



**MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD
FEBRUARY 28, 2012**

MINUTES

An executive session and regular meeting of the Maricopa County Community College District Governing Board were scheduled to be held at 5:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. §38-431.02, notice having been duly given.

PRESENT

GOVERNING BOARD

Doyle Burke, President
Dana Saar, Secretary
Randolph Lumm, Member
Don Campbell, Member
Debra Pearson, Member

ADMINISTRATION

Rufus Glasper
Maria Harper-Marinick
Debra Thompson
George Kahkedjian
Steve Helfgot
Nikki Jackson
Anna Solley
Lee Combs
Paul Dale
Shouan Pan
Shari Olson
Ernie Lara
Gene Giovannini
Chris Bustamante
Linda Lujan
Jan Gehler
Irene Kovala

CALL TO ORDER The regular meeting was called to order at 6:43 p.m.

**EXECUTIVE
SESSION** The executive session was called to order at 5:30 p.m.

**PLEDGE OF
ALLEGIANCE** The assembly pledged their allegiance to the United States of America led by Governing Board Member Debra Pearson.

**CLASS
ACKNOWLEDGEMENTS** There were no classes present.

SUBSTITUTIONS There were no substitutes this evening.

CITIZEN'S INTERIM Two individuals came forward this evening.

Sally Hervey, District PSA President, came forward to read a letter of an employee who had requested retirement, however, still very fearful. Her letter read as follows:

The purpose of this letter is to dispute the "incident description finding of fact" which I was intimidated into signing on February 9th, 2012, at the district HR office. It had already signed by my Vice President who was not in attendance and I was told by district HR that I had to sign it. When I stated that it did not reflect the truth of the facts that transpired on January 12, 2012, and it was an outright lie, I was told that I had no choice and basically forced to sign it any way.

The behaviors that I have been accused of in this letter reflect very the things that my supervisor did to me. I would like to set the record straight and tell you what I told my dean of human resources, my vice president, and the district personnel office. I do not understand why the letter says that I did these things and I would like to have my name and my honor cleared even though I have chosen early retirement rather than to continue to be subjected to the abusive and harassing treatment that my supervisor has been allowed to get away with toward me for the past seven years. She has made my life a living hell nearly every day, and once she was promoted to dean, she decided to accuse me of insubordination and force my resignation. Although my speaking out will not help me, it is my hope that it might help others on my campus who are also being abused and harassed every day.

On January 19th I met at district HR with their staff, my MCC –PSA President and Policy Chair, and the district PSA President. I had received a letter stating that I was on paid administrative leave, and that there was an investigation into my behavior.

My PSA representatives said that it was not acceptable. They said I had not done anything wrong and wanted to know why I was on paid administrative leave. The district personnel agreed and stated that I had been put on paid administrative leave to protect me from my boss. At that time, my PSA reps said that a new letter needed to be issued stating that I was not on paid administrative leave due to my behavior, but for my protection. When the revised letter came, it merely said that I was on paid leave while the incident was investigated.

On the morning of January 31st I finally received a call from the district HR office and was told to report to district to discuss the situation with my VP and human resources staff. My campus PSA president was there, but NOT the district PSA President as I had been told she was not supposed to be present at this meeting even though I requested it. My VP

asked me if I had thought about what I had done and how I might have handled the situation better. I said that I believed I had behaved appropriately by leaving my supervisors office when she continued screaming at me. I didn't see any other way I could have handled it. She asked why I had called PSA – which I had NOT done—I don't actually know who called PSA that day. I was told by my VP that I was not allowed to talk about my documentation of the January 12th situation, or any other documentation regarding my supervisor's behavior toward me. She said that she didn't want to hear about the documentation and when I said it was relevant, she again said I could not talk about it as it would confuse the situation. She then continued to berate and intimidate me, accusing me of not following the chain of command, and of not calling her personally. She said that she had told me in the past to call her directly if there was a problem and that I had not followed that direction so I was at fault, even though at the time of the incident she was out on bereavement leave and out of state and I would never have dreamed of calling her. I said at that time that I could not go back to work for this supervisor who had continually treated me that way, evidently with the permission of the dean and the VP who were never willing to intervene.

I would like to state for the record, that I have officially retired because of the way I have been treated. Although I had not planned to retire at this age, I felt that I had no choice once I realized that my supervisor was going to be protected at all costs by my VP, the dean of human resources, and the district HR office, and the campus and district administration. As my supervisor had insinuated to me many times over the years -- I better not complain to anyone about her behavior, because she had friends in very high places at the district that would protect her so no one would believe me anyway, and it seems that it was true.

I have been an exemplary employee since I came to MCC. I have been a loyal and respectful employee, always helping students and assisting other departments when asked. I did my job and followed District policies and procedures to the best of my ability. All I asked in return was to be treated with respect, and not constantly berated, belittled and humiliated by my supervisor. I don't think that was too much to ask, do you?

Quite honestly, I am not asking the board to do anything on my behalf. I am now out of that office, and out of the reach of my supervisor and the administration that protects her, and I am greatly relieved to be away. I am going to spend some time healing from the abusive and dysfunctional treatment I received in my job, and which I did NOT deserve. NO ONE deserves to be treated this way! It is my hope that by sharing my experience with you that perhaps other employees will receive the support and assistance that has been denied to me.

Respectfully, Beatrice Velarde

Ann Oehmke, President of the Maricopa Retirees Association, came forward to reiterate that members of the Retirees Association continue to want to be of assistance wherever possible within the Maricopa organization in accordance with one of the segments of the group's purposes, specifically: "to maintain and promote educational, economic and social ties with MCCCCD." She stated that retirees have spent many years and thousands of hours contributing and are interested in using their gifts and talents wherever needed within MCCCCD. She requested that a list be compiled as to what the needs were and begin discussion as to who could be invited to help. Retirees are very connected and can carry forward the message for the organization.

**BOARD MEMBER
REPORTS**

Dr. Don Campbell: Announced that after serving on this board for 29 years since 1983, he would plan to retire this December and not run for another term. Mrs. Pearson made a motion to thank Dr. Campbell with a standing ovation.

Debra Pearson: Expressed appreciation to those that sent her cards and correspondence regarding the loss of close friends who were killed recently in an airplane crash. She asked people to continue to pray for the two survivors who were still in the Maricopa County Burn Unit. Mrs. Pearson also commented on the successful trip the Board took to Washington D.C.

Randolph Lumm: Reported on the trip to Washington D.C. where board members met with members of the Arizona Congressional Delegation advocating for grants for students. He stated he attended the Minority Mail Conference and also met as a member of the Advisory Board for MCTV. Earlier in the day he indicated he had met with EMC students and heard about things of concern to them.

Dana Saar: Commented that he hoped the Arizona Congressional leaders would make headway in support of veterans and their families, as well as some progress on the framework of the Dream Act, however this couldn't be guaranteed. Mr. Saar also commented on the success the MCC women's basketball team was experiencing and wished them well in the national championship. He also expressed good wishes to the SMC men's team that would be playing on Wednesday.

Doyle Burke: Reported he attended a bond planning meeting at MCC pertaining to the process that must take place prior to going out for a bond request. He commented he had attended three scholarship events for the Phoenix Union High School District, CGCC and Rio. He also stated that he and Mr. Lumm recently toured the new GWC CEI Building and commented on its exciting concept. He attended the All Academic Team luncheon wherein 20+ students from MCCCCD were honored.

CHANCELLOR'S
REPORT

Chancellor Glasper stated he had also attended many of the activities mentioned by board members and that it had been a pleasure to spend time together with the Board. He encouraged them to share all the good things they were seeing and doing. The Chancellor reported that an articulation agreement had been signed with the University of Arizona and was pleased that a pathway with this university was now in place, along with the other state's universities, ASU and NAU. He was excited about the partnerships in place with these three institutions and the common numbering systems that now enable us to behave as one rather than individual silos. In addition, an articulation agreement has been signed with the University of Phoenix, thus enabling students with many different options to transfer to public or private institutions. He thanked Dr. Maria Harper-Marinick for helping with these articulation efforts.

Chancellor Glasper requested that Vice Chancellor Nikki Jackson approach the podium for special comments. Mrs. Jackson called up Neal Kardashow and Scott Meek to podium to receive certificates. She made the following comments:

Thank you, Dr. Glasper. Members of the Governing Board, Dr. Glasper, fellow CEC Members, ladies and gentlemen. On January 30, 2012, a Paradise Valley Community College employee suffered a heart attack. Neal Kardashow, a PVCC Public Safety employee immediately responded and assisted the employee by administering CPR and summoning an Automated External Defibrillator, or AED. Moments later, a second Public Safety employee...Scott Meek... arrived with the AED ...delivered a shock ... both responders continued CPR and AED administration for over 6 minutes until help arrived. Their combined effort potentially saved the employee's life. After several days in the hospital, the employee rested comfortably at home until recently returning back to work.

This is not the first time that District employees have been involved in activities that may have helped save lives. We have had other instances where, I'm happy to report, employees trained in CPR and the use of an AED provided similar help to stricken colleagues.

Between Jan 2008 and Dec 2011, our Center for Employee and organizational Development trained 1151 people in CPR/AED. One department employee and ten volunteer facilitators from various MCCCDC colleges and sites provided the training. And in the case of the Paradise Valley incident, one of these two employees received his training through this valuable Employee Development program.

We offer classes monthly at no cost to employees and the classes are conducted throughout the District. We do this because we believe it's an investment in the resource that is truly priceless—our employees. And now, please join me in offering congratulations and thanks to these

two employees, Neal Kardashow and Scott Meek.

**SECRETARY'S
REPORT**

There was no report.

**STUDENT LIFE
REPORTS**

Three students from Estrella Mountain Community College came forward. They were: Kodiak Darling, Brandon Wiseman, and Levi Espinoza. They explained that the EMCC student government organization had been renamed and restructured, a new constitution had been created and a new election format had been initiated. Community service activities have included Kids Need to Read, Hike for the Homeless, and Mended Little Hearts. On-campus activities have included student appreciation day, Black History Month Conference, PTK Susan G. Komen Race for the Cure, Hispanic Heritage Month, Veterans Day Celebration, Toys for Tots, and Student Forums.

FACULTY REPORT

Eddie Genna, President of the Faculty Association, expressed appreciation to Governing Board Member Dr. Don Campbell for his many years of dedicated service to the MCCCCD organization.

**EMPLOYEE GROUP
REPORTS**

Phil Jalowiec, President of the Adjunct Faculty Association, provided the following comments:

As part of the pursuit of improving Adjunct Faculty effectiveness, the Adjunct Faculty Association invited Adjunct Faculty to participate in the Adjunct Faculty Professional Practices Self-Assessment.

The Self-Assessment categorized Faculty Professional Practices into 5 Areas: Pedagogy, Assessment, Enrichment, Development, Professionalism
19 assessment criteria are contained in these categories.
See attached.

Adjunct Faculty are time limited in their opportunities to engage in the pursuits and collaboration of Professionalism and Enrichment.

The primary focus of Adjunct Faculty Self-Assessment is Pedagogy, Assessment and Development and the 12 related criteria.

Participants evaluated themselves on the degree to which they achieved the criteria based on the stated standard according to the following scale:

A Model of Standard	Exceed Standard	Meet Standard	Need To Improve	Need To Engage
------------------------	--------------------	------------------	--------------------	-------------------

282 Adjunct Faculty chose to participate in this self-assessment.

There were a lot of positive comments about the self-assessment including the value of introspection, the expansion of their awareness of the various aspects of the profession and high interest in development opportunities to pursue improvement.

In addition to the value of just taking the Self-assessment, participation is a requirement in the process for recognition as Outstanding Adjunct Faculty by Adjunct Faculty Association.

84 participants have been invited to continue in the recognition process which

More details on the process can be found at:

<http://www.myafa.org/recognition/outstandingadjunctfaculty.html>

Professional Practices Self-Assessment

Professional Practices Self-Assessment Survey

5 Areas with 19 Criteria / 3 Areas with 12 criteria

- Pedagogy
- Assessment
- Enrichment
- Development
- Professionalism

A Model of Standard	Exceed Standard	Meet Standard	Need To Improve	Need To Engage
---------------------	-----------------	---------------	-----------------	----------------

282 Adjunct Faculty Participated

84 Invited into Outstanding Recognition Process

- Application
- Two Recommendations

<http://www.myafa.org/recognition/outstandingadjunctfaculty.html>

Outstanding Adjunct Faculty Criteria		
PEDAGOGY	Thorough Learning	Promotes student acquisition as well as analysis and application of knowledge and understanding of the subject-matter.
	Styles	Serves the variety of student learning styles utilizing diverse activities including cooperative learning, problem-based learning, case studies, structured problem solving, discovery learning, and peer-teaching.
	Accessible	Achieves accessibility to assist and advise students.
	Organization	Facilitates student access to and understanding of course rules, assignment requirements, schedule, grading rubric, success guidelines, content and resources through an appropriately organized syllabus and other tools.
	Technology	Uses current learning-supportive technology and innovations to enhance teaching and learning.
ASSESSMENT	Methods	Communicates informal and formal feedback to students in a consistent manner and timely basis to foster student learning.
	Measures	Utilizes formative and summative measures of student learning.
	Introspective	Fosters student self-assessment abilities.
	Self	Invites and applies student feedback on teaching and learning processes.
ENRICHMENT	Inclusion	Promotes an atmosphere of inclusion and understanding in all learning environments.
	Diversity	Provides learning opportunities that acknowledge, draw upon, and are enriched by student diversity.

	Civic Awareness	Incorporates social, political, environmental, and/or economic issues and a variety of cultural perspectives into learning activities.
	Global Engagement	Utilizes experiential and transformative learning activities that lead to constructive participation by students in the local and global community.
DEVELOPMENT	Discipline Knowledge	Stays current and continually improves knowledge and understanding of discipline and related subject matter.
	Teaching Knowledge	Demonstrates current knowledge of the scholarship in the fields of teaching and learning and practices a process for maintaining that knowledge.
	Methods Improvement	Continuously improves the effectiveness of their teaching, counseling, librarianship, and assessment methodologies in terms of student learning.
PROFESSIONALISM	Service	Regularly shares their expertise and mentors others both within the District and in the broader community.
	Relationships	Develops and maintains a broad set of cooperative professional relationships internal and external, that advances the discipline.
	Participation	Actively participates in activities and decision-making processes in professional organizations, college and District-wide groups and/or other related community organizations.

**VICE CHANCELLOR
 REPORTS**

Dr. Steve Helfgot, Vice Chancellor of Resource Development and Community Affairs, stated he took pleasure to report on major initiatives being undertaken by the Foundation, big initiatives with a big impact and often associated with big dollars. Sometimes, however, small initiatives involving less money can have equally big, or at least an equally important impact. This evening he was pleased to share information about two such initiatives, related to one another because they target the same population. He reported that the District collects information which suggests that there are more than 6600 veterans enrolled in the Maricopa Community Colleges and the recent return of troops from Iraq and plans for a drawdown in Afghanistan, we can only assume that more veterans will be joining our student body in the coming years. Although the later iteration of the GI Bill provides generous education benefits to veterans, for many it does not do enough. He wanted to describe one small program the Foundation has to help fill the gaps and then tell about a potentially larger program and introduce partners in that program. Through the Veteran’s Medical Leadership Council the Foundation received a gift of \$5,000. They put the word out to those that work with Veterans at our colleges that this money was available to fill the gaps other than tuition or books which would enable veterans to continue to attend or be successful in school. Distributions have ranged from \$115 to \$912 and have covered everything from bus passes to child care to auto repairs. Truly this is a little bit going a long way. Without the money, many Veterans would not have been able to stay in school. On a larger scale, the Foundation recently signed an MOU with the Arizona Veterans Education Foundation (ASVEF) who have created a new fund in the Foundation to award scholarships for deserving veterans who want to

attend one of the ten Maricopa Community Colleges. This fund is designed to provide critical financial support for men and women who served as members of the U.S. Armed Forces and reserved for those who need extra financial tuition support beyond that provided by the G.I. Bill. He thanked the Foundation COO Mary O'Connor for her efforts in cultivating this relationship and introduced two gentlemen who are the driving force behind ASVEF. They were Douglas D. Brown, founder and Chairman of the Board of AZVEG and Gene van den Bosch, President of AZVEF. Mr. Van Den Bosch came forward and expressed appreciation for the efforts of Dr. Don Campbell and Chancellor Glasper for their support of Veterans' Programs at MCCCCD.

COLLEGE REPORTS

Rio Salado College President Dr. Chris Bustamante provided a brief update on his college. He reported that for the second year in a row, the Phoenix Business Journal named Rio as one of Valley's Healthiest Employers in the mid-size business category. They named Rio's Seven Dimensions of Health and Wellness Model as an outstanding program for employees. Rio also received a Showcase in Excellence Award from the Arizona Quality Alliance. He stated that Governor Jan Brewer and her Chief of Staff were present and also participated in the event. Lastly, Dr. Bustamante indicated that Rio had been selected as one of three institutions to receive the 2012 Council for Higher Education Accreditation (CHEA) Award for Outstanding Institutional Practice in Student Learning Outcomes. Dr. Bustamante called on Dr. Jim Paluzzi to provide an update on Rio's new partnership with Jazz in Arizona.

Mr. Paluzzi provided the following comments:

On behalf of the Friends of Public Radio Arizona, I would like to thank President Burke and Governing Board Member Saar for attending the tenth annual First Press Wine Auction this month. Your presence was an inspiration to our staff.

We raised over \$100,000 that night to help launch the KJZZ Youth Media Center. When doors open in less than 90 days, we will start training young people, beginning at age 14, to become the next generation of media professionals. Just as importantly, we will craft a pathway for these young people – many of whom live in very challenging situations – to a college education ... of course, including a path to a Maricopa Community College.

But we not alone. At the same time that we will be opening the KJZZ Youth Media Center, Jazz in Arizona will be opening a *JAZZ Youth Media Center* in downtown Phoenix. For the past five months, our two organizations have been working together to craft a Memorandum of Understanding that will allow both organizations to work collegially to develop the youth in our area.

The leadership of Jazz in Arizona is in attendance at tonight's meeting to show their support for this model of community partnership and community engagement ... and it is my privilege to introduce to you the Vice President of Jazz in Arizona: Doug Mayes.

Mr. Mayes followed with these remarks:

Good evening everyone. I'd like to thank Jim Paluzzi, Dr. Bustamante, Chancellor Glasper, and the members of the board. We appreciate the board's commitment to engage with citizens.

I'm Doug Mayes, Vice President for Jazz in Arizona, and a dedicated KJZZ listener. I've loved jazz since I was nine and heard the Duke Ellington band on WNCU in Durham, North Carolina. Those sounds ignited a passion for the arts that gave me the opportunity to see the world as a performer, and helped me build the discipline and curiosity to excel in business.

Tonight, it's my privilege to share our collaborative plans with KJZZ to offer this kind of rich growth experience to youth in the Valley.

This April, we will open the Lewis Nash Jazz Center at 110 East Roosevelt in Phoenix. The Nash will be a community meeting place where youth of all backgrounds can learn, grow, and interact. We've developed a world-class slate of jazz educational programming aimed squarely at youth in our community, featuring jazz-related performances from local and international artists. Lewis Nash, one of the finest drummers in jazz and a Phoenix native, is lending his expertise and good name to the effort.

Because of the natural affinity between our two organizations, we reached out to Jim Paluzzi who introduced us to Lou Stanley and the KJZZ Youth Media Center, and we recognized many opportunities for collaboration. For example, one of our first joint projects could be youth media coverage and broadcasting of our grand opening event with Wynton Marsalis. Wynton is so delighted by all of this that he's agreed to perform pro-bono.

The KJZZ/Nash collaboration will not only strengthen the community by providing a positive outlet for youth, but it will also have the happy side effect of cultivating a new audience for jazz.

We've been working closely with Rio Salado leadership to draft an agreement encouraging collaboration between KJZZ, its Youth Media Center and The Nash. We believe we're 98% of the way there toward

creating a compelling benefit for our local youth....a model that the board can hold up as an example of the district working with the public to create greater educational opportunities for youth in our community.....all while leveraging existing resources.

I'd like to sincerely thank you for your support and for being such a good partner.

We're honored that we have the opportunity to work together for youth in the Valley.

AADGB REPORT

Governing Board President Doyle Burke reported that this group would be meeting in conjunction with the Arizona Small Business Development Center on March 29 at the State Capitol. .

ASBA REPORT

There was no report.

**LEGISLATIVE
UPDATE**

Patricia Hill, Director of State and Local Government, provided the following comments:

“President Burke, Members of the Board, Chancellor Glasper, Members of CEC, and all others present:

Today is the 51st day of the legislative session. This year, the 50th Legislature introduced 1,554 legislative measures. At your last meeting, the Legislature had introduced 1,030. As previously noted, the Legislature generally introduces about 1,200, so this Legislature has introduced more legislation than we would typically expect. In terms of the legislative process, March 16 is the deadline by which standing committees may take action on bills. Bills that do not receive action by this time, have limited opportunities to be enacted into law. Some of the key issues this session include job training, guns on campus and the budget.

Job Training

HB 2815 Employment; Incentives; Regulatory Tax Credit, includes a provision that would expand the use of the job training fund to provide increased opportunities for businesses to partner with community colleges to provide job training to new businesses. The bill is awaiting floor action in the House.

Guns on Campus

SB 1474 Weapons; University; College Grounds has passed the Senate Judiciary Committee, but has received no further action. Proponents of the bill are expected to increase lobbying efforts next week to try to secure needed votes.

Budget

The State Aid appropriation in the Legislative Budget for community colleges funds FTSE growth and equalization, and is consistent with the recommendations of the Executive Budget. In terms of Maricopa, the proposed FY 2013 Legislative and Executive Budgets would provide an additional \$1,424,500 over the FY 2012 appropriation. The Legislative Budget does not include \$10,000,000 to fund the SMART Scholarship Program proposed by the Executive.

At this point, budget negotiations are in the early stages. These initial budget proposals will help to frame the negotiations.

I would be happy to try to answer any questions that you may have.

**AWARDS AND
RECOGNITIONS**

There were no awards or recognitions.

**APPROVAL OF THE
ORDER OF THE
AGENDA**

President Burke requested a motion to approve the order of the agenda.

MOTION

MOTION No. 9900

Board Member Randolph Lumm made a motion for approval of the order of the Agenda. Board Member Dana Saar seconded. Motion approved 5-0.

**APPROVAL OF
CONSENT AGENDA**

President Burke asked if any Board Member wished to remove any action items. Governing Board Member Randolph Lumm requested the removal of the name of Beatriz Velarde from the HR Separations Items and that it be postponed until the next meeting. Mrs. Pearson seconded. Motion

MOTION

approved 5-0. **MOTION No. 9901**

The following items were included on the Consent Agenda:

**A.1. APPROVAL OF MINUTES OF THE JANUARY 10, 2012
GOVERNING BOARD SPECIAL BOARD MEETING AND**

RETREAT, THE JANUARY 24, 2012 REGULAR BOARD MEETING, AND THE FEBRUARY 7, 2012 SPECIAL BOARD MEETING AND WORK SESSION

B.1. APPROVAL OF EMERITUS DISTINCTION – SOUTH MOUNTAIN COMMUNITY COLLEGE – approve emeritus distinction for Pat Manarin who completed twenty years of outstanding service in the Maricopa District as a Residential Art Faculty member.

B.2. APPROVAL OF EMERITUS DISTINCTION – SOUTH MOUNTAIN COMMUNITY COLLEGE – approve emeritus distinction for LynnAnn Wojciechowicz completed twenty three years of outstanding service in the Maricopa District as an English, Humanities and Storytelling Residential Faculty member.

B.3. APPROVAL OF EMERITUS DISTINCTION – MESA COMMUNITY COLLEGE - award Emeritus Distinction to Sandra K. Minckley for her meritorious contributions to the students of the Maricopa County Community College District (MCCCD). Sandra Minckley has over thirty (30) years of dedicated teaching experience at Mesa Community College in the Life Science Department.

C.1. CONSIDERATION OF EMPLOYMENTS - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

C.2. CONSIDERATION OF SPECIALLY FUNDED EMPLOYMENTS - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

C.3. CONSIDERATION OF SHORT TERM EMPLOYMENTS - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

C.4. CONSIDERATION OF SEPARATIONS - approve the following personnel actions as proposed with the exception of the removal of the name of Beatriz Velarde. Budget approvals have been granted and are on file for the recommended personnel actions in this item. The separation of Beatriz Velarde was to be postponed until next month.

D.1. APPROVAL OF PROPOSED CURRICULUM - that the proposals be approved as submitted.

D.2. APPROVAL OF PROPOSED CURRICULUM – CATALOG COMMON PAGES – that the proposals be approved as submitted.

D.3. APPROVAL OF CORPORATION FOR PUBLIC BROADCASTING COMMUNITY SERVICE GRANT - KBAQ – accept a grant from the Corporation for Public Broadcasting totaling \$197,522. Approval of the two-year allowable expenditure period is requested for October 1, 2011 through September 30, 2013.

D.4. APPROVAL OF CORPORATION FOR PUBLIC BROADCASTING COMMUNITY SERVICE GRANT - KJZZ – accept a grant from the Corporation for Public Broadcasting totaling \$441,094. Approval of the two-year allowable expenditure period is requested for October 1, 2011 through September 30, 2013.

D.5. APPROVAL OF INTERGOVERNMENTAL AGREEMENT WITH THE ARIZONA STATE BOARD OF NURSING – approve an intergovernmental agreement with the Arizona State Board of Nursing for Scottsdale Community College to provide nursing evaluation services.

D.6. APPROVAL OF SALT RIVER PIMA-MARICOPA INDIAN COMMUNITY GRANT (SRPMIC) – accept the grant of \$100,000 from the Maricopa Community Colleges Foundation. This grant was made to the Maricopa Community Colleges Foundation by the Salt River Pima Maricopa Indian Community to benefit Native American students.

D.7. APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN GATEWAY AND GLENDALE COMMUNITY COLLEGES AND THE CITY OF PHOENIX – approve an Intergovernmental Agreement in the amount of \$36,034 to develop and provide curriculum for a series of workshops to aid, retool and educate local job seekers who meet participation requirements for Workforce Investment Act (WIA) Title I Adult and Dislocated Workers. This intergovernmental agreement is between Glendale Community College, Gateway Community College and the City of Phoenix. The agreement period is from March 1, 2012 through August 31, 2012.

E.1. APPROVAL OF LEASE AGREEMENT BETWEEN K.R. SALINE & ASSOCIATES, PLC AND MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT ON BEHALF OF MESA COMMUNITY COLLEGE - approve a lease with K.R. Saline & Associates, PLC beginning March 1st, 2012 and ending February 28th, 2017 to include an additional five year term if agreed to by all parties.

E.2. APPROVAL OF CONSULTANT SELECTION FOR 2012 DISTRICT-WIDE PAVEMENT MAINTENANCE PROGRAM - approve a contract award in the amount of One Hundred Forty-Four

Thousand Nine Hundred Twenty and no/100ths Dollars (\$144,920.00) to Terracon Consultants, Inc. to provide consulting engineering services for the 2012 District-Wide Pavement Maintenance Program

MOTION

MOTION NO. 9902

Governing Board Member Randolph Lumm moved for approval of the Consent Agenda with the exception of the removal of the name of Beatriz Velarde from the HR Separations. Board Member Dana Saar seconded. Motion approved 5-0.

VI.A.1. APPROVAL OF FY 2012/2013 HEALTHCARE FUNDING

- approve EBAC's recommendation for the implementation of the Flex Credit Benefit Proposal to be effective July 1, 2012. The proposal consists of the following:

The actuarial projection for the FY 12/13 healthcare premium, provided by The Segal Company, projects a 3.9% increase of \$1.8 million needed to fund medical claims for the MCCCDC self-insured medical plan.

In order to help reduce the ever-increasing medical costs, the following policies will continue to be implemented in the allocation of flex credit funding for employees;

- Full Time Employees
 - Full funding for the Core Plan with the same level of flex credits applied to the Buy Up Plan;
 - Continued flex credits of \$2,000 to employees who waive medical coverage;
- Part Time Employees
 - Continue flex credit levels for family tiers at 50% of the flex credit levels allocated to full time employees;
 - Continue elimination of flex credits for part time employees who opt out of medical;
- Short Term Employees (OYO)
 - Provide "employee premium only" levels of flex credits to short term employees who purchase any tier of medical coverage equivalent to the core plan;
 - Continue elimination of flex credits for short term employees who opt out of medical.

MOTION

MOTION NO. 9903

Governing Board Member Randolph Lumm moved for approval of Action Item VI.A.1 as recommended. Board Member Dr. Don Campbell seconded. Motion approved 5-0.

VI.B.1. APPROVAL OF JOB ORDER CONTRACT AWARD FOR BACKUP GENERATOR – SCOTTSDALE COMMUNITY

COLLEGE - approve a contract award in the amount of Seven Hundred Forty-five Thousand Eight Hundred Ninety-two and 26/100ths Dollars (\$745,892.26) to Caliente Construction through their open Job Order Contracting (JOC) agreement to install a backup generator at Scottsdale Community College

Discussion: Mr. Saar mentioned that this generator was a big generator for IT purposes.

MOTION

MOTION No. 9904

Governing Board Member Dr. Don Campbell moved for approval of Action Item VI.B.1 as recommended. Board Member Dana Saar seconded. Motion approved 5-0.

VI.B.2. APPROVAL OF CONSULTANT SELECTION FOR THE QUEEN CREEK COMMUNIVERSITY OF RIO SALADO COLLEGE - approve the selection of Dick and Fritsche Design Group to provide architectural and engineering consulting services for the Queen Creek Communiversity for Rio Salado College with a fee not to exceed \$618,891.00, including reimbursable expenses

Discussion: Mr. Burke asked if it was known which universities would be present. Dr. Bustamante responded that this was still being discussed. Mr. Lumm commented that this awesome collaboration of Rio Salado College, Glendale Community College, Ottawa University, Phoenix College, West-MEC, and NAU. Mr. Saar commented this was a great joint effort in the East Valley.

MOTION

MOTION No. 9905

Governing Board Member Randolph Lumm moved for approval of Action Item VI.B.2 as recommended. Board Member Dana Saar seconded. Motion approved 5-0.

VI.B.3. APPROVAL OF CONCEPTUAL APPROVAL FOR THE REMODEL OF THE THEATRE OUTBACK AT MESA COMMUNITY COLLEGE - provide Conceptual Approval for the remodel of the existing Theatre Outback at the Mesa Community College with a Total Project Budget of \$1,700,000.

Discussion: Mr. Lumm commented that we are leaders in working with music program and was proud to have this move forward.

MOTION

MOTION No. 9906

Governing Board Member Dana Saar moved for approval of Action Item VI.B.3 as recommended. Board Member Randolph Lumm seconded. Motion approved 5-0.

VI.B.4. APPROVAL OF CONCEPTUAL APPROVAL TO REMODEL THE FACILITY AT PRICE AND SOUTHERN AVENUES, TEMPE, ARIZONA – RIO SALADO COLLEGE - provide Conceptual Approval to remodel the recently-purchased property at Price and Southern Avenues in Tempe, Arizona, for Rio Salado College with a total budget of \$2,100,000 for Phase I and a Total Project Budget of approximately \$9,000,000 to include subsequent, future phases.

MOTION

MOTION No. 9907

Governing Board Member Dr. Don Campbell moved for approval of Action Item VI.B.4 as recommended. Board Member Randolph Lumm seconded. Motion approved 5-0.

VI.B.5. APPROVAL OF CONCEPTUAL APPROVAL FOR PHASE II OF THE INCUBATOR FACILITY AT GATEWAY COMMUNITY COLLEGE - provide Conceptual Approval for construction of Phase II of the Incubator Facility at GateWay Community College, with a Total Project Budget of \$2,000,000.

Discussion: Mr. Saar commented this was an outstanding system and we got a better price on that facility. Mr. Lumm stated the concept in awesome because of start-up companies and Dr. Campbell stated he supported this concept. Mr. Burke commented there will be companies renting space and there will be collaboration there. Entrepreneurial centers have all ten elements in place. Incubator at GWC new to Valley. The operating company they brought down if the organization that runs the incubator at Flagstaff.

MOTION

MOTION No. 9908

Governing Board Member Randolph Lumm moved for approval of Action Item VI.B.5 as recommended. Board Member Dana Saar seconded. Motion approved 5-0.

VI.B.6. APPROVAL OF CONCEPTUAL APPROVAL FOR THE LIBRARY REMODEL AND RENOVATIONS AT SCOTTSDALE COMMUNITY COLLEGE - provide Conceptual Approval to remodel and renovate the Library Building at Scottsdale Community College campus, with a Total Project Budget of \$4,000,530.

MOTION

MOTION No. 9909

Governing Board Member Dr. Don Campbell moved for approval of Action Item VI.B.6 as recommended. Board Member Dana Saar seconded. Motion approved 5-0.

**INFORMATION
ITEMS**

INFORMATION ITEMS

A. PROPOSED FEE CHANGES FISCAL YEAR 2012-13 BUDGET - It is recommended that the Governing Board review the

varied fee changes detailed on the attached submitted as an information item. Course Fee changes will be submitted for final approval at the March 27 Governing Board meeting. These changes relate to course fees at several colleges across the district, detailed by college.

B. PROPOSED TUITION & FEES FISCAL YEAR 2012-13

BUDGET - After several months of review of potential resources and budget needs, recommendations on budget priorities and tuition and fees have been developed through the District's budget development process. The attached schedule will be submitted for Governing Board action on March 27, 2012. Of particular note is that the District proposes no change for the county resident tuition or for out-of-state surcharges. The county resident rate will be maintained at \$76.00 per credit hour, or \$2,280.00 for students taking 30 credits hours per year which is the same as the current rate.

Associate Vice Chancellor Gaye Murphy provided a Powerpoint presentation highlighting the Fiscal Year 2012-13 Budget. Key points included:

Total Revenues of \$22.5 million are projected from the following primary sources:

- \$ 1.4 State Aid increase
- \$ 6.3 New property
- \$15.0 Budget reductions
- \$ 9.5 Internal reallocations
- (\$10.7) Subtract one-time funds used in FY 2012
- \$ 1.0 One-time funds for FY 2013

FY2013 Revenues exclude Tuition and Tax Increases.

No 2% levy increase but need to increase the tax rate in order to maintain the same levy because valuations again declined in total. Include New Property added to the tax roll since last year.

FY 2013 Potential Use of Funds:

For the Potential use of funds, the proposal is to first address Mandatory Expenditures. Most of this is a \$3.2million increase in the Employer Share of the Retirement Premium Increase. There is a little under half a million (\$.45) increase in salary adjustments required in policy including education and anniversary payments and finally \$1 million for the Presidents Scholarships which is a financial aid increase. The Board saw a request this evening to provide an additional \$1.8 million for Flex Benefit increases. That would leave about \$16 million that the Board to use to for employee compensation or other important needs.

Mandatory Expenditures \$4.7	Flex Benefits \$1.8	Compensation/ Initiatives \$16.0
<ul style="list-style-type: none">- ASRS Rate Increase- Salary Adj in Policy- President's Scholarship	<ul style="list-style-type: none">- Employee Health Insurance Cost Increase	<ul style="list-style-type: none">- Address employee compensation or other important needs

**MONITORING
REPORTS**

MONITORING REPORTS

**A. BUDGET ANALYSIS REPORT SUMMARY
FUND 1 – GENERAL UNRESTRICTED FUND
FOR THE SEVEN MONTHS ENDED JANUARY 31, 2012**

Expenditure analysis indicates 47.9% of the budget has been expended this year as compared to 48.5% expended at this same point in time last year. 26.3% of the budget remains unexpended or unencumbered compared to 25.2% in the prior year. Revenue analysis indicates that 70.2% of the budget has been recognized as compared to 70.5% in the prior year. The projected fund balance will decrease by ~\$.4 million this fiscal year and the projected ending fund balance for June 2012 is \$150.3M.

**NEXT BOARD
MEETINGS**

President Burke announced the following future meetings:

March 6, 2012 6:00 p.m. – Rio Conference Center
Governing Board Work Session – Information Technology
Update Plan

March 27, 2012 6:30 p.m.
Regular Board Meeting

The meeting adjourned at 8:20 p.m.

Dana G. Saar
Governing Board Secretary