



**MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD
JANUARY 26, 2010**

MINUTES

An executive session and regular meeting of the Maricopa County Community College District Governing Board was scheduled to be held at 5:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. §38-431.02, notice having been duly given.

PRESENT

GOVERNING BOARD

Randolph Lumm President
Jerry Walker, Secretary
Debra Pearson, Member (Absent through
7:10 p.m.)
Don Campbell, Member

Absent: Colleen Clark, Member

ADMINISTRATION

Rufus Glasper
Maria Harper-Marinick
Debra Thompson
Darrel Huish
Steve Helfgot
Phil Randolph
Anna Solley
Lee Combs
Paul Dale
Shouan Pan
Ken Atwater
Ernie Lara
Janet LangleyGene Giovannini
Linda Thor
Linda Lujan
Jan Gehler
Velvie Green

- CALL TO ORDER** The regular meeting was called to order at 6:30 p.m.
- EXECUTIVE SESSION** The executive session was called to order at 5:30 p.m.
- PLEDGE OF ALLEGIANCE** The assembly pledged their allegiance to the United States of America led by Governing Board Member Dr. Don Campbell.
- CLASS ACKNOWLEDGEMENTS** The NAU CC580 American Community College Class taught by Dr. Maria Hesse was present and were acknowledged.
- CITIZEN'S INTERIM** No citizens came forward
- PRESIDENTIAL MESSAGE** Governing Board President Randolph Lumm delivered the following Presidential Message:

New Year Vision and Goals

“I want to thank the Governing Board for selecting me as Board President. I want to wish everyone a happy, joyful and successful New Year.

We have many challenges and opportunities facing us this year, so I call all faculty, staff, and community members to ACTION to support education during these critical times. There are many who say they support education but do not want to commit the money or their time to the effort. We need to move beyond these people, and ensure that education has our strong support.

As a District, there are several visions and goals that we will move forward in 2010. Our main goal will be to work together to implement the recommendations of the 21st Century Maricopa Efficiency and Effectiveness Review. The Chancellor will propose plans for implementation and, in fact, has prepared a plan that we will review later in this meeting. As the District’s policy-making body, the Board will oversee the effort and provide strategic direction. The Chancellor will provide outcomes at monthly board meetings for each recommended strategy.

Those outcomes are key indicators of progress, as well as performance standards. The Board will monitor the progress of the implementation project, using these indicators and standards. This process aligns with the Board’s desire to enhance student success and the District’s efficiency.

The Implementation period is critical for Maricopa, so here is where we need your help and participation. If you have any suggestions on elimination, duplication, efficiencies or money-saving ideas, we want to hear from you. Send your suggestions to the Chancellor, the Review Team Leader, or any Board Member.

Every aspect of the 21st Century initiative is based on the fundamental goal to improve student success. On the operational side, our main goal is to save dollars by leveraging district-wide buying powers. This is not an easy task. It will take planning, cooperation, and thinking as a District. Right now each college has a different way of processing human resources, of implementing information technology, and of handling security. Each college does registration, recruitment and retention differently, and each college has its own budget codes. To operate more efficiently, we need more uniformity and implementation of best practices in all of these areas.

We do NOT want to stifle creativity in the colleges. We DO WANT to encourage thinking as a District, thinking on how we can save money, how we can help each student to succeed, and how what works for one

college should be shared with the District so it benefits all colleges. Our colleges and their respective presidents are not in competition with each other. We want a shared vision and shared goals. Some of these are not new goals; the vision of "One Maricopa" has long been discussed. Now let's implement the TRUE VISION of "One Maricopa."

Faculty

I think it's important to talk about teaching and learning. We need to raise the importance of teaching critical thinking. To do this we need to value and empower faculty. We are challenged every day to provide the skills, knowledge, social relations, and credentials that prepare an American workforce that is globally competitive. Yet we see an increasing number of higher education faculty reduced to part-time positions, which is creating a new class of academic labor.

If the District is going to truly fulfill its role as promoters of teaching and learning, we need to prepare students to be critical thinkers, informed citizens, nurture a civic imagination and teach them to be self-reflective about public issues and the world in which they live. To achieve this goal, we need to empower, support, and maintain a strong faculty presence.

Hostile Work Environments

Another goal is to put behind us the "my way or the highway" management style. All employees need to be respected and to be treated with dignity. If an employee is not doing his or her job, this should be proven, documented and proper procedures followed. I have asked the Chancellor and the Vice Chancellor of Human Resources to implement procedures for employees to evaluate their supervisors, giving administrators another opportunity to check for and eliminate hostile work environments.

Partnerships

Strengthening partnerships is another area to address. We must commit to helping students move successfully from pre-school to the university by ensuring they advance seamlessly to reach their academic goals. We can do this by working closely with educational entities, employers, government partners, and community groups.

Civility

And finally, another policy area I want to emphasize is the encouragement of civility, both for us as a Board, and for our educational community. Regardless of how strongly we may disagree with one another on issues, we need to be respectful and professional in our manner of communicating with each other. In February, the Board will be looking at a Board Civility Policy. Rude speech -- either verbal, written, or through electronic communication -- is unacceptable and must be discouraged. At Board Meetings we ask everyone to be polite

and professional while either listening or exercising their right to speak during Call to the Public or in addressing agenda items.

Our work is cut out for us this year, but we have a great opportunity to serve our students better and to help our colleges operate more efficiently. I ask all of you — administration, faculty, and staff, to join me in making 2010 a year in which our district finds new ways to work together, in the spirit of “One Maricopa.” Thank you for the opportunity to serve.”

**BOARD MEMBER
REPORTS**

Governing Board Member Jerry Walker called attention the ACCT Governance Leadership Institute scheduled for March 4-6 to be held at the Rio Conference Center. He commented that this was a great opportunity for Presidents and their Board Members to work together on important and timely issues. The Institute is a national activity which focuses on proven practices that strengthen the Board/CEO relationship, help trustees accept responsibility for holding one another accountable, and provide tools and techniques to the officers of the board. The Institute is sponsored by ACCT a premier leader in training trustees to effectively carry out their roles and responsibilities. He encouraged all to attend this event if possible.

Later in the meeting Governing Board Member Debra Pearson expressed her appreciation to Phoenix College President Dr. Anna Solley for the opportunity to attend their Spring Semester’s All Employee Convocation. Their speaker, Terry O’Banion, was an incredible speaker and she appreciated the message he offered. She also expressed thanks to Chancellor Glasper for the incredible presentation made on the 21st Century Maricopa Implementation Plan and the professional manner in which he has handled this.

**CHANCELLOR’S
REPORT**

Chancellor Glasper reported on two items. He announced that this evening was Dr. Linda Thor’s last board meeting as President of Rio Salado College. She would be moving on to the position of Chancellor of the Foothills-DeAnza Community College District and would be reporting to her new position in mid-February. He thanked her for nineteen years of service to the Maricopa Community College District and for making Rio Salado College a nationally recognized institution. He further commented that next month he would bring for an emeritus status recommendation for Dr. Thor. He asked the Board and all in attendance to stand and applaud her for many years of service.

The Chancellor approached the podium and provided a presentation on the Implementation of Improvements in Student Success and Organizational Efficiency and Effectiveness. He called attention to Maricopa’s commitment to continually improve teaching and learning, student success, and organizational effectiveness and efficiency. The consultants’ report is an opportunity to assess and implement new ways

to better serve our community, the primary purpose for moving ahead with this initiative that may take as much as two years. The Chancellor indicated that the implementation strategy contained a series of guiding principles and that the plan would:

- Align with the District's vision, mission, and values.
- Advance Chancellor's Three Pillars:
 - Student Success
 - "ONE" Maricopa
 - Public Stewardship
- Maintain academic quality.
- Sustain sound internal controls and compliance with Governing Board policies and regulations, state and federal statutes, accounting rules, and accreditation criteria.
- Not jeopardize the financial condition and stability of the District.
- Be measured against our standards of student success, public stewardship, effective teaching and learning, and organizational effectiveness and efficiency.

The following standards would be met:

Student Success/Effective Teaching and Learning: Students achieve their educational goals. Examples of this would include:

- Complete courses successfully.
- Persist from semester to semester.
- Complete certificates and enter the workforce.
- Transfer successfully and perform well at the university.

Public Stewardship: The efficient and effective use of resources.

Examples:

- Strong financial condition.
- Sound internal controls that protect our assets.
- Compliant with legal requirements.
- Financial and other resources meet student's and the broader community's needs.

Effectiveness/Efficiency

- Effectiveness – when an institution's results match its mission, but both mission and results must also match stakeholder needs.
 - Efficiency – The effective operation of a program or service as measured by comparison of institutional outcomes with cost (as in time and money); also, expenditure activities are produced without waste.
 - Characteristics:
 - Productive environment
 - Responsive and proactive
 - Make and implement well thought out and responsible
-

- decisions
- Timely

In addition, the plan will:

- Ensure review and analysis proceed on a timely basis.
- Provide specific, measurable outcomes.
- Be reviewed on a regular basis after implementation.
- Include a process that is transparent.
- Include relevant internal and external stakeholders ; e.g., employee groups and Community Advisory Committees

Because of the importance to align with state and federal law, the plan must connect with board policy and the 21st Century Maricopa Blueprint. The Chancellor provided the following chart which indicated how the Guiding Principles would translate into action:

State and Federal Law Accreditation Standards	Board Policy Governance Vision, Mission, Values, Policies	21 st Century Blueprint and HLC Complaint Findings and Recommendations	Strategic Directions Access Environments & Options Collaborations & Partnerships Revenues/Cost Effectiveness Quality workforce Strong Identity	Chancellor's 3 Pillars One Maricopa, Student Success, Public Stewardship	Implementation Items	Accountability and Metrics
External	Governing Board	External	Governing Board	Chancellor	Chancellor & MCCCCD	Chancellor & MCCCCD
Yes	Yes	Aligned with: Blueprint recommendation #7 and Consultants recommendation: Ensure Employees Opportunities to Review Recommendations of Consultants	Maximize Access	Student Success "One" Maricopa	Recruitment Placement Testing and Degree Pathway Planning	Develop new policy language for Board approval Implement new policy in Fall 2010 Others to be determined by Work Team

SECRETARY'S REPORT Mr. Walker called attention to the incorrect numbering of one action item on the agenda. Item VI.A.3, Approval of Award for Electronic Student Payment Services, was incorrectly shown at VI.B.3 on the item.

FACULTY REPORT Faculty Executive Council President Jim Simpson congratulated Mr. Lumm on assuming the role of Board President. He also congratulated the entire Board on efforts to build a cohesive team.

EMPLOYEE GROUP REPORTS There were no groups present.

VICE CHANCELLOR REPORTS There were no reports.

COLLEGE REPORTS The following reports were made:

Phoenix College President Dr. Anna Solley introduced Doug McCarthy and Dale Doubleday who shared information on two awards received for the Fine Arts Building. The first award received was from the Construction Management Association of America (CMAA) for Honorable Mention with projects \$10M and under. This award was based on nation-wide submissions. The second award was given by Southwest Contractor's Magazine (McGraw-Hill) for Best of 2009 for Higher Education projects in the state of Arizona. Both awards were given based on outstanding collaboration throughout the design and construction process.

Glendale Community College President Dr. Velvie Green introduced Charles Jeffery, who provided a brief report on their new Public Safety Science Building which provides state of the art first responder training. The site north of Vogel Avenue provides the opportunity to express the theory and practice aspects of training for EMT and Fire Science fields. The building program includes classrooms, labs, offices and meeting rooms and the teaching program includes theoretical and practical training utilizing textbooks and physical and virtual scenarios.

STUDENT LIFE REPORTS Associated Student Government Officers from Chandler-Gilbert Community College were present presentations on their successes this year. Students in attendance were Ilse Urias and Anita Adjei. They both were recipients of the Maria L Hesse Scholarship and spoke on their involvement in several Leadership Programs at the college (Leadershape, Leadership Academy, and the 3 Day Retreat). Both students also spoke about their leadership roles in several clubs: Hands Enriching Life Program (H.E.L.P.), Phi Theta Kapa (PTK), Hispanic Student Organization (HSO), and Black Student Union (BSU).

AADGB REPORT Governing Board Member Jerry Walker, AADGB Representative reported that AADGB had met on January 14 here at the District Office. All eight district representatives were in attendance. A legislative report

was provided which indicated that the State was faced with a deficit of historic proportion and with this brings an inability to borrow money. Community colleges will be somewhat protected through 2011, although currently each district is struggling with cash flows. Mr. Walker reported that a draft copy of the final AADGB handbook had been distributed. He called attention so a copy of the ACCT Governance Leadership Institute flyer which he had placed at each Board Member and CEC's place. He encouraged them to attend. Lastly he spoke about the name change for the organization he founded meant to honor veterans. The new name was Mobilizing America's Commitment to Veterans. He stated that if each veteran was encouraged to attend school after their return to civilian life, the Arizona economy could be boosted by \$3.5 billion.

LEGISLATIVE
UPDATE

Patricia Hill, Director of State and Local Government Relations for Maricopa, provided the following legislative update:

At the December Board meeting, there was no legislative update because it was unclear at the time of the Board meeting whether the Legislature would go into a special session for the purpose of addressing the FY 2010 budget shortfall or not. The Legislature and the Governor's Office were able to reach an agreement and a Special Session was convened in mid-December. The FY 2010 budget was reduced by approximately \$195,000,000. Community Colleges were not affected.

The Legislature convened the 49th Legislature, Second Regular Session on January 11. Today is the 16th day of the session. The budget shortfall continues to dominate legislative discussions

The Governor released her budget on January 15. The Executive Budget holds Operating State Aid, Capital Outlay and Equalization Aid for FY 2011 at the FY 2010 levels.

Today, the Joint Legislative Budget Committee released a series of options to address the budget shortfall. Per the Joint Legislative Budget Committee analysis, the current shortfall for FY 2010 is estimated at \$1.45 billion, due primarily to revenues falling short of budgeted levels and the carryover of the FY 2009 ending balance shortfall. Based on projected revenues and funding formula growth, the projected FY 2011 Baseline budget shortfall is about \$2.6 billion.

The options include a possible FY 2010 budget cut to community colleges of 3.75 % and a series of other options to reduce community college funding for FY 2011. Staff is currently reviewing the fiscal impacts of those proposals and other budget proposals that could affect community college funding.

In terms of legislation, to date, 853 bills and 87 memorials and

resolutions have been posted. Many of these bills directly or indirectly affect community colleges. Our Legislative Team is working with our staff, other community college staff and other stakeholders to assess the impacts of legislative proposals on our operations.

I would be happy to try to answer any questions that you may have.”

**AWARDS AND
RECOGNITIONS**

There were no awards or recognitions.

**APPROVAL OF THE
AGENDA**

President Lumm requested a motion to approve the agenda.

MOTION

MOTION NO. 9643

Dr. Don Campbell moved that agenda be approved. Jerry Walker seconded. Motion approved 4-0 (Ms. Clark absent).

**APPROVAL OF
CONSENT AGENDA**

President Lumm requested approval of the Consent Agenda.

The following items were included on the Consent Agenda:

**A.1 APPROVAL OF THE MINUTES OF NOVEMBER 24, 2009
REGULAR GOVERNING BOARD MEETING, THE DECEMBER
8, 2009 REGULAR GOVERNING BOARD MEETING,
DECEMBER 9, 2009 SPECIAL BOARD MEETING, AND THE
DECEMBER 15, 2009 SPECIAL BOARD MEETING**

**B.1. APPROVAL OF FACULTY EMERITUS DISTINCTION –
GLENDALE COMMUNITY COLLEGE - award Faculty Emeritus
Distinction to:**

Mr. Michael Cullinan – Faculty, Math/Computer Science
Mr. Mario Esquer – Faculty, Technology & Consumer Sciences
Ms. Mirta Hamilton – Faculty, Technology & Consumer Sciences
Dr. Mary Leskovsky – Honors Program Coordinator/English Faculty
Mr. Philip Smelser – Faculty, Philosophy
Dr. Linda Smith – Faculty, Social Sciences Anthropology
Ms. Patricia Triplett – Faculty, Nursing

**C.1. CONSIDERATION OF EMPLOYMENTS - approve the
following personnel actions as proposed. Budget approvals have been
granted and are on file for the recommended personnel actions in this
item.**

**C.2. CONSIDERATION OF SPECIALLY FUNDED
EMPLOYMENTS - approve the following personnel actions as
proposed. Budget approvals have been granted and are on file for the**

recommended personnel actions in this item.

C.3. CONSIDERATION OF SHORT TERM EMPLOYMENTS - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

C.4. CONSIDERATION OF SEPARATIONS - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

C.5. CONSIDERATION OF CORRECTIONS TO PREVIOUS BOARD AGENDA – approve the correction to the previously submitted personnel actions as proposed.

D.1. APPROVAL OF MEMO OF AGREEMENT BETWEEN THE MARICOPA SKILL CENTER (MSC) AND THE NAVAJO NATION FOR MSC TO PROVIDE CAREER TRAINING FOR UP TO 85 NAVAJO PARTICIPANTS - approve the Memorandum of Agreement (MOA) between the Maricopa Skill Center (MSC) and The Navajo Nation. This agreement between MSC and The Navajo Nation will career training and job placement assistance for up to 85 members of the Navajo Nation.

D.2. APPROVAL OF AGREEMENTS FOR DUAL ENROLLMENT WITH CHARTER SCHOOL - authorize entry into an agreement on behalf of its colleges with the charter school listed below for their dual enrollment programs.

Charter Schools

Paragon Management, Inc.

D.3. APPROVAL OF JOINT TRAINING INTERGOVERNMENTAL AGREEMENT WITH THE CITIES OF GLENDALE, PEORIA, SURPRISE AND AVONDALE - approve the approve an Intergovernmental Agreement that provides the parties to it – the Cities of Peoria, Surprise and Avondale, and MCCCCD – with certain insulations from liabilities that are afforded by state law when they conduct joint public safety training.

D.4. APPROVAL OF PIMA COUNTY SMALL BUSINESS DEVELOPMENT CENTER (SBDC) (RFP) #2925-5 - approve the selection of Microbusiness Advancement Center, Inc. (MAC), a nonprofit corporation, to provide small business technical assistance programs for Pima County through the establishment and continuation of an SBDC Service Center in the assigned Pima County Service

Area. In accordance with the proposal submitted for RFP 2925-5, the amount of the award to MAC will be \$138,934. The work will be performed February 1, 2010 – December 31, 2010.

D.5. APPROVAL OF AMENDMENT TO ACHIEVING A COLLEGE EDUCATION (ACE) PROGRAMS GRANTS - PHOENIX, AZ - accept an increase of \$951,500 to the budget of the Maricopa ACE Programs, from the U.S. Department of Energy/National Nuclear Security Administration, to cover the period from October 1, 2009 through September 30, 2012.

MOTION

MOTION No. 9644

Jerry Walker moved for approval of the Consent Agenda. Dr. Don Campbell seconded. Motion approved 4-0 (Ms. Clark absent).

V.B.2. APPROVAL OF IMPLEMENTATION OF 21ST CENTURY MARICOPA STRATEGIES - adopt a statement of resolution regarding the implementation of the 21st Century Maricopa Strategies, as follows immediately below:

Resolved, that the Governing Board has received monitoring information during the Chancellor's Report concerning a plan to implement the 21st Century Maricopa Strategies and to provide continuous monitoring information to the Board through a variety of means. The Board supports the plan.

MOTION

MOTION No. 9645

Jerry Walker moved for approval of Action Item V.B.2. Dr. Don Campbell seconded. Motion approved 4-0 (Ms. Clark absent).

VI.A.1. APPROVAL OF PURCHASE OF BUILDING AND LAND LOCATED AT 3631 WEST THOMAS ROAD - PHOENIX, AZ - approve the purchase of the property located at 3631 W. Thomas Rd., Phoenix AZ for the price of \$1,150,000 (approximately \$49/sf) plus closing costs, from KJ Trust, an Arizona Limited Liability Corporation. The purchase of this property is contingent upon the following: (a) finalization of a purchase contract with terms and conditions agreeable to both seller and buyer, (b) an appraisal price that is equal to or greater than the proposed purchase price, and (c) receipt and approval of an acceptable Phase I Environmental Report and ALTA Survey.

MOTION

MOTION No. 9646

Dr. Don Campbell moved for approval of Action Item VI.A.1. Jerry Walker seconded. Motion approved 4-0 (Ms. Clark absent).

VI.A.2. APPROVAL OF PURCHASE OF WESTERN PORTION OF THE PROPERTY LOCATED AT 8705 E. MCDOWELL ROAD,

SCOTTSDALE, AZ, FOR SCOTTSDALE COMMUNITY COLLEGE - approve the purchase of the western portion of the property located at 8705 East McDowell Road, Scottsdale, AZ for the price of \$2,600,000 plus closing costs, from ASTAR Pima Road-Scottsdale LLC. The property contains approximately 5.54 acres of land and 7,018 square feet of improvements, including a single story building and extensive parking areas. The purchase of this property is contingent upon the following: (a) finalization of a purchase contract with terms and conditions agreeable to both seller and buyer, (b) an appraisal price that is equal to or greater than the proposed purchase price, and (c) receipt and approval of an acceptable Phase I Environmental Report and ALTA Survey.

MOTION

MOTION No. 9647

Jerry Walker moved for approval of Action Item VI.A.2. Dr. Don Campbell seconded. Motion approved 4-0 (Ms. Clark absent).

VI.A.3. APPROVAL OF AWARD FOR ELECTRONIC STUDENT PAYMENT SERVICES - approve the award of RFP 2940-5 to Citigroup, Inc to provide electronic and other student payment services (i.e., student financial aid, tuition refunds, etc.) to our students for fiscal year 09-10, with options for annual renewals for up to four additional years. As the cost of this type of service is based on the actual number of transactions processed, the committee estimated the total cost of these services performed by Citigroup to be \$212,000 for Year 1, \$171,000 for Year 2, and \$180,000 for Year 3. These estimates are based on historical data for transactions processed as well as an assumption of a 5% annual increase in the number of transactions for years 2 and 3. The cost is covered by internal business services budget reallocation.

MOTION

MOTION No. 9648

Dr. Don Campbell moved for approval of Action Item VI.A.3. Jerry Walker seconded. Motion approved 4-0 (Ms. Clark absent).

Question: Mr. Walker inquired if there was a reason we chose Citigroup even though we had a banking relationship with another financial institution. Mrs. Thompson responded that this had gone through the RFP process and a number of firms submitted proposals. Citigroup was selected through the competitive process.

MOTION

VI.A.4. APPROVAL OF CMAR SELECTION AND GMP AWARD FOR REMODELING THE NEW DATA CENTER AND DISASTER RECOVERY FACILITY - approve the selection of Caliente Construction to provide Construction Manager at Risk (CMAR) services for the remodeling of the New Data Center and Disaster Recovery Facility, and approve the Guaranteed Maximum Price (GMP) of \$1,573,559.00 for the project construction.

MOTION

MOTION No. 9649

Dr. Don Campbell moved for approval of Action Item VI.A.4. Debra Pearson seconded. Motion approved 4-0 (Ms. Clark absent).

VI.A.5. APPROVAL OF FINAL GMP AMENDMENT FOR THE NEW BRIDGET HALL AT CHANDLER-GILBERT COMMUNITY COLLEGE WILLIAMS CAMPUS - approve the award of the second and final Guaranteed Maximum Price (GMP) Amendment, to Sundt Construction in the amount of \$4,484,046, for construction of the new Bridget Hall at Chandler-Gilbert Community College Williams Campus.

MOTION

MOTION No. 9650

Jerry Walker moved for approval of Action Item VI.A.5. Dr. Don Campbell seconded. Motion approved 4-0 (Ms. Clark absent).

VI.A.6. APPROVAL OF CONSULTANT SELECTION FOR THE NEW COYOTE ATHLETIC CENTER AT CHANDLER-GILBERT COMMUNITY COLLEGE - approve the selection of Dick & Fritsche Design Group to provide architectural and engineering services for the new Coyote Athletic Center at Chandler-Gilbert Community College. The design fee budget for this work is \$2,750,000.

MOTION

MOTION No. 9651

Jerry Walker moved for approval of Action Item VI.A.6. Debra Pearson seconded. Motion approved 4-0 (Ms. Clark absent).

VI.B.1. APPROVAL OF FLEX BENEFIT PROGRAM RFP 2900-5 GROUP MEDICAL BENEFIT ADMINISTRATOR - approve award and implementation of RFP 2900-5 for a medical third party administrator to Zenith Administrators. Per state regulations, these programs are contracted for five years and are reviewed and renewed annually. The projected cost per fiscal year is \$1.8 Million.

Medical Benefit Administrator	7/01/10
Current carrier: Zenith Administrators	Increase of 14%
7/01/10 carrier: Zenith Administrators	3 year rate caps

Comments: This is the first time a 3 year rate cap guarantee on medical administration has been offered. In the past, a 2 year rate cap guarantee was the standard.

MOTION

MOTION No. 9652

Jerry Walker moved for approval of Action Item VI.B1. Dr. Don Campbell seconded. Motion approved 4-0 (Ms. Clark absent).

VI.B.2. APPROVAL OF FLEX CREDIT BENEFIT PROPOSAL FY 2010 – 2011 - approve funding for the 2010-2011 employee Flex Benefit Program at the same level as the two previous fiscal years; 2008-2009 and

2009-2010. The Governing Board has historically approved full funding of the increase in medical flex benefit credits. Due to budgetary considerations, we are not proposing the Governing Board approve full funding for increased medical expenses for 2010-11.

MOTION

MOTION No. 9653

Dr. Don Campbell moved for approval of Action Item VI.B.2. Jerry Walker seconded. Motion approved 4-0 (Ms. Clark absent).

**FIRST READINGS/
INFORMATION
ITEMS**

FIRST READINGS/INFORMATION ITEMS

VII.A. PROPOSED AMENDMENTS TO POLICY TITLES: PRESIDENT'S ROLE, ANNUAL BOARD PLANNING CALENDAR, BOARD OPERATIONS - review and adopt the proposed amendments to the following policy titles: **President's Role, Annual Board Planning Calendar and Board Operations**. These policies are part of the Governance Process policy type. Upon adoption, the language will outline the parameters for calling a special meeting, require that Governing Board Members be given adequate notice themselves of the special meeting and establish a requirement that the Board shall adhere to a well-publicized calendar of meetings in order to achieve transparency. Changes are proposed to each of the three policies to ensure continuity, as they are collectively related.

VII.B. MANNER OF GOVERNING – PRESIDENT'S ROLE - amend the existing Manner of Governing and President's Role Policy titles. The proposed changes are reflective of the Governing Board's discussion at the January 15, 2010 retreat that was led by ACCT facilitators Wayne Newton and Norm Nielsen. The Manner of Governing Policy Title was specifically reviewed in response to the complaint filed with the Higher Learning Commission and the subsequent consulting team's report. The proposed changes seek to resolve concerns presented that relate to Board interactions with staff and with each other.

**MONITORING
REPORTS**

**MONITORING REPORTS
(VIII.A.)**

**BUDGET ANALYSIS REPORT SUMMARY
FUND 1 – GENERAL UNRESTRICTED FUND
FOR THE SIX MONTHS ENDED DECEMBER 31, 2009**

Expenditure analysis indicates 42.7% of the budget has been expended this year as compared to 43.3% expended at this same point in time last year. 30.7% of the budget remains unexpended or unencumbered compared to 28.3% in the prior year. Revenue analysis indicates that \$410.1M of the budget has been recognized. The projected fund balance will increase by ~\$0.5 million this fiscal year and the projected ending fund balance for June 2010 is \$122.7M.

**(VIII.B.)
2004 GENERAL OBLIGATION BONDS
SERIES A (2004), SERIES B (2007), AND SERIES C (2009)
2004 CAPITAL DEVELOPMENT PLAN SUMMARY
AS OF DECEMBER 31, 2009**

As of December 31, 2009, \$482.5 million, representing approximately 74% of proceeds from the Series A, Series B, and Series C issuances of the 2004 bond, have been expended, encumbered or reserved for specific purposes. Bond proceeds are invested until expended. As of December 31, 2009 the net uncommitted balances on outstanding GO Bonds are categorized as follows:

<u>2004 GO Bond</u>	<u>Remaining Balance</u>
Bond Proceeds	\$167.7million
Interest	\$20.9 million

Remaining earnings are invested and will be used for future debt service or capital projects.

**NEXT BOARD
MEETING**

President Lumm announced that the next Governing Board Meeting would be a meeting on February 2, 2010 at 5:30 p.m. during which a presentation pertaining to the GateWay Community College Accreditation Self Study would be heard. The next regular business meeting was scheduled for February 23 at 6:30 p.m.

ADJOURNMENT

The meeting adjourned at 8:10 p.m.

Jerry D. Walker
Governing Board Secretary