changes.)

**DISCUSSION**

President Saar then opened up discussion regarding a spreadsheet shared by the Office of General Counsel, at the Board's request, of a summary of IT-related expenditures, including legal expenses. General Counsel cautioned that detailed discussions about the line items would need to occur in Executive Session. President Saar focused the discussion on the structure of the spreadsheet. He asked Board members if they wished for additional information to be included in the data. Board members made the following recommendations/requests—to be shared monthly with the Board:

**Regarding IT Expenditures**

- Provide a list of future projections for long-term planning, regardless of whether the numbers are speculative versus concrete. Show how MCCCC will plan for unknowns.
- Show a calendar of expenditures showing future planning; the current format does not provide understanding of where MCCCC wants to go. The Board wants to understand how such projects are currently managed and what planning is ongoing for the future.
- Add a new column, percentage complete, to each report.

**Other Comments**

- Share a breakdown of all open litigation and the status of each case, regardless of subject.
- Submit the quarterly internal audit status reports to Board members. It was noted these were, in fact, sent in June.
- Give all reports a distinctive subject line when provided via email so that they are easily identified.

**ADJOURNMENT**

Agenda Review was adjourned at 5:03 p.m.