



**MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD
MAY 25, 2010**

MINUTES

Two executive sessions and regular meeting of the Maricopa County Community College District Governing Board were scheduled to be held at 5:00 p.m., 6:30 p.m. and following the regular meeting at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. §38-431.02, notice having been duly given.

PRESENT

GOVERNING BOARD

Randolph Lumm, President
Jerry Walker, Secretary
Debra Pearson, Member (via
teleconference during Agenda and Action
Item approvals: 8: 13 p.m.)
Don Campbell, Member
Colleen Clark, Member (via
teleconference)

ADMINISTRATION

Rufus Glasper
Maria Harper-Marinick
Debra Thompson
Steve Creswell
Steve Helfgot
Phil Randolph
Anna Solley
Lee Combs
Paul Dale
Shouan Pan
Kay Martens for Ken Atwater
Ernie Lara
Janet Langley for Gene Giovannini
Chris Bustamante
Linda Lujan
Jan Gehler
Velvie Green

CALL TO ORDER The regular meeting was called to order at 6:30 p.m.

EXECUTIVE SESSION There were two executive sessions called. The first executive session was cancelled at approximately 5:13 p.m. and the second executive session was called at approximately 8:45 p.m. following the regular board meeting.

PLEDGE OF ALLEGIANCE The assembly pledged their allegiance to the United States of America led by Governing Board Member Jerry Walker.

CLASS ACKNOWLEDGEMENTS There were no classes present.

CITIZEN'S INTERIM Two speakers came forward.

Dr. William Conley, Assistant Superintendent of Student Services of the Arizona Agribusiness and Equine Center Charter High School, provided the following statement regarding the partnership they hold with the Maricopa Community College District, specifically PVC, Red Mountain, and South Mountain Community Colleges:

“In 1997 a partnership was established between South Mountain Community College and the Arizona Agribusiness and Equine Center (AAEC) Charter High School. The partnership was expanded to Paradise Valley and to the Red Mountain campuses in 1999 and 2002. AAEC has a high school facility adjacent to each community college campus so students can move freely during the school day between the two school locations. All the partnerships follow similar operational procedures and processes at each location as stated in a MOU between the two entities.

This partnership allows high school students to enroll in community college courses on the community college campus. The students must carry a full time high school credit load each semester before they can enroll in a college course. The college credits earned count toward the graduation requirements of the high school. AAEC pays for the tuition and fees for the college courses however students are responsible to reimburse the costs should they drop or fail the course. Students are treated as college students and there is no effort to identify them as high school students once they enroll in a given college course. Students adhere to the guidelines in the MCCD common pages. All college courses are approved by the high school principal before students can enroll. There are no day to day costs to the MCCD nor to the individual community college for this partnership.

The AAEC campuses are all evaluated as “Excelling” or “Highly Performing” and have been rated as top 10 Charter High Schools for the past ten years by the Arizona Republic. They have also been singled out as an exceptional Charter High School by the Phoenix Magazine. The AAEC is an open door high school and does not select students based upon high academic skills. AAEC enrolls students with a range of skills, abilities and backgrounds.

The partnership has a very positive effect upon the futures of the students who enroll. The high school encourages students to continue their education and provides the financial support to help students begin their college career. In the past twelve years this partnership has paid a total of \$2,758,294 in tuition to MCCD and students have enrolled in 38.241 college credit hours.

AAEC enrollments have produced 2,540 FTSE for the district. This enrollment has generated a FTSE income of approximately \$3,850,000 for the district over the past thirteen years. That income had no corresponding cost to the district as the great majority of the high school students are simply mainstreamed into existing college classes. The AAEC students perform very well in the college classes. A thirteen

year average college GPA for the high school students is 3.07 and 85% of the students who enroll in a college course successfully complete it. During the past thirteen years 28% of the enrolled high school students have earned their associate degrees by the time they graduate from high school. The typical AAEC student earns 48 college credits by the time they complete their high school curriculum. These high school students excel in their collegiate work; 40% of the high school students enroll in Math 150 (College Algebra) or a high mathematics course and 75% of the students complete English 101 and 102. Many AAEC students at SMCC, PVCC, and Red Mountain have been recognized for their academic performance. AAEC students have served as college class valedictorian, have been selected to attend prestigious internships with NASA, and have participated in a National Science Foundation summer training program. AAEC high school students have made presentations at an international genome conference for the past two years. In thirteen years 20 students have been awarded the prestigious Barrett Honors Scholarship.

The majority of the students graduating from AAEC continue their higher education with, 97% of each graduating class enrolling in a 4 year university or college within a year of high school graduation. Most attend Arizona State University, Northern Arizona University and the University of Arizona. AAEC graduates have also become students at the University of Massachusetts, Brigham Young University, the University of New Mexico, University of Hawaii, and others. AAEC students are currently enrolled in medical schools, law schools, and PhD programs.

The MCCD-AAEC partnership program works! For students the partnership insures they have the opportunity to look beyond a high school degree and affords them the resources needed to begin their post secondary career. Students save meaningful tuition costs by completing two years of college work while still in high school. For AAEC the partnership allows them to greatly expand their curriculum by making use of the courses in the college class schedule. For MCCD the partnership has produced significant enrollment, tuition income, and FTSE revenue at little cost. This is a model program.”

David Perry, Chief of Staff for the Associated Students of Mesa Community College, came forward on behalf of the Student Senate at MCC regarding a resolution Opposing the Smoke Free Initiative being proposed. Mr. Perry explained that students have expressed concern regarding this initiative and urged the Board to this into account.

**BOARD MEMBER
REPORTS**

Governing Board Member Dr. Don Campbell reported that he had attended the graduation ceremonies at South Mountain Community College and was also able to attend convocations hosted by the Native

American and African American Constituency Groups. He expressed hope that next year he would be able to attend all the convocations.

Governing Board Member Jerry Walker expressed appreciation to MCC President Dr. Shouan Pan for allowing him to speak at their commencement ceremonies.

Governing Board Chair Randolph Lumm expressed appreciation to GCC President Dr. Velvie Green for allowing him to be a part of their graduation and also to RIO President Dr. Chris Bustamante for inviting him to both of their graduations held at the Orpheum Theater in Phoenix. He reported that he had an excellent meeting with the staff of Human Resources and also General Counsel Lee Combs.

**CHANCELLOR'S
REPORT**

Chancellor Glasper expressed appreciation to Dr. Conley for his report. The Equine Program is one example of options students have to come on to the Maricopa campuses which enable them to earn credits at the community college level before they transfer to four year universities. The Chancellor also provided a brief report regarding the recent visit of Dr. Jill Biden with the Maricopa Community College District and Arizona State University. He stated that President Obama has requested that there be a community college summit later this year and this visit provided an opportunity for Dr. Biden to speak with students about their experiences at the community colleges prior to transferring to the universities.

Following these two comments, Dr. Glasper reported on the progress being made regarding the 21st Century Maricopa Initiative. Before his report he indicated that Ioanna Morfessis, a member of the Steering Committee, had asked to make remarks. Ms. Morfessis provided the following comments:

“Good evening, Mr. Chairman and Members of the Governing Board of the Maricopa Community Colleges District. My name is Ioanna Morfessis. I am President of IO.INC, a business and economic development consulting practice. Tonight, I am here on behalf of the members of the 21st Century Maricopa Steering Committee to provide an interim update on our work thus far.

Comprising our Steering Committee are:

- Dr. Clara Lovett, President Emerita, Northern Arizona University;*
- Mr. Jim Simpson, CPA and Professor of Computer Information Systems and Business at Scottsdale Community College;*
- Dr. Ernie Lara, President of Estrella Mountain Community College;*

- *Mr. Spencer Morgan, former president of student government at Mesa Community College; AND*
- *Chancellor Glasper, who coordinates and facilitates the Steering Committee meetings.*

As you know, the Steering Committee is an independent entity charged with providing oversight and guidance for the implementation of the work of the 21st Century Maricopa Initiative. Since February, we have met three times, most recently on May 12, and monthly meetings are scheduled through December, 2010. In addition to the formal meetings, Chancellor Glasper is very efficient and effective in his communications with us. He keeps us highly informed and engaged with interim updates, reports and requests for feedback and commentary. Each of us on the Steering Committee feels very honored to have this opportunity to serve the Maricopa Community Colleges District and to assist you and the Chancellor in this important work.

First, let me say that the Maricopa Community Colleges District is one of the most important higher educational, economic development and quality of life assets in Arizona. The District enjoys tremendous credibility and regard throughout our nation. With its \$1.6 billion dollar budget, 10,000 employees and 260,000 students, the Maricopa Community Colleges have an enormous, positive impact on Arizona's economy and our state's ability to be competitive in the national and global economic development arena.

Most importantly, the Maricopa Community Colleges District is one of the most important assets available in Arizona to enable individuals improve the quality of their lives and livelihoods through the education and training they receive from this venerable institution. Not only are we preparing our workforce, but we also are a major driver in the creation of new jobs and business growth.

Dr. Glasper also enjoys an outstanding reputation nationally, statewide and locally, and it is a genuine pleasure and honor to be able to work with someone of his caliber in this most important endeavor.

NOW FOR SOME OF OUR EARLY OBSERVATIONS

We know the purpose of the consultant's work was to identify ways in which the Maricopa Community Colleges District could improve its efficiency and effectiveness and to identify opportunities for cost savings. Dr. Glasper's strong leadership

is critically important to this process. He is fully engaged in this project and has provided clear directions to staff. It is clear that he enjoys the highest respect of his staff.

Many Maricopa administrators, faculty, and staff are working extremely hard, and taking this work very seriously. Everyone involved – from the Chancellor throughout the work teams, is diligent, professional and committed to excellence. Close to 300 faculty and staff members of the District are actively engaged in work teams that meet regularly to review the many recommendations from the consultants and to plan for implementation of those recommendations. They are working industriously on the 21st Century Maricopa Initiative in addition to performing the many duties and responsibilities of their “regular” jobs.

As we look at all of the many dimensions of this project, we know that several recommendations already have been implemented and others are ready to be implemented within the next few months. More than 43.98% of the planning for implementation is complete.

It is important to note that prior to the consultant’s report, already staff had been planning and working to implement a variety of system improvements. As a result, many “early victories” have been achieved. Examples include electronic payment options for student refunds and financial aid, which will go live in July; more than 15 years of energy conservation measures; mandatory placement; and disaster recovery planning.

Based on what we have experienced and witnessed, we are very favorably impressed with the individuals involved in this process, and their genuine commitment to continuous improvement and the quality of their work. We all are very pleased with the leadership and progress thus far, especially in light of the breadth of the consultant’s recommendations and the complexities of this incredibly sweeping project.

SETTING A CONTEXT FOR CHANGE

We do have some cautionary comments, and appreciate the opportunity to share them with the Governing Board: We all would agree that there is no organization – public or private – in this country or the world that is perfect – ALL organizations need to continuously seek improvements in their operations. The Governing Board is to be commended for initiating this improvement process.

Although the consultants' work has been completed and implementation is underway, still, we need to be mindful of the following:

The 21st Century Maricopa Initiative needs to be viewed as a strategic change and improvement process, and not simply as a way to quickly save money. Yes, operations can be improved, yes, efficiencies can be achieved and yes, effectiveness can be strengthened.

Still, in our quest to achieve these goals, it is important that we understand the following:

- 1. It is imperative that the change strategy and individual items be understood and carried out in the context of the Bigger Picture – the overall economic, educational, fiscal and political environment in which higher education takes place.*
- 2. It is equally imperative that we understand the interrelatedness of all of the many components of the Maricopa Community College District:*
 - a. The District is a highly complex, dynamic and large organization;*
 - b. Any and all changes will impact other aspects and operations of the Maricopa Community Colleges;*
 - c. Understanding the interrelatedness of functions will be key to effective and efficient change over time.*
- 3. Therefore, we believe that as this strategic change and improvement initiative moves forward, the Chancellor and his staff must plan for the implementation with the support to invest the time and analysis that is required before instituting any changes for improvement, and we respectfully urge the Governing Board to fully support and embrace this methodical approach;*
- 4. As the initiative moves forward, the Chancellor and staff must:*
 - Clearly and directly identify and understand the relationship between and among recommendations;*
 - Establish a process for prioritization of strategies to be implemented;*
 - Identify the impact on resources, and*
 - Institute a comprehensive plan for implementation that aligns with the District's budget development cycle and its strategic planning process.*

SOME POTENTIAL CHALLENGES . . .

One of the greatest challenges that is adversely impacting the implementation process is the lack of data and supporting documentation for many of the consultant's recommendations.

This lack of data and supporting documentation essentially makes it very difficult to determine why some recommendations were made and how the purported cost savings were calculated. Because of this, it is important to recognize the time needed for the additional staff work that is required to review each recommendation carefully in order to plan for its implementation.

- Maricopa staff are gathering appropriate data and examples from professional organizations and other comparable institutions.

- Hundreds of institutions have gone through a similar review process and their findings may be relevant to Maricopa's situation and needs, and help the institution objectively measure progress.

- Not all recommendations will result in cost savings; and actually the implementation of some of the recommendations will require additional resources.

CONCLUSION

In conclusion, I would like to leave you with a couple of thoughts:

- Several recommendations have been implemented, making Maricopa more efficient and effective resulting in better processes and outcomes for students.*
- As I mentioned previously, Chancellor Glasper and his team must be afforded the support and time required to develop a comprehensive plan for implementation that establishes the relationship between and among recommendations, and clearly identifies the cost savings and any additional resources that will be required for successful implementation.*
- The Maricopa Community Colleges District operates with a culture of inclusivity. The change process needs to honor this culture of inclusiveness and collaboration. The benefits of this philosophy are easily witnessed by the devotion, passion and commitment that the Chancellor, his leadership team and staff have to the Community College District and its mission.*
- Some cost reductions and savings have resulted from implementing the recommendations and that is good – but the cost reductions may not offset the cost increases that the District is experiencing as a result of higher student enrollment. It is unrealistic to expect that Maricopa's budget will be reduced after this work is concluded.*
- If cost savings do not offset the costs of enrollment increases and if state aid is also cut, it is clear there will be gaps in funding to support the Maricopa Community Colleges District. You will have to decide how to fill the funding gap. Is it tuition?*

Is it property taxes? Of course, these types of choices and decisions are the purview and responsibility of the Governing Board.

We know that Arizona's current fiscal situation and its outlook is not as bright as years past. We know that our elected officials – including you, the members of this Governing Board – will be called upon to make even tougher decisions in the months and years ahead until our state's economy is in full recovery. We are committed to continuing our work with Chancellor Glasper and his staff to ensure that the critically important institution of Maricopa Community College District continues to fulfill its mission and remains a competitive and formidable force in Arizona's higher education and economic development future.

Again, thank you for the opportunity to present our interim update to you tonight. We look forward to future opportunities to update you on this important work.”

Note: Board President Randolph Lumm asked if all committees provide a report? He stated that it was the Board's goal to be a lean, mean, fighting machine and they want to make sure that we are spending money efficiently and wisely. He expressed a desire to have each college show how they can be more efficient and grow enrollment better. He thanked members of the Steering Committee for taking on this burden.

Chancellor Rufus Glasper proceeded to report that planning for implementation of the 21st Century Maricopa recommendations is now 44% complete and is proceeding on an aggressive schedule. The following updates were provided by the respective Vice Chancellors pertaining to strategies they were responsible for:

Chancellor Rufus Glasper reported that planning for implementation of the 21st Century Maricopa recommendations is now 44% complete and is proceeding on an aggressive schedule. The Chancellor introduced various team leaders who reported on strategies to be implemented.

Business Services. Lionel Diaz, Associate Vice Chancellor for Facilities Planning and Development, told the Board that the District has been unable to document consultant estimates that the District could save \$1.1 million by cutting energy costs. He said the District already had completed most of the projects recommended by the consultant years ago. Instead, Diaz said, the District will seed Requests for proposals from consultants to determine if there are other types of energy savings that can be achieved, and whether the District would benefit from installing alternative energy facilities. Mr. Walker indicated that he wished to publicly rebuke the District for not researching an H2 Project that he brought to the District about one year ago as there would have been significant savings by this project. To this comment, Mr. Diaz responded that there had been considerable time and effort spent on this proposal by

both internal and external engineers who determined that it would not work. He indicated he could have this looked into again.

Student Success. Strategies that have been adopted fall into three areas, said Dr. Maria Harper-Marinick, Vice Chancellor for Academic and Student Services+. In the area of dual enrollment, the District will assign a District office employee to serve as dual enrollment coordinator, and a District-wide dual enrollment course catalog will be created in the fall. The District also will establish a system allowing each high school that participates in dual enrollment arrangements with the District's colleges to have a single contact person for dual enrollment. In the area of mandatory placement testing, Dr. Harper-Marinick said the District will refine its policy to require mandatory placement after testing for students enrolled in certificate programs. She also said that a number of strategies to improve faculty development will be implemented.

Human Resources. Dr. Phil Randolph, Interim Vice Chancellor of Human Resources the Board the District is adopting a compensation philosophy statement which says that Maricopa will try to remain in the top quartile of salaries. Dr. Glasper said that the District would need to conduct a study of salaries to determine how its salaries stack up against similar positions around the country.

Information Technologies. Steve Creswell, Chief Information Officer, reported that a work team has validated the District's disaster recovery plan, and work on the backup data center is proceeding. The work team is working on a plan to add a second phase of disaster recovery, which will allow more capabilities to be added to those protected under the system.

**SECRETARY'S
REPORT**

There was no report, however, Mr. Walker indicated he would recommend to the students from MCC that they should change the statement "Be It Resolved that" to "Be It Recommended that."

FACULTY REPORT

Faculty Executive Council President Harold Cranswick came forward to introduce himself to the Board as next year's Faculty Association President. He stated he was anxious to get on board and start working with the faculty to share perspectives with the Board.

**EMPLOYEE GROUP
REPORTS**

There were no employee groups present.

**VICE CHANCELLOR
REPORTS**

The following reports were made:

Vice Chancellor of Academic Affairs, Dr. Maria Harper-Marinick, came forward to introduce two individuals from the Arizona School Boards Association and the Arizona Commission for Postsecondary Education who were present this evening to provide information from the Minority Student Progress Report of 2009.

Panfilo Contreras and April Osborn provided a snapshot of Arizona Education Achievement from the 2009 data. This data can be found at www.amepac.org. A copy of the report was provided to all Board Members.

Dr. Steve Helfgot, Vice Chancellor for Resource Development and Community Affairs reported on the financial results of the recent 2010 Heroes of Education Dinner honoring Phoenix Mayor, Mr. Phil Gordon. The dinner was attended by 520 individuals and netted \$195,384, an increase of \$30,000 over the 2009 total of roughly \$163,000. The dinners have now raised just under three-quarters-of-a-million dollars in five years for the benefit of Maricopa students and colleges. Mayor Gordon designated that \$19,000 be shared to start an endowment at the new joint college/city library being build on the South Mountain Community College campus. Next year's dinner is scheduled for Wednesday, April 13.

COLLEGE REPORTS There were four reports.

GCC President Dr. Velvie Green called forward one faculty member, Dr. Mary Louise Jones, who was being awarded Faculty Emeritus Distinction this evening.

Phoenix College President, Dr. Anna Solley, commented that Phoenix College has recently partnered with the Phoenix Art Museum's Contemporary Forum, the Maricopa Foundation, and several corporate sponsors to present two "For the Love of Art" events which combined tennis and art. They were able to highlight Phoenix College alum and world renowned contemporary artist Eric Fischl, as well as his good friend and legendary tennis player John McEnroe at these signature events which consisted of a lecture at the Phoenix Art Museum and a tennis charity event at the Camelback Village Racquet and Health Club. The events were coordinated by Instructional Vice President Cassandra Kakar, Fine and Performing Arts Department Chair Dale Doubleday, and Director of Alumni and Development Frank Luna. The events netted over \$55,000.

STUDENT LIFE
REPORTS

The following student groups were present:

GateWay Community College Student Life Leadership were present this evening to highlight the events and activities of this past school year. The following students were present:

- Analaura Perez, Student Council President
- Virma Soto, Student Council Vice President
- Niall (like Neal) Covington, Public Relations Commissioner

The students described a variety of club activities and other opportunities for GWCC students to participate in college life, as well as activities

designed to develop student leaders.

AADGB REPORT

Governing Board Member Jerry Walker, AADGB Representative, indicated there was no report.

**LEGISLATIVE
UPDATE**

Patricia Hill, Director of State and Local Government Relations for Maricopa, provided a brief overview of the 2010 legislative session and update you on our legislative activities now that the Legislature has adjourned. The Legislature was in session for 109 days and introduced a total of 1233 bills. The Legislature transmitted 352 bills to Governor Brewer. The Governor signed 338 bills and vetoed 14. Of the 1233 bills that were introduced, they identified and tracked 285 bills that had potential implications for community colleges. Of the 285 bills that they tracked, 71 bills were enacted. Their office is now in the process of finalizing the 2010 Legislative Report that contains summaries of these bills. Our report should be available sometime next week on their website and will have links to the text of the legislation. They are also working with the Legislative Team and the Chancellor's Office to identify the appropriate divisions responsible for implementation of the recently passed the legislation. The effective date for this year's legislation is July 28th. They will begin planning for the 2011 session starting next month.

**AWARDS AND
RECOGNITIONS**

Vice Chancellor of Business Services Debra Thompson announced that the Maricopa Community College District had been awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association of the U.S. and Canada. This is the 19th consecutive year that the District has received this award. The Certificate of achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a governmental entity and its management. In order to attain this Certificate, a governmental entity must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal regulations. The district's CAFR has been judged by an impartial panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR. Ms. Thompson expressed appreciation to the Controller's Office as well as the college business offices for continuing to achieve this goal as it takes teamwork and the contributions of many to attain this certificate year after year.

APPROVAL OF THE ORDER OF THE AGENDA President Lumm requested a motion to approve the agenda. Chancellor Glasper requested the removal of Item V.C.1 (Approval of Employments) and Vice Chancellor Phil Randolph requested the removal of Item V.C.4 (Approval of Separations).

MOTION **MOTION NO. 9693**
Board Member Dr. Don Campbell made a motion for approval of the order of the Agenda. Board Member Jerry Walker seconded. Motion approved 5-0.

APPROVAL OF CONSENT AGENDA President Lumm requested approval of the Consent Agenda.

The following items were included on the Consent Agenda:

A.1 APPROVAL OF THE MINUTES OF THE APRIL 27, 2010 REGULAR GOVERNING BOARD MEETING

B.1. APPROVAL OF FACULTY EMERITUS DISTINCTION – GLENDALE COMMUNITY COLLEGE - award Faculty Emeritus Distinction to:

- Dr. Mary Louise Jones, Faculty/Counseling
- Dr. Joseph Meeker, Faculty/Technology – CAD and Drafting
- Mr. George (Duke) Schafer, Faculty/Public Safety Sciences-AJS

C.2. CONSIDERATION OF SPECIALLY FUNDED EMPLOYMENTS - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

C.3. CONSIDERATION OF SHORT TERM EMPLOYMENTS - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

D.1. APPROVAL OF PROPOSED CURRICULUM PROGRAMS AND COURSES – approve the proposals as submitted.

D.2. APPROVAL OF HIGH-TECH TRANSFER PROGRAM SCHOLARS (HTTPS) GRANT – CHANDLER-GILBERT COMMUNITY COLLEGE - accept an award for year three of a four year grant from the National Science Foundation to Chandler-Gilbert Community College for the High-Tech Transfer Program Scholars. Year three project funding will be available from 07/01/2010 to 06/30/2011 and in the amount of \$143,327.

D.3. APPROVAL OF REQUEST FOR EXTENSION OF PROJECT 2000 EDUCATIONAL AGREEMENT – MCCCD & WILSON SCHOOL DISTRICT - extend the educational agreement between MCCCD and the Wilson School District for an additional one-year period.

E.1. APPROVAL OF AWARD CONTRACT FOR FOOD SERVICE MANAGEMENT - approve awarding a contract to Compass Group USA, dba Chartwells Higher Education Dining, for the management of food services for the District at its twelve locations. The current contract for food services is expiring June 30, 2010. The District began the Request for Proposal (RFP) processes for food service management in December of 2009. Four firms submitted proposals. Those firms were:

Aramark
Chartwells
ISSI
Sodexo

The committee recommended to receive Best and Final Offers from the top three scoring firms, Aramark, Chartwells and Sodexo. The committee has evaluated those offers and is recommending this award. The management fee will initially range from approximately \$156,000 at the start of the contract to approximately \$211,000 by the end of year ten. The fee is approximate because a percentage is dependent upon total sales. These costs will be offset by the revenues from beverage vending.

E.2. APPROVAL OF AWARD OF RFP 2966-5 FOR STUDENT INSURANCE BROKERAGE SERVICES/CLAIMS ADMINISTRATION SERVICES - approve the award of RFP2966-5 for student insurance brokerage services and claims administration services to Renaissance Agencies, Inc. for FY 2010-11.

E.3. APPROVAL OF CONTRACT AWARD FOR LIBRARY SIDEWALK LANDSCAPE PROJECT AT SCC - approve a contract award in the amount of One Hundred Nine Thousand Seven Hundred Fifty-six and no/100ths Dollars (\$109,756.00) to Caliente Construction for landscaping and site improvements adjacent to the Library at Scottsdale Community College

E.4. APPROVAL OF REDUCTION OF LEASE RATES FOR TENANTS LOCATED AT RIO SALADO COLLEGE @ NORTHERN - approve reducing the current lease rates by up to \$6 per square foot for tenants located in the facility just purchased by Rio Salado College in March 2010. The reduction would be offered in exchange for the tenants vacating the premises prior to the termination of their leases.

MOTION

MOTION No. 9694

Board Member Jerry Walker moved that the Consent Agenda be approved with the exception of the removal of Item V.C.1 (Approval of Employments) and Item V.C.4 (Approval of Separations). Board Member Dr. Don Campbell seconded. Motion approved 5-0.

C.1. CONSIDERATION OF EMPLOYMENTS - approve the following personnel actions as proposed. Budget approvals have been

granted and are on file for the recommended personnel actions in this item.

The Chancellor commented that this item had been pulled in order to call special attention to the employment of Dr. Linda Lujan as President of Chandler-Gilbert Community College. Congratulations were expressed to her by members of the Chancellor and Members of the Board.

MOTION

MOTION No. 9695

Board Member Dr. Don Campbell moved for approval of Action Item V.C.1. Board Member Jerry Walker seconded. Motion approved 5-0.

C.4. CONSIDERATION OF SEPARATIONS - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

Vice Chancellor Phil Randolph removed the name of Michael Lang from this item.

MOTION

MOTION No. 9696

Board Member Dr. Don Campbell moved for approval of Action Item V.C.4. with the exception of the name of Michael Lang. Board Chair Randolph Lumm seconded. Motion approved 5-0.

VI.A.1. APPROVAL OF BOARD OPERATIONS – ORGANIZATION OF THE BOARD - amend the “Organization of the Board” section of the current Board Operations Policy title to read:

Organization of the Board

The annual organization meeting will be held at the first meeting in January, where the Board will elect a President and Secretary. Nominations will be made for each office and decided or filled by a majority vote of the members. **THE OFFICERS OF THE BOARD MAY SERVE A TERM OF TWO (2) CONSECUTIVE YEARS OR A SHORTER TIME AS THE BOARD SHALL DETERMINE, SHALL ASSUME OFFICE IMMEDIATELY UPON ELECTION, AND SHALL HOLD THE OFFICE UNTIL A SUCCESSOR IS ELECTED.** The Secretary will fulfill the duties of the chair in the absence of the President.

MOTION

MOTION No. 9697

Board Member Dr. Don Campbell moved for approval of Action Item VI.A.1. Board Member Jerry Walker seconded. Motion approved 5-0.

VII.A.1 APPROVAL OF CONTRACT AWARD FOR THE REMODEL OF THE LIBERAL ARTS, ENGLISH & FOREIGN LANGUAGE, AND ENGLISH OFFICES BUILDINGS AT MESA

COMMUNITY COLLEGE - approve the award of a contract in the amount of Two Million, Four Hundred Eight Thousand and no/100ths Dollars (\$2,408,000.00) to Spire Engineering, LLC for the Remodeling of the Liberal Arts, English & Foreign Language, and English Offices Buildings at MCC.

MOTION

MOTION No. 9698

Board Member Dr. Don Campbell moved for approval of Action Item VII.A.1. Board Member Debra Pearson seconded. Motion approved 5-0.

VII.A.2. APPROVAL OF CONSULTANT SELECTION FOR ESTRELLA HALL EXPANSION & REMODEL AT EMCC - approve the selection of Richard & Bauer, LLC to provide architectural and engineering consulting services for the Estrella Hall Expansion & Remodel at Estrella Mountain Community College with a design fee of \$1,560,550, including reimbursable expenses.

MOTION

MOTION No. 9699

Board Member Dr. Don Campbell moved for approval of Action Item VII.A.2. Board Member Jerry Walker seconded. Motion approved 5-0.

VII.A.3. APPROVAL OF CONTRACT AWARD FOR DISTRICT WIDE 2010 ANNUAL SUMMER PAVEMENT MAINTENANCE PROGRAM – a contract award in the amount of Three hundred Ninety-seven Thousand Seven Hundred Ninety-five and no/100ths Dollars (\$397,795.00) to Cactus Transport, Inc. to provide annual preventive maintenance and rehabilitation/replacement of asphalt paving at thirty-one parking lots at the following locations: CGCC, PC, GCC, GCCN, GWCC, MCC, MCC Red Mountain, RSC, SCC, SMCC, PVCC, DSSC, DSSC-EP and DSSC-Wood Street.

MOTION

MOTION No. 9700

Board Member Dr. Don Campbell moved for approval of Action Item VII.A.3. Board Member Jerry Walker seconded. Motion approved 5-0.

VII.A.4. APPROVAL OF JOB ORDER CONTRACT (JOC) AWARD FOR ROOF REPAIRS AND MECHANICAL SYSTEM UPGRADES PHOENIX COLLEGE OSBORN SITE – award a contract in the amount of Four Hundred Eighty-Three Thousand Three Hundred One and 52/100ths Dollars (\$483,301.52) to Jokake Construction to perform roofing repairs and mechanical system replacement on buildings at the Phoenix College Osborn site.

MOTION

MOTION No. 9701

Board Member Dr. Don Campbell moved for approval of Action Item VII.A.4. Board Member Jerry Walker seconded. Motion approved 5-0.

VII.A.5. APPROVAL OF SELECTION OF CONSULTANTS FOR DISTRICT-WIDE ANNUAL SERVICES - approve the selection of the seventy-four firms listed below to provide consulting services in nineteen categories, on an on-call/as-needed basis

MOTION

MOTION No. 9702

Board Member Dr. Don Campbell moved for approval of Action Item VII.A.5. Board Member Debra Pearson seconded. Motion approved 5-0.

VII.A.6. APPROVAL OF INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE GOVERNOR'S OFFICE OF ECONOMIC RECOVERY AND THE MARICOPA COMMUNITY COLLEGE DISTRICT - approve an intergovernmental agreement with GOER, which will facilitate the release of \$5,461,546 for FY09-10 ARRA funding.

MOTION

MOTION No. 9703

Board Member Dr. Don Campbell moved for approval of Action Item VII.A.6. Board Member Jerry Walker seconded. Motion approved 5-0.

VII.B.1. APPROVAL OF ORACLE DATABASE INCREASE FY 10/11 - approve the expenditure of \$273,600 to increase the user count for the campus-wide Oracle database license. These licenses and the Oracle database is used by many of the enterprise systems including College Financial System (CFS), Human Resource Management System (HRMS), Blackboard, and the Student Information System (SIS), as well as many departmental and college-based applications. The increase in user count is due to ongoing growth in combined student and employee count and is a contractual obligation. The Information Technology Council (ITC) reviewed and approved this item at the April 21, 2010 meeting.

MOTION

MOTION No. 9704

Board Member Dr. Don Campbell moved for approval of Action Item VII.B.1. Board Member Jerry Walker seconded. Motion approved 5-0.

**FIRST READINGS/
INFORMATION
ITEMS**

FIRST READINGS/INFORMATION ITEMS

VIII.A. PROPOSED AMENDMENTS TO COLLEGE COURSE MATERIALS - adopt the proposed amendments to the College Course Materials Policy. The intent of the proposed change is to edit language that in order to mirror the Gifts, Gratuities and Unrelated Compensation Administrative Regulation which also addresses unsolicited course materials. The intent of the proposed change is to allow ownership of materials to occur sooner than one year.

**MONITORING
REPORTS**

**MONITORING REPORTS
(IX.A)
BUDGET ANALYSIS REPORT SUMMARY
FUND 1 – GENERAL UNRESTRICTED FUND
FOR THE TEN MONTHS ENDED APRIL 30, 2010**

Expenditure analysis indicates 68.0% of the budget has been expended this year as compared to 69.4% expended at this same point in time last year. 19.5% of the budget remains unexpended or unencumbered compared to 18.1% in the prior year. Revenue analysis indicates that \$556.2 of the budget has been recognized. The projected fund balance will increase by ~\$4.6 million this fiscal year and the projected ending fund balance for June 2010 is \$122.2M.

**NEXT BOARD
MEETING**

President Lumm announced that the next regular business meeting was scheduled for June 22 at 6:30 p.m.

ADJOURNMENT

The meeting adjourned at 8:25 p.m.

Jerry D. Walker
Governing Board Secretary