



## Maricopa County Community College District Governing Board Minutes October 14, 2014

Agenda Review and a Work Session of the Maricopa County Community College District Governing Board were scheduled to be held beginning at 4:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. Section 38-431.02, notice having been duly given.

### GOVERNING BOARD

- Dana Saar, President
- Randolph Lumm, Secretary
- Doyle Burke, Member
- Alfredo Gutierrez, Member
- Debra Pearson, Member

### ADMINISTRATION (AGENDA REVIEW)

Rufus Glasper  
Maria Harper-Marinick  
LaCoya Shelton-Johnson  
Debra Thompson  
Mary O'Connor for Steven Helfgot  
Ed Kelty  
Lee Combs

### ADMINISTRATION (WORK SESSION)

Rufus Glasper  
Maria Harper-Marinick  
Debra Thompson  
Lee Combs  
Paul Dale  
Shouan Pan  
Bill Guerriero for Linda Lujan

### AGENDA REVIEW

Agenda Review began at 4:37 p.m. Board President Dana Saar then took the assembly through the proposed agenda for the October 28, 2014 Regular Board Meeting. Clarification was asked on a few items as they were presented; below are requests made by Board Members for additional information.

#### CONSENT AGENDA

- **Item 11.1 Curriculum**
  - Board Members remarked they'd like to have a conversation about incorporating entrepreneurialism into all classes. (Administration will follow-up on this request.)

#### NON-CONSENT AGENDA

- **Item 15.1 Monitoring Report Budget Analysis Report, Fund 1—General Unrestricted Fund, for the Three Months Ending September 30, 2014**
  - Board Members remarked that at a recent State budget meeting there were dire predictions in response to the state's slow economic recovery, especially in new construction. Board members wanted to know if there were effects being seen in the MCCCCD budget now or being projected for the next budget cycle(s). (MCCCCD is not experiencing anything unusual compared to previous years at this time but is keeping those projected shortfalls in mind as planning for FY2016 and FY2017 move forward.)

#### ADDITIONAL REMARKS

- Board members asked for support for a non-voting student member to be added to the MCCCCD Board. The Board will add it to future discussions.
- President Saar remarked that the November and December meetings would be moved to the Rio Salado College Conference Center to accommodate a renovation in the Board Room. He then asked Chancellor Glasper to update the Board on the renovation plan designed to make room for the new At-

Large members and improve the room's technology/AV.

- Current plans include extending the existing dais and moving members of CEC to accommodate the extension. They are also looking at other locations (across the street with Public Safety, using the Rio Conference Center, or refurbishing the Employee Lounge or Maricopa Room.) There are concerns with each option and planning is going forward at this time focused on a quick turn-around and lowest budget impact.
- Board members recommended not building out anything until a final decision on where the Board Room should be located is made. This way, funds are not used now on a stop-gap measure with more to be needed later to fund the final project. (Administration will revise plans and get back to the Board.)
- Board members did agree completely that the AV in the Board Room needs to be updated ASAP and pushed for that to be the focus.

#### **ADJOURNMENT**

Agenda Review adjourned at 5:12 p.m.

#### **WORK SESSION**

The Work Session was called to order at 6:01 p.m.

#### **PVCC NCA**

#### **ACCREDITATION PRESENTATION**

Dr. Paul Dale, President of Paradise Valley Community College, reported on the progress of PVCC's Self-Study and shared reports with the Board on the work done over the past three years in preparation for PVCC's HLC visit. He then introduced Dean Denise Digianfilippo and faculty member Mr. Kurt Hill to provide additional information on the self-study. A copy of the presentation is included in the appendix. PVCC's self-study can be found online at <https://www2.pvc.maricopa.edu/selfstudy/reports.html>.

Following is a brief review of the presentation given by Mr. Hill and Dean Digianfilippo.

The PVCC 2014 Self-Study Process began in the fall of 2011 with a theme based on the college's motto, weaving the college mission, vision, values, and learning college principles throughout the process, activities, and self-study report. The report detailed significant progress from 2005-2014. The five criterions were addressed in detail and the proofs are posted on the web site.

Board members asked for the college's self-study updates to be shared again prior to the HLC dinner on November 17.

#### **MCC NCA ACCREDITATION PREVIEW**

Dr. Shouan Pan, President of Mesa Community College, informed the Board that MCC's HLC visit would be in March, 2015 and they were providing an preview of their work with the new HLC accreditation process, Open Pathways Project. Dr. Pan remarked that MCC would be the first Maricopa college to use the new process and that they had specifically been asked by HLC to help test the process. He then introduced faculty member Dr. Brian Dille and Dean Matt Ashcraft to provide more information. A copy of the presentation is included in the appendix.

Following is a brief review of the presentation given by Dr. Dille and Dean Ashcraft.

Accreditation in the United States is designed to assure quality, allow students to transfer credits to other accredited colleges and universities, enable students to obtain financial aid and veteran's services, and empower the college to participate in projects funded by federal grants. MCC is a Pathways Pioneer one of the first community colleges in the nation to use the new process. The old accreditation model primarily focused on assuring stakeholders colleges were worthy of accreditation and resulted in a self-study document (print). In the new model, assurance is a much smaller effort in proportion. The focus shifts to the *Quality Initiative* so the college spends energy improving the college rather than writing a book.

A copy of the final report will be provided to the Board before the college's HLC visit in March. The college's dynamic web site is at <http://tinyurl.com/HLCMCC>.

It was noted that all the MCCC will be moving to the new process and PVCC hopes to

be welcomed into the Pathways Project once they are reaccredited in November.

**ADJOURNMENT**

The Work Session adjourned at 7:35 p.m.

**EXECUTIVE SESSION**

Executive Session was called to order at 7:40 p.m.

**MOTION**

**Motion 10233**

Board Member Saar made a motion to go into Executive Session. Board Member Lumm seconded. Motion passed 5-0.

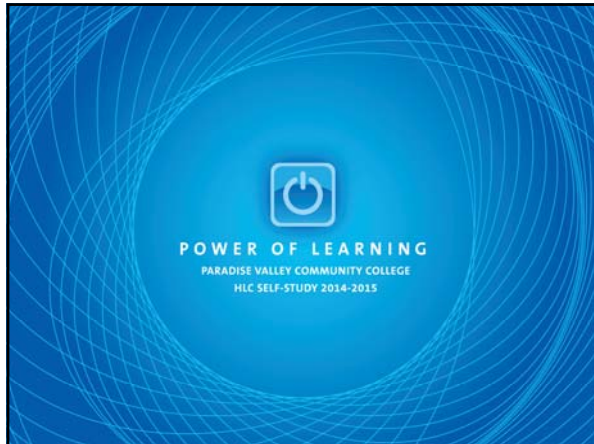
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Randolph Lumm  
Governing Board Secretary

# **Appendix**

**Power of Learning: PVCC HLC Self-Study 2014-2015**

**Accreditation: Maintaining Quality in Higher Education, MCC**



**POWER THROUGH**

### PVCC 2014 Self-Study Process

- Began Fall 2011
- Theme based on college motto
- Weaves college mission, vision, values, and learning college principles throughout process, activities, and self-study report
- [Self Study 2015 | PVCC](#)

MISSION INTEGRITY QUALITY EVALUATION PLANNING

**POWER THROUGH**

### Significant Progress 2005 - 2014

- Senior Administrative Changes
- New Facilities
- Diversity Goals
- **One Maricopa**
- Significant enrollment growth/recent moderate decline
- **Assessment of Student Learning Outcomes**
- **Student Success Focus: Completion Agenda**
- Career Services, IE, and Development and Community Relations

MISSION INTEGRITY QUALITY EVALUATION PLANNING

**POWER THROUGH**

### What impacts the ability of an institution to become accredited?

MISSION INTEGRITY QUALITY EVALUATION PLANNING

**POWER THROUGH**

### Key Points for Board Preparation

- PVCC first of MCCCDColleges with new HLC Criteria
- Alignment of PVCC and MCCD values and goals (as evidenced by the Annual College Board Accomplishments Report)
- Self-study components that relate to your work - **Criterion 2c and 5b**
- Significant PVCC accomplishments (Executive Summary, p.6)
- Purpose of site visit (reaffirmation of accreditation and designation as a distance delivery degree-granting institution)

MISSION INTEGRITY QUALITY EVALUATION PLANNING

**POWER THROUGH**

### Criterion 1: *PVCC's mission is clear and articulated publicly; it guides PVCC's operations.*

- Broadly understood and guides operations
- Articulated publicly
- Relationship between mission and the diversity of society
- **Commitment to public good (Correlation to Governing Board Outcomes)**

MISSION INTEGRITY QUALITY EVALUATION PLANNING

**POWER THROUGH**

### Criterion 1: Findings, Challenges, & Recommendations

#### Paradise Valley Community College

**VISION**

Leadership, innovation, and excellence in all that we do, leading to the highest quality education and the best learning experience for our students and the community.

**MISSION**

To provide quality education, training, and support for our students and the community.

**VALUES**

- Integrity
- Excellence
- Collaboration
- Respect
- Transparency
- Accountability
- Service
- Leadership
- Innovation
- Excellence
- Collaboration
- Respect
- Transparency
- Accountability
- Service
- Leadership
- Innovation

**SUPPORTING VALUES**

**Integrity**

**Excellence**

**Collaboration**

**Respect**

**Transparency**

**Accountability**

**Service**

**Leadership**

**Innovation**

**MISSION INTEGRITY QUALITY EVALUATION PLANNING**

**POWER THROUGH**

### OPERATIONS and PROGRAMMING ALIGN WITH MISSION

- MOSAIC, Diversity Inc., ESL, DSR, M.E.N., International Education, Academic Integration, Desperado LGTB Film Festival
- Increased underrepresented student populations
- PCAC, PVCC at Black Mountain
- One Maricopa

#### PVCC F2013 Student Ethnicity Distribution

Ethnicity	Percentage
Hispanic	1%
Non-Hispanic	3%
White	4%
African American	15%
Black	64%
Other	12%

**MISSION INTEGRITY QUALITY EVALUATION PLANNING**

**POWER THROUGH**

### Criterion 2: PVCC acts with integrity; its conduct is ethical and responsible.

- Follows fair and ethical policies and processes for its governing board, administration, faculty, and staff in financial, academic, personnel, and auxiliary functions
- Presents itself clearly and completely to its students and public
- Governing Board is sufficiently autonomous**
- Committed to freedom of expression and truth in teaching and learning
- Honesty and integrity ensured in research and scholarly practice conducted by faculty, staff, and students

**MISSION INTEGRITY QUALITY EVALUATION PLANNING**

**POWER THROUGH**

### Criterion 2: Findings, Challenges, & Recommendations

- Acknowledgements and disclosures
- ACA, DACA, MEMS, EEO, OCT, FERPA
- Maricopa Priorities
- Involvement of Governing Board
- RFP App.H – Professional Code of Ethics
- RFP 3.1. Instructional Rights/ Academic Freedom
- Student Rights and Responsibilities
- Robust suite of social media platforms (Points of Pride Blog, Facebook, Twitter, Instagram, Pinterest)

Employee Group	Completed Disclosures	Number of Employees in Group	Percentage Complete
Athletic Director	1	2	50.0%
College Safety	1	2	50.0%
Crafts	2	2	100.0%
Executive (CEC)	1	1	100.0%
Instructional Faculty OVD	3	4	75.0%
Instructional Resident Faculty	302	317	95.3%
Maintenance & Operations	2	5	40.0%
Mgmt. Admin. Tech	44	47	93.6%
Non-Faculty 6 - 8 Months	4	5	80.0%
Professional Staff	58	65	89.2%
Service Faculty OVD	1	1	100.0%
Service Resident Faculty	9	9	100.0%
Specialty Faculty	1	2	50.0%
<b>Grand Total</b>	<b>220</b>	<b>248</b>	<b>88.7%</b>

**MISSION INTEGRITY QUALITY EVALUATION PLANNING**

**POWER THROUGH**

### Criterion 3: PVCC provides high quality education, wherever and however its offerings are delivered.

- Course and programs are current and require levels of performance by students appropriate to degree or certificate.
- Course quality and learning goals are consistent across all modes of delivery and all locations
- General education program is appropriate to mission, offerings, and degree levels
- Program of general education is grounded in a framework articulating purpose, content and learning outcomes
- Recognize the human and cultural diversity of the world in which students live and work
- Faculty and staff are sufficient, appropriately credentialed, and evaluated for effective, high-quality programs and student services**
- Support is provided for student learning and effective teaching
- Co-curricular programs enrich the educational environment in alignment with mission


**MISSION INTEGRITY QUALITY EVALUATION PLANNING**

**POWER THROUGH**

### Criterion 3: Findings, Challenges, & Recommendations

- MAINTAIN CURRENCY, RESPONSE TO WORKFORCE NEEDS
  - ICs, Advisory Committees, Program Review
  - Dietetic Technology, Fire Science, Paramedicine, Nursing, and Early Childhood Education receive approval for specialized national accreditation
- NEEDED FACULTY TO PROVIDE QUALITY TEACHING AND LEARNING
  - Number of residential faculty increased 8.1% (98 to 106); adjunct faculty increased 38% (347 to 479) between 2005 and 2013. Commitment to 60:40 faculty ratio
  - Professor of the Year


**MISSION INTEGRITY QUALITY EVALUATION PLANNING**

  
**POWER THROUGH**

- **QUALITY CONTROL**
  - For FY2013, 390 courses were assessed, a 61.83% increase over FY2012.
  - CTL, Choices Coordinating Team
- **STUDENT SUCCESS INITIATIVES:**  
iGoal, Get a GRIP, M.E.N., Ask An Advisor, iStartSmart
  - 60% of the students who came in for success coaching during the spring or first summer session enrolled for the following semester

	A	B	C	D	F	W	Total
ENG00X	5	2	2	2	4	2	17
MAT00X	6	7	7	4	1	2	27
RDG00X	14	7	7	1	7	0	36
CRE101	3	3	0	0	0	0	6

MISSION INTEGRITY QUALITY EVALUATION PLANNING

  
**POWER THROUGH**


- **AGEC**
- **UNIVERSITY PATHWAY PROGRAMS**
  - 720 PVCC students enrolled in the ASU MAPP program
  - 242 PVCC students enrolled in Connect2NAU
  - 8 PVCC students enrolled in the U of A bridge program
  - 279 NAU students completing a bachelor degree program on the PVCC campus

MISSION INTEGRITY QUALITY EVALUATION PLANNING

  
**POWER THROUGH**

*Criterion 4: PVCC demonstrates responsibility for the quality of its educational programs, learning environments, and support services, and it evaluates their effectiveness for student learning through processes designed to promote continuous improvement.*

MISSION INTEGRITY QUALITY EVALUATION PLANNING

  
**POWER THROUGH**

**Criterion 4**

- Practice of regular program review
- Maintains quality of transfer credit
- Assures dual credit courses for high school students are equivalent in learning outcomes and level of achievement
- Maintains specialized accreditations
- Clearly stated student learning goals
- **Utilizes information gained from assessment to improve student learning**
- **Defines goals , collects and analyzes data/information for student retention, persistence, and completion of its programs to make improvements as warranted**


MISSION INTEGRITY QUALITY EVALUATION PLANNING

  
**POWER THROUGH**

**Criterion 4: Findings, Challenges, & Recommendations**  
**MAINTAIN CURRENCY**

- New 3 year-cycle program review framework implemented in 2012-13 incorporated newly revised core criteria for HLC accreditation; moves away from general productivity measures to a deeper analysis of program outcomes, student learning outcomes, and resource planning and development.
- **Maricopa Priorities** program and support services review completed in 2013-14
- Early Childhood Education, Nursing, Paramedicine, Dietetic Technology, and Fire Science received approval for specialized accreditation.

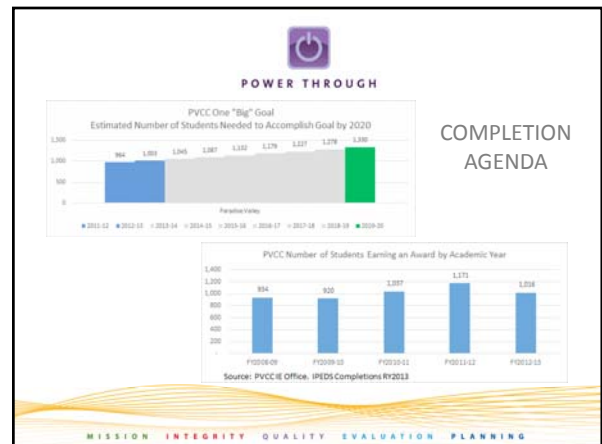
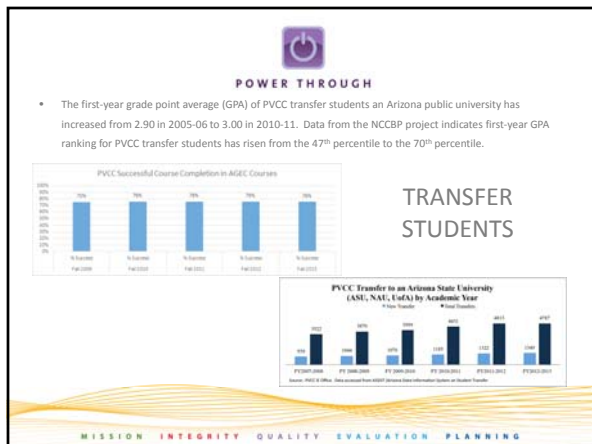
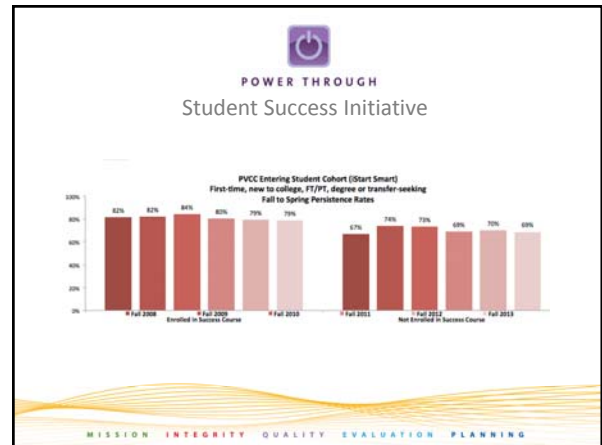
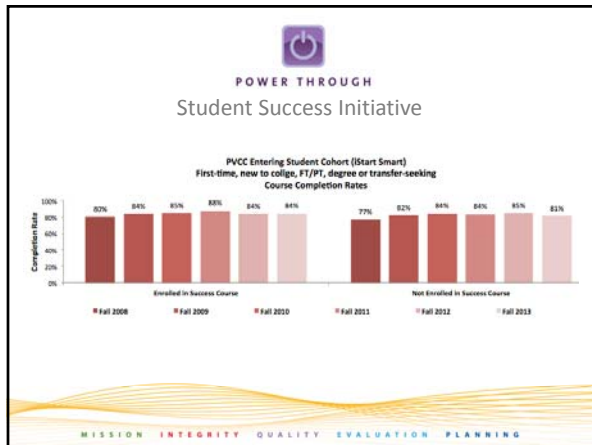
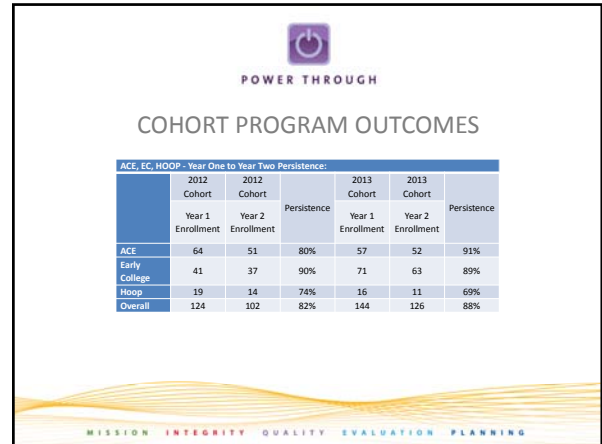
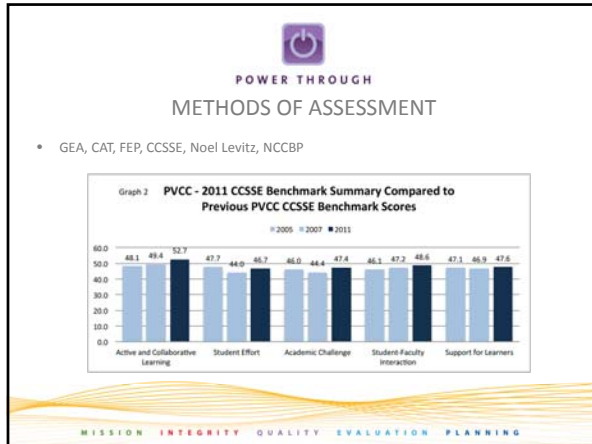
MISSION INTEGRITY QUALITY EVALUATION PLANNING

  
**POWER THROUGH**

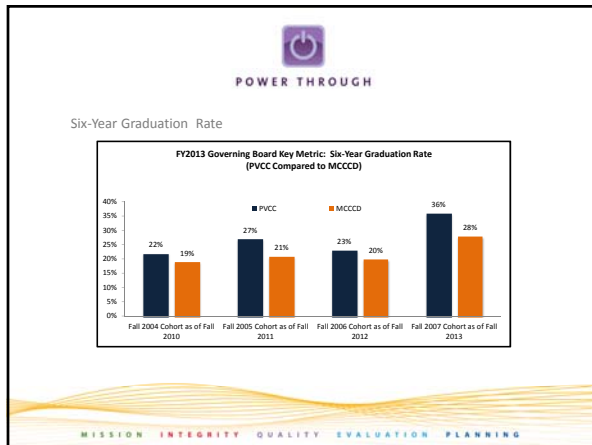
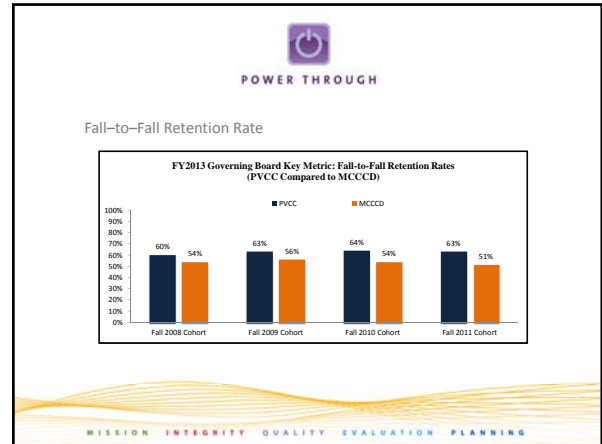
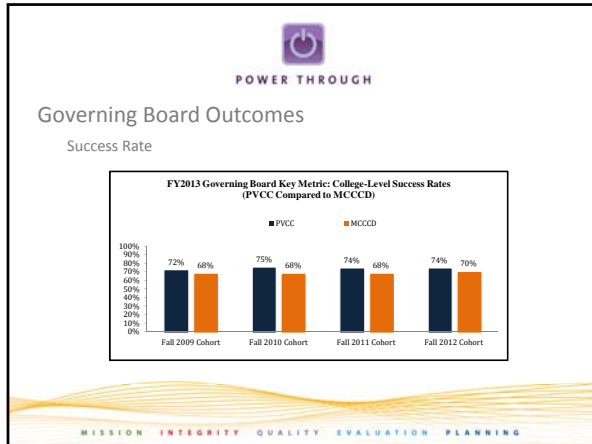
- The **seven general education learning outcomes** are defined as: Diversity and Global Awareness, Information Literacy, Oral Communication, Problem Solving, Technology, Written Communication. The overarching outcome of these six outcomes is **critical thinking**.

Faculty Participation in Assessment				Participation in Out-of-Class Assessment				
Term	2010-11	2011-12	2012-13	Term	2010-11	2011-12	2012-13	2013-14
Total Faculty	96	110	156	Number of Departments	10	10	22	23
Total Sections	175	197	288	Total Assessment Reports	5	4	5	13

MISSION INTEGRITY QUALITY EVALUATION PLANNING



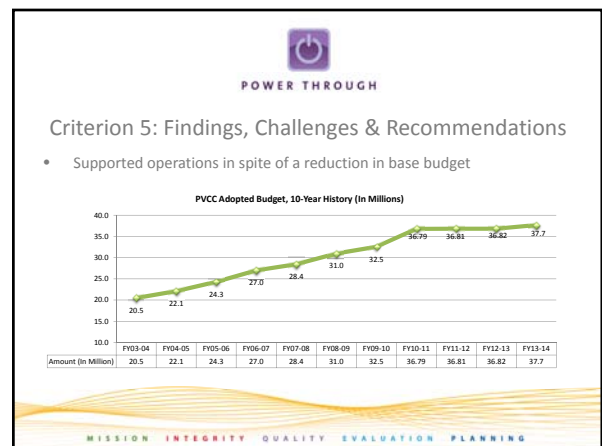





**Criterion 5: PVCC's resources, structures, and process are sufficient to fulfill its mission, improve the quality of its educational offerings, and respond to future challenges and opportunities. PVCC plans for the future.**

MISSION INTEGRITY QUALITY EVALUATION PLANNING

- POWER THROUGH**
- ### Criterion 5
- Fiscal and human resources and physical and technological infrastructure are sufficient to support its operations whenever and however delivered
  - Resource allocation process ensures that its educational purposes are not adversely affected
  - Staff are appropriately qualified and trained
  - Well-developed budget process and monitoring expenses
  - Governance and administrative structures promote effective leadership and support collaborative processes to fulfill mission**
  - Links processes for assessment of student learning, operations, planning, and budgeting
  - Considers the perspectives of internal and external constituent groups
  - Learns from its operational experience and applies that learning for improvement
- MISSION INTEGRITY QUALITY EVALUATION PLANNING




  
**POWER THROUGH**

- Maintained quality service while undergoing departmental consolidations, reallocation of human resources, and additional temporary staff

PVCC Budget Positions, FY2003-2004 and FY2013-2014			
Employee Category	FY2003-04	FY2013-14	10-Year Historic Increase/Decrease (Amount / %)
Residential Faculty	89	115	26 29.2%
Executive (C.E.C.)	1	1	0 0.0%
Management (M.A.T.)	30.0	55.5	25.5 85.0%
Support Staff (P.S.A.)	72.2	71.7	-0.6 -0.8%
Custodians/Grounds (M & O)	13.5	19.0	5.5 40.7%
Craftsmen	1	2	1 100.0%
College Safety	5.0	6.5	1.5 30.0%
<b>Total</b>	<b>211.7</b>	<b>270.7</b>	<b>58.9 27.8%</b>


MISSION INTEGRITY QUALITY EVALUATION PLANNING

  
**POWER THROUGH**


- Improvements to college infrastructure

2004 BOND - MAJOR PROJECTS	Actuals	Year Completed
Kranitz Student Center Expansion And Remodel	\$ 10,121,379	2014
Life Sciences Building	\$ 16,096,166	2010
New Health Sciences Building	\$ 1,300,582	2011
PVCC @ Black Mountain, Expansion & Phase II	\$ 12,828,186	2015
Q Building - Acquisition of North Central Regional Library Building	\$ 4,000,000	2007
Q Building Planning & Remodeling & Acquisition of North Central Regional Library Building	\$ 18,179,962	2011
Remodel D Building For Ceramics Program	\$ 684,020	2014
Campus Technology	\$ 3,936,210	
Occupational Technology	\$ 2,340,978	
Central Plant Upgrade & Chilled Water Line Expansion & Upgrade	\$ 4,773,847	2007
Loop Road Completion; New Parking Lots	\$ 2,228,976	2007
<b>TOTAL</b>	<b>\$ 76,490,306</b>	

MISSION INTEGRITY QUALITY EVALUATION PLANNING

  
**POWER THROUGH**

- Planning and budget tools are aligned vertically and horizontally to the college strategic priorities and Governing Board outcomes



MISSION INTEGRITY QUALITY EVALUATION PLANNING

  
**POWER THROUGH**

### 2014 Fall Happenings

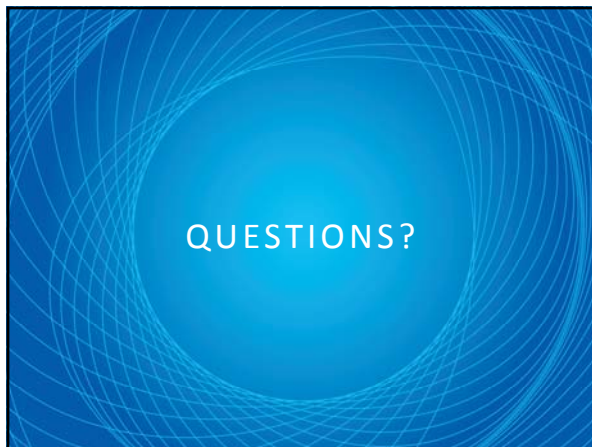
Accreditation Site Visit Dates - November 17-19, 2014  
 Monday, November 17 - Governing Board Dinner with Peer Reviewers  
 Paradise Valley Community College, Patayan Room, KSC1000A  
 5:30 PM Reception and Dinner

**The Visiting Team will...**



Verify  
Clarify  
Amplify  
... And Recommend

MISSION INTEGRITY QUALITY EVALUATION PLANNING



## Accreditation: Maintaining Quality in Higher Education

Mesa Community College  
Mesa, Arizona

### Accreditation in the United States

- Designed to assure quality
- Allows students to transfer credits to other accredited colleges and universities
- Enables students to obtain financial aid and veteran's services
- Empowers the college to participate in projects funded by federal grants

### Accreditation in the United States

### Higher Learning Commission

- An institutional accrediting agency evaluates an entire educational institution in terms of its mission and the agency's standards or criteria.

### Higher Learning Commission

- Pathways Pioneer

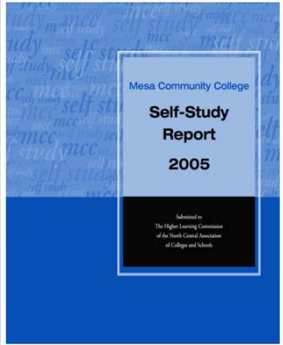
### HLC Accreditation

Old model primarily focused on assuring stakeholders we were worthy of accreditation.

## ASSURANCE

**HLC Accreditation**

Old model produced a self-study document.



**HLC Accreditation**


In the new model, assurance is a much smaller effort in proportion.

**ASSURANCE**

**HLC Accreditation**

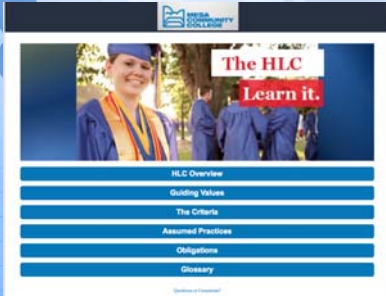
The focus now is on the Quality Initiative; spend the energy improving the college rather than writing a book.

**QUALITY INITIATIVE**



**ASSURANCE**


**Working on Assurance**



**The Criteria**

- Criterion One- Mission
- Criterion Two- Integrity: Ethical and Responsible Conduct
- Criterion Three- Teaching and Learning: Quality, Resources, and Support
- Criterion Four- Teaching and Learning: Evaluation and Improvement
- Criterion Five- Resources, Planning, and Institutional Effectiveness

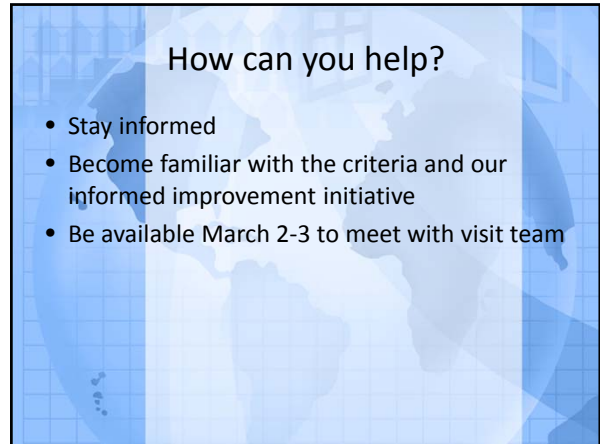
**Use the HLC App**  
<http://tinyurl.com/HLCMCC>



A rectangular slide with a blue background featuring a faint world map and a grid pattern. The title "Accreditation Visit" is centered at the top. Below the title is a bulleted list of three items.

**Accreditation Visit**

- March 2-3, 2015
- Team of 4-5 peer evaluators
- Will meet with key stakeholders
- Will assess assurance argument

A rectangular slide with a blue background featuring a faint world map and a grid pattern. The title "How can you help?" is centered at the top. Below the title is a bulleted list of three items.

**How can you help?**

- Stay informed
- Become familiar with the criteria and our informed improvement initiative
- Be available March 2-3 to meet with visit team