



**MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD
MARCH 27, 2012**

MINUTES

An executive session and regular meeting of the Maricopa County Community College District Governing Board were scheduled to be held at 5:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. §38-431.02, notice having been duly given.

PRESENT

GOVERNING BOARD

Doyle Burke, President
Dana Saar, Secretary
Randolph Lumm, Member
Don Campbell, Member
Debra Pearson, Member

ADMINISTRATION

Rufus Glasper
Maria Harper-Marinick
Debra Thompson
George Kahkedjian
Steve Helfgot
Nikki Jackson
Anna Solley
Lee Combs
Paul Dale
Jeffrey Darbut for Shouan Pan
Shari Olson
Ernie Lara
Gene Giovannini
Chris Bustamante
Linda Lujan
Jan Gehler
Irene Kovala

CALL TO ORDER The regular meeting was called to order at 6:40 p.m.

**EXECUTIVE
SESSION** The executive session was called to order at 5:30 p.m.

**PLEDGE OF
ALLEGIANCE** The assembly pledged their allegiance to the United States of America led by Governing Board Member Dr. Don Campbell.

**CLASS
ACKNOWLEDGEMENTS** There were no classes present.

SUBSTITUTIONS There was one substitute this evening.

CITIZEN'S INTERIM No individuals came forward this evening.

BOARD MEMBER REPORTS Randolph Lumm: Congratulated Rio Salado College Administration and Staff on their Re-Accreditation. Mr. Lumm also commented that he had visited with Marshall Trimball and was impressed with his wonderful ability as a storyteller and great stories. He reported he had met with students at Glendale Community College and enjoyed visiting with them. They had good things to say about the college president. Afterwards they all attended a reception to honor GCC faculty.

Doyle Burke: Reported that GCC would be hosting the Higher Learning Commission for their reaccreditation in two weeks and was looking forward to this visit.

CHANCELLOR'S REPORT Chancellor Glasper reported on two items.

He first reported that this year, the National Council for Marketing and Public Relations announced its regional and national-level awards at nearly the same time. He asked Marketing Director Tom Gariepy to come forward and announce the winners: They were:

Maricopa Community Colleges Award Winners

Paragon Awards -- National Level

Silver - Glendale Community College - Social Marketing

Bronze - Mesa Community College - Direct Mail Campaign

2011 Medallion Award Winners

From NCMPR National Conference in San Francisco March 17 – 21

Gold - Phoenix College - Annual Report

Gold - South Mountain Community College - Poster

Gold - Chandler-Gilbert Community College - Television Advertising

Gold - Phoenix College & Bronze - Chandler-Gilbert Community College - Logo Design

Silver - South Mountain Community College - Website

Gold - Glendale Community College - Social Marketing and e-Marketing

Gold - Glendale Community College - Media Success Story

Bronze - Phoenix College - Electronic Magazine

Silver - Phoenix College - Wild Card

Next, Dr. Glasper also reported that he had recently been appointed by U.S. Department of Homeland Security (DHS) Secretary Janet Napolitano to the Homeland Security Academic Advisory Council (HSAAC). The new council, comprised of prominent university presidents and academic leaders, is charged with advising the Secretary and senior leadership at the Department on several key issues. The new

council underscores the Department's commitment to working with the academic community. In this role, Chancellor Glasper will provide advice and recommendations on issues related to student and recent graduate recruitment; international students; academic research; campus and community resiliency, security and preparedness; and faculty exchanges. At their first meeting held just recently, members of this group were asked what it meant to not only focus on homeland security but also how to keep individuals out of the U.S. that posed a threat, and how to change how we handle terrorism and provide a different perspective. This affiliation will provide an opportunity to look at our own district and how we utilize staff. What happens if we need to have a volunteer fire department and emergency medical services? The Chancellor is working with academic staff and college safety on how we can contribute.

**SECRETARY'S
REPORT**

There was no report.

**STUDENT LIFE
REPORTS**

Three students from GateWay Community College came forward. They were: Nidhisha Patel, Juan Tuxtla, and Crystalynn Ramos. They provided the following report:

Nidhisha Patel, indicated she was the Associated Student Council Public Relations Commissioner. She passed the podium to Juan Tuxtla the Vice President of the Associated Student Council. He stated that at GateWay Community College they offer many Leadership Opportunities. In the fall students attended the MCCD three-day Student Life & Leadership retreat at Pine Summit Camp in Prescott. They left there with an awareness on how to be an inclusive leader, how to market their events, and techniques on how to assess their leadership traits.

In November, seven student leaders attended the American Student Government Association Conference in Los Angeles California. At this Student Government Training Conference, they learned how to get more students to participate in Student Council. The real power of the conference came from making connections with other student leaders from across the Country. While in Los Angeles, they took the opportunity to visit the Museum of Tolerance. The museum challenged them to understand history on the Holocaust and examine the many forms of prejudice and discrimination in our world today.

This year, LeaderShape will be held from June 5 – 10, at Central Arizona College. LeaderShape is a six-day leadership experience offered to students across the United States! Seven students from GateWay will participate in team-building and individual character-building activities that will focus on leading with integrity.

Next Crystalynn Ramos the Hispanic Student Organization President. She commented that GateWay Community College offers several events and activities where students can volunteer and get involved in program planning and club events. Student council hosts several activities on campus including Pizza with the College President, Student forums, and the GateWay Community College Holiday Buffet

open to our students and their families. Tomorrow, from 11:30 a.m. to 7 p.m., they planned to host their spring event... Spring means clear skies, sunny days and GateWay Community College's annual GeckoLand Carnival. Every year, GateWay students and staff gather on campus for food, fun, entertainment and good company. The carnival is free and open to the public and GateWay invites you to join in on the fun.

Another upcoming event hosted by Student Life and the International Education Committee is Genocide Awareness. Camp Darfur is a traveling presentation that raises awareness by placing a simulated refugee camp on campus, providing a historical and chronological look at genocide from Armenia, Cambodia, Rwanda and the Holocaust. The event will include speakers, activist expo tables, and information about human rights issues. She explained that there was a broad range of student clubs that explore a variety of activities and interests that promote social, cultural, and academic awareness. College is about exploration, finding your passions and having fun. In September, GateWay held a Club Expo where students got a chance to gather information about the clubs on campus and decide which ones were right for them.

This year GateWay Community College clubs have been involved in many different activities such as: the Martin Luther King Day Celebration where student leaders recited Dr. King's "I Have a Dream" speech.

In February the Black Student Union Celebrated Black History Month by honoring guest speakers Lieutenant Colonel Herring and Dr. Gaines, both distinguished members of the Tuskegee Airmen.

Their clubs are very active on campus as well as in the community. On Valentines Day, Club INSITE participated in a Senior Junior Prom at a local retirement community. In April, the Student Nurses association will host a Bone Marrow Be the Match Registry Drive.

They thanked the Board for their time and for giving them the opportunity to share with them the many activities going on at GateWay Community College and that they hoped to see them at their annual GeckoLand event tomorrow!

FACULTY REPORT

Eddie Genna, President of the Faculty Association came forward to announce that AzCentral.com had a news story that the guns bill was dead at the Legislature, however, he cautioned that nothing was dead until it was dead. He explained that the bill's opposition had enormous support by many groups in order to preserve the teaching and learning environment on community college campuses.

EMPLOYEE GROUP REPORTS

Phil Jalowiec, President of the Adjunct Faculty Association, provided the following comments:

150 Adjunct Faculty will be attending the largest conference yet at this Spring's Adjunct Faculty Learning Conference on April 14, 2012.

The conference is being hosted by Scottsdale College and being sponsored by MCLI.

The conference will include a keynote presentation by Chancellor Glasper on “Disruptive Innovation and Student Success”.

Executive Vice-Chancellor Harper-Marinick will be recognizing Outstanding Adjunct Faculty and Adjunct Faculty with 15 years or more of service.

<http://www.myafa.org/events/20120414AdjunctFacultySpringConference.html>

The screenshot shows the MyAFA Adjunct Association website. At the top left is the MyAFA logo with 'Faculty Adjunct Association' text. To the right are links for 'What You Need To Know', 'Board of Directors', and 'Find us on Facebook'. Below the logo is a navigation bar with links: home | about | news | calendar | surveys | events | publication | recognition | contact | join | contribute. The main content area features the title 'Spring 2012 Adjunct Faculty Learning Conference' and the subtitle 'Effectiveness through Design, Dialogue and Engagement'. It states the event is on Saturday, April 14, 2012, from 8:00 A.M. to 2:00 P.M. at Scottsdale Community College. The description mentions learning sessions for new strategies and promoting student success. A detailed schedule follows, including registration, a welcome by Mark Banas, and two learning session groups with various topics and speakers. The schedule ends with a keynote by Dr. Rufus Glasper and recognition awards by Dr. Maria Harper-Marinick. At the bottom, it notes co-sponsorship by the Adjunct Faculty Association and Maricopa Center for Learning and Instruction, along with college information links and a copyright notice.

Ann Oehmke, President of the MCCC Retirees Association, announced that the Retirees Group had recently formulated the Emeritus College which can be described as follows:

Purpose: To provide a venue and focus for continued social, intellectual, creative and lifelong learning opportunities for the Retirees of MCCC

and to provide continued association and service beneficial to both retired and currently serving colleagues and student. In order to accomplish these endeavors, the MCCDRA Emeritus College will:

- Foster opportunities to engage in activities that focus on current events affecting MCCDRA Retirees.
- Develop experiences and opportunities that provide venues for sharing the many creative gifts and intellectual talents of MCCDRA Retirees.
- Provide and design activities for social interaction.
- Provide additional support to enhance ongoing activities and programs for MCCD colleagues and students.

This Emeritus College is the first they are aware of on the West Coast for community colleges. They look forward to having participation from faculty and administration.

Board President Burke commended Ms. Oehmke on her two year term as President of this group of which she also was a founding member.

Donna Winston, All CPD Chair, provided the following comments:

For those of you who do not know - CPD stands for Collaborative Policy Development. This team consists of CRAFTS, M&O, MAT, PSA, and PUBLIC SAFETY – employee group leaders. We are working together with the administrative team who consists of MCCCD employees from HR & management. We are very pleased to announce we are utilizing the IBN (Interest Based Negotiations) process with Eddie Genna as our facilitator who is doing a fabulous job at keeping this very large group “on task” – we are full of wonderful ideas, creative thinking, a sense of camaraderie and thank God, a sense of humor, especially when Eddie starts to laugh. If you haven’t heard him laugh – it is infectious!! We are building trust and relationships and I personally find this refreshing and in alignment with the concept of ONE MARICOPA.

ALL CPD / IBN Team are working very hard on creating a “STAFF COMMON POLICY MANUAL” , a task the Chancellor gave us a couple of years ago. This will create a more unified policy manual for all employees to understand. We are sending a positive / pro-active message out to our employees who fall within the policy groups mentioned above: So instead of re-inventing the wheel – I will share with you the communiqué we sent out

OUR COMMUNIQUE:

We would like to inform you of the following progress in regards to our employee manuals. As you already know, there has been informal discussion in regards to “Staff Common Policy Manuals” (CRAFTS,

M&O, MAT, PSA & Public Safety) in which there has been rich discussion in verbiage / clean up on language that is more concise and much easier to understand. The purpose of this “common manual” is so our employees will have “like” processes for items we come across often, such as employee vacancies, employee reassignments, employee assessments / probation, grievance, corrective action, etc... We are confident you will like the proposed changes and will be happy with the progress we have made. The Collaborative Policy Development (CPD) team are utilizing the Interest Based Negotiations (IBN) processes and has primarily focused on three areas: Internal Hiring, Corrective Action, and Grievance policies. We’ll have final language to the employee groups for ratification this spring, so that the Governing Board can act on it before the end of the fiscal year.

Please note: these are informal agreements and NOTHING will be changed without our formal process to do so. Our promise to you is the proposed changes in our manual will only “enhance & strengthen” employee protections, while also clarifying and simplifying the policies that govern us.

President Burke took this opportunity to express appreciation for all that employees are doing. He said the Board should talk to employees about their contributions to the organization.

Kevin Velasquez, President of the Maricopa United Tribal Employee Council, provided the following comments:

Good evening Mr. President, Members of the Board, Chancellor Glasper, CEC members, Staff, Faculty and Audience; My name is Kevin Velasquez. I am an employee in Student Financial Services here at the District Office. I am here tonight representing the United Tribal Employee Council. I currently serve as the Council’s president. For almost 30 years UTEC has represented both American Indian students and employees throughout the Maricopa Community College District. I understand my predecessors have updated the Governing Board **AND** the community from time to time in this forum. I also understand that it has been awhile since we have come before you. Tonight I wanted to reassure you that we have not completely fallen off planet Maricopa. We are alive and well and are ever ready, as always, to support Maricopa’s **STUDENT SUCCESS, DIVERSITY, INCLUSIVENESS** and **ENGAGEMENT** missions.

The breadth and depth of American Indian affairs at Maricopa varies however it has many similarities and unities with the other constituency groups. One of which is acclimating leadership, throughout all levels within our organization, to the values and ideologies that are critical to student success. We are grateful to the administration and the governing board in their support when it comes to educating and supporting the

cultural and academic values held by our students and their Sovereign Tribal Nations & Communities.

Tonight, on behalf of the United Tribal Employee Council, I want to personally invite you to the 12th Annual American Indian Convocation. This event rotates through several Maricopa College campuses and will be held this year at Mesa Community College on Thursday evening May 10 at 6pm. We would be honored to have you join us in celebrating the academic achievements of our American Indian scholars. Thank you for the time.

**VICE CHANCELLOR
REPORTS**

Dr. Steve Helfgot, Vice Chancellor of Resource Development and Community Affairs, stated he had recently attended the funeral services for Art Macias, former Director of the Arizona State Lottery, who was the first Gold Sponsor for the Heroes of Education Dinner. He stated that Mr. Macias had been a huge proponent for education and he died much too young. Dr. Helfgot then went on to issue a formal invitation to the 2012 Heroes of Education Dinner scheduled for Thursday, April 19 at the Arizona Biltmore. This will be the seventh annual event and will honor Lisa Budinger, President of the Arizona College Scholarship Foundation which provided full four year scholarships to deserving and academically qualified students from underrepresented groups. Since 2006 more than 30 ACE alumni have received ACSF scholarships totaling more than a million dollars in support.

Executive Vice Chancellor and Provost, Dr. Maria Harper-Marinick, introduced April Strom, Math Faculty Member at Scottsdale Community College, for her efforts pertaining to a grant that was on the agenda this evening from the National Science Foundation.

Ms. Strom came forward and made the following presentation:
My name is April Strom, mathematics faculty at Scottsdale Community College, and Principal Investigator for the Arizona Mathematics Partnership. On behalf of SCC and our President Dr. Gehler, it is my honor to announce that the National Science Foundation has awarded us a 5-year, \$8.7M Mathematics and Science Partnership grant led by Scottsdale. This project is a unique partnership involving 3 of our community colleges (Scottsdale, Chandler-Gilbert, and Glendale) and 7 local school districts (Scottsdale, Fountain Hills, Chandler, Deer Valley, Florence, J.O. Combs, and Salt River Pima-Maricopa Indian Community Schools).

I would like to recognize the presidents and VPAA's from Scottsdale, Chandler-Gilbert, and Glendale for their support, as well as my faculty colleagues (the "dream team") who are participating in this project and who are attending this meeting tonight – please stand to be recognized!

The purpose of the project is to support teachers in helping them advance the teaching and learning of middle school mathematics. We expect that

this project will also contribute to improved developmental mathematics in our colleges.

The project targets 300 in-service middle school mathematics teachers, 40 school administrators and 140 pre-service teachers from our colleges. We will impact a total of 24,000 students in grades 5-8 in Arizona!

As a result of this project, we aim to increase student achievement in mathematics in Arizona and produce quality research to support the teaching and learning necessary for meaningful improvement.

This is the largest competitive grant award to be offered to the Maricopa Community College District. And I am proud to say that this is the largest award NSF has ever made to a community college to lead a Math/Science Partnership project. It has been only through the unwavering support of our college president, Dr. Gehler, our outstanding VPAA, Dr. Corr, and the amazing talent of the faculty at the Maricopa Community Colleges, that we have been recognized by NSF as leaders in the field of mathematics education. Tonight, we are seeking your approval for funding of the first 2 years of this 5-year project, totaling over \$3.2M. On behalf of our Arizona Mathematics Partnership team, thank you for your time!

Governing Board Member Randolph Lumm asked how this aligned with math testing. Ms. Strom responded that the program corresponded with core state standards in math.

Vice Chancellor Nikki Jackson provided an update on the Human Resources Division. She stated that fifteen people had recently attended a conference in California which had featured Marcus Buckingham, author of the new book *Standout* which speaks to a new standout strengths assessment and how to build your strengths for a lifetime. She also spoke about changes in the HR Division which include:

- Creation of a Hiring Task Force, which is now prepared to implement a new hiring process for the entire district;
- Researching various performance review systems in hopes of adopting one that will better help employees track their performance throughout the year;
- The Center for HR Innovations, Strategy and Planning won a regional award for innovation from the College and University Professional Association for Human Resources.
- HR is the founding organization of the new Arizona Community College HR Directors Commission and will host that group's first meeting April 5.

HR is preparing to roll out Leadership Foundations, a program that

requires that “people managers” receive training and coaching in management techniques and skills. Sherrie Faulkner, manager of Employment and Organizational Learning, described the program, which she said is starting with a pilot program this spring. Over time, she said, all “people managers” will be required to participate in the program, designed to improve their management and leadership skills.

COLLEGE REPORTS

Estrella Mountain Community College President Dr. Ernie Lara requested that Vice President of Academic Affairs, Dr. Bryan Tippet, approach the podium to present a Faculty Emeritus Distinction award. Dr. Tippet highlighted the career of Ms. Deborah Anderson, Faculty, Librarian, who served students at South Mountain, Rio Salado, Mesa Community College and lastly at Estrella Mountain College. Her leadership resulted in the expansion of electronic access to information for students and employees, the incorporation of art as a tool for learning in the library, and conceptualizing new ways to view adjacencies that were foundational in the design of the new college library.

Scottsdale Community College President Dr. Jan Gehler approached the podium and presented a Faculty Emeritus Distinction award to Ms. Karen Biglin, Faculty, Librarian. Ms. Biglin has been at SCC since 1985 and served in numerous leadership capacities during her tenure.

AADGB REPORT

There was no report.

ASBA REPORT

There was no report.

**LEGISLATIVE
UPDATE**

Patricia Hill, Director of State and Local Government, provided the following comments:

“President Burke, Members of the Board, Chancellor Glasper, Members of CEC, and all others present:

Today is the 79th day of the legislative session. In terms of the legislative process, standing committees have completed their work. The Legislature will spend the next few weeks in caucus and on the Floor to continue to move the bills through the process. The Legislature appears to be on track to adjourn sometime in mid-April. The target date is April 17th, the 100th day of session.

Job Training

HB 2815 Employment, Incentives, Regulatory Tax Credit, has cleared the committees in both chambers. It is now awaiting floor action in the Senate. Amendments to the key provisions in the bill are expected, although at this point specifically what these amendments will be is

unknown. These amendments may include the establishment of a study committee to review options to enhance Arizona's job training efforts.

Guns on Campus

Legislation to allow guns on campus does not appear likely to move forward at this point. However, until the Legislature actually adjourns, there may be efforts to continue to expand an individual's right to carry a gun.

Budget

Budget negotiations between the House and the Senate and between the Legislature and the Governor continue. We will keep you updated as these negotiations advance.

I would be happy to try to answer any questions that you may have.

**AWARDS AND
RECOGNITIONS**

There were no awards or recognitions.

**APPROVAL OF THE
ORDER OF THE
AGENDA**

President Burke requested a motion to approve the order of the agenda.

MOTION

MOTION NO. 9910

Board Member Dr. Don Campbell made a motion for approval of the order of the Agenda. Board Member Randolph Lumm seconded. Motion approved 5-0.

**APPROVAL OF
CONSENT AGENDA**

President Burke asked if any Board Member wished to remove any action items.

MOTION

The following items were included on the Consent Agenda:

**A.1. APPROVAL OF MINUTES OF THE FEBRUARY 28, 2012
REGULAR BOARD MEETING, AND THE MARCH 6, 2012
WORK SESSION**

**B.1. APPROVAL OF EMERITUS DISTINCTION – ESTRELLA
MOUNTAIN COMMUNITY COLLEGE** – award Faculty Emeritus
Distinction to Ms. Deborah Anderson, Faculty, Librarian.

**B.2. APPROVAL OF EMERITUS DISTINCTION –
SCOTTSDALE COMMUNITY COLLEGE** - award Faculty
Emeritus Distinction to Ms. Karen Biglin, Faculty, Librarian at
Scottsdale Community College.

C.1. CONSIDERATION OF EMPLOYMENTS - approve the
following personnel actions as proposed. Budget approvals have been
granted and are on file for the recommended personnel actions in this
item.

C.2. CONSIDERATION OF SPECIALLY FUNDED EMPLOYMENTS - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

C.3. CONSIDERATION OF SHORT TERM EMPLOYMENTS - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

C.4. CONSIDERATION OF SEPARATIONS - approve the following personnel actions as proposed.

C.5. CORRECTION TO PREVIOUS BOARD AGENDA - recommended that the following personnel actions be approved.

D.1. APPROVAL OF PROPOSED CURRICULUM - that the proposals be approved as submitted.

D.2. APPROVAL OF ARIZONA SMALL BUSINESS DEVELOPMENT CENTER NETWORK ENERGY EFFICIENT CLEAN TECHNOLOGY PROJECT - approve acceptance of an Energy Efficient Clean Technology grant in the amount of \$142,857 from the U.S. Small Business Administration to the Maricopa Community Colleges for the Arizona Small Business Development Center Network for the period April 1, 2012 – March 31, 2013.

D.3. APPROVAL OF NATIONAL SCIENCE FOUNDATION MATHEMATICS AND SCIENCE PARTNERSHIP (PROMOTING EXCELLENCE IN ARIZONA MIDDLE SCHOOL MATHEMATICS: INCREASING STUDENT ACHIEVEMENT THROUGH SYSTEMIC INSTRUCTIONAL CHANGE - accept a Mathematics and Science Partnership Grant award in the amount of \$3,255,559 for 2 years of a 5-year project (totaling \$8,748,267) from the National Science Foundation. The NSF *Promoting Excellence in Arizona Middle School Mathematics: Increasing Student Achievement through Systemic Instructional Change* (DUE 1103080) project will commence on March 15, 2012 and conclude on February 28, 2017.

E.1. APPROVAL OF RATIFICATION OF A CHANGE ORDER TO HAZARDOUS MATERIALS ABATEMENT IN THE HANNELLY CENTER AT PHOENIX COLLEGE - ratify a change order in the amount of Two Hundred twenty Six Thousand Seven Hundred Thirty Two and 00/100ths Dollars (\$226,732.00) to Spray Systems Environmental for Hazardous Materials Abatement at the Hannelly Center at Phoenix College

E.2. APPROVAL OF SELECTION OF CONSULTANT FOR DISTRICT-WIDE ANNUAL SERVICES FOR FALL PROTECTION THE PERFORMING ARTS CENTERS - approve the selection of Gravitec Systems and Ellis Fall Safety Solutions to provide consulting services on an on-call, as-needed basis for prevention and protection against falls in District-wide facilities with a particular emphasis on performing arts centers.

E.3. APPROVAL OF UTILITY EASEMENT TO THE CITY OF PHOENIX FOR A NEW WATER SERVICE AT THE HEALTH SCIENCE BUILDING – PARADISE VALLEY COMMUNITY COLLEGE - grant a utility easement to the City of Phoenix to install and maintain new water facilities, including a new service meter and tap, for the new Health Science building at Paradise Valley Community College.

E.4. APPROVAL OF ARCHITECT SELECTION FOR INTERIOR AND MNOR SPACE DESIGN MATER PLANNING AT SOUTH MOUNTAIN COMMUNITY COLLEGE - approve a contract award in the amount of One Hundred Eighty-Five Thousand Nine Hundred Seventy-Five and no/100/th Dollars (\$185,975.00), including reimbursable expenses, to DLR Group for architectural design services for the Library Remodel and Renovation project at Scottsdale Community College.

E.5. APPROVAL OF CONSULTANT SELECTION FOR INTERIOR AND MINOR SPACE DESIGN MASTER PLANNING AT SOUTH MOUNTAIN COMMUNITY COLLEGE - approve a contract award in the amount of One Hundred Thousand Five Hundred eighty and no/100ths Dollars (\$100,580.00) to Gould Evans Associates L.C. to provide a comprehensive interior color and furniture master planning and minor design for the campus at South Mountain Community College.

MOTION

MOTION No. 9911

Governing Board Member Debra Pearson moved for approval of the Consent Agenda. Board Member Randolph Lumm seconded. Motion approved 5-0.

VI.A.1. PROPOSED FEE CHANGES FISCAL YEAR 2012-13 BUDGET - approve the varied fee changes detailed on the attached. These changes relate to both reduced and renamed course fees at several colleges across the district, detailed by college. No new or increased fees are proposed.

Mrs. Pearson expressed an appreciation for the reduction in fees.

MOTION

MOTION No. 9912

Governing Board Member Randolph Lumm moved for approval of Action Item VI.A.1 as recommended. Board Member Debra Pearson seconded. Motion approved 5-0.

VI.A.2. APPROVAL OF PROPOSED TUITION & FEES FISCAL YEAR 2012-13 BUDGET - After several months of review of potential resources and budget needs, recommendations on budget priorities and tuition and fees have been developed through the District's budget development process. Attached is the proposed FY2012-13 Tuition and Fees schedule submitted for Governing Board approval. Of particular note is that the District proposes no change for the county resident tuition or for out-of-state surcharges. The county resident rate will be maintained at \$76.00 per credit hour, or \$2,280.00 for students taking 30 credits hours per year which is the same as the current rate.

Mrs. Pearson expressed appreciation for no tuition increase.

MOTION

MOTION NO. 9913

Governing Board Member Dana Saar moved for approval of Action Item VI.A.2 as recommended. Board Member Debra Pearson seconded. Motion approved 5-0.

VI.A.3. APPROVAL OF BUDGETED EXPENDITURE AMENDMENT FOR FY 10-11 - approve the amendment to budgeted expenditures (shown below) to match what was actually expended in each fund, as per the audited financial statements.

MOTION

MOTION NO. 9914

Governing Board Member Randolph Lumm moved for approval of Action Item VI.A.3 as recommended. Board Member Dana Saar seconded. Motion approved 5-0.

VI.A.4. APPROVAL OF TENANT IMPROVEMENT EXPENDITURE WITH 29 BELL LLC, FOR A NORTHWEST CAMPUS OF THE MARICOPA SKILL CENTER - approve tenant improvements, not to exceed \$1.1 million for 32,250 sq. ft. at the Northwest Campus of Maricopa Skill Center, a division of GateWay Community College. The Board approved the lease for this facility on December 13, 2011.

MOTION

MOTION NO. 9915

Governing Board Member Dr. Don Campbell moved for approval of Action Item VI.A.4 as recommended. Board Member Dana Saar seconded. Motion approved 5-0.

VI.A.5. APPROVAL OF CONCEPTUAL APPROVAL FOR THE STUDENT SERVICES PORTAL COMPLEX AND KIRK CENTER EXPANSION AT MESA COMMUNITY COLLEGE - provide

Conceptual Approval for the new Student Services Portal and expansion of the existing Kirk Center Expansion at Mesa Community College with a total project budget of \$13,500,000.00.

MOTION

MOTION No. 9916

Governing Board Member Dr. Don Campbell moved for approval of Action Item VI.A.5 as recommended. Board Member Debra Pearson seconded. Motion approved 5-0.

VI.A.6. APPROVAL OF CONTRACT AWARD FOR TENNIS COURT RECONSTRUCTION AT GLENDALE COMMUNITY COLLEGE - approve a contract award in the amount of Eight Hundred Thirty Eight Thousand Four Hundred and 00/100ths Dollars (**\$838,400.00**) to Burris Horrel Corporation for the demolition and reconstruction of the existing tennis courts at the Glendale Community College

MOTION

MOTION No. 9917

Governing Board Member Randolph Lumm moved for approval of Action Item VI.A.6 as recommended. Board Member Dr. Don Campbell seconded. Motion approved 5-0.

VI.A.7. APPROVAL OF RESOLUTION ORDERING THE SALE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012 - approve the attached Resolution ordering the sale of General Obligation Refunding Bonds, Series 2012 in the amount of not to exceed \$70,000,000 and delegating the authority to approve certain matters with respect to the Bonds and the Bonds Being Refunded.

MOTION

MOTION No. 9918

Governing Board Member Dr. Don Campbell moved for approval of Action Item VI.A.7 as recommended. Board Member Debra Pearson seconded. Motion approved 5-0.

**INFORMATION
ITEMS**

INFORMATION ITEMS

A. PROPOSED FY 12-13 BUDGET

Attached for review is of the Preliminary Proposed FY 2012-13 Budgets. The General Fund, Current Auxiliary Fund, Current Restricted Fund, and Plant Fund total \$1.6 billion. Final adoption for the proposed budget is scheduled for May 22nd, 2012. The Proposed FY2012-13 Budget is summarized as follows:

	Adopted	Proposed	Increase/(Decrease)	
	FY2011-12	FY2012-13	Amount	Percent
General Operating Fund 1	\$ 632,112,196	\$ 647,831,225	\$ 15,719,029	2.49%
Re-appropriated Items	51,866,108	35,666,348	(16,199,760)	-31.23%
Total Fund 1	\$ 683,978,304	\$ 683,497,573	\$ (480,731)	-0.07%
Current Auxiliary Fund 2	\$ 105,489,494	\$ 110,681,415	\$ 5,191,921	4.92%
Current Restricted Fund 3	\$ 223,429,437	\$ 274,216,443	\$ 50,787,006	22.73%
Plant Fund 7				
Unexpended Plant	\$ 47,450,160	\$ 43,046,945	\$ (4,403,215)	-9.28%
G.O. Bonds	256,697,106	372,514,310	115,817,204	45.12%
Revenue Bonds	7,471,404	8,238,317	766,913	10.26%
Debt Service	85,023,878	78,125,113	(6,898,765)	-8.11%
Total Plant Fund 7	\$ 396,642,548	\$ 501,924,685	\$ 105,282,137	26.54%
GRAND TOTAL	\$ 1,409,539,783	\$ 1,570,320,116	\$ 160,780,333	11.41%

Associate Vice Chancellor Gaye Murphy provided a Powerpoint presentation highlighting the Fiscal Year 2012-13 Budget. Key points included:

- **FY 2013 BUDGET SUMMARY**

Maricopa’s All Funds Budget is expected to increase by \$160 million next year. The General Operating Fund piece of the budget will be pretty flat – actually down slightly compared to the current fiscal year. Most of the growth will be in our Capital Fund as a result of a planned bond sale and in our Restricted Fund where we could see an increase in federally supported financial aid.

- **Operating highlights**

General Fund Fund 1 Revenue

- Approximately \$23 m available for allocation
- Mostly from reallocations and new construction property taxes that also offset unavailability of 1 time funds used in FY12
- No tuition rate or existing levy increase (though tax rate will rise to collect same existing levy given decline in AV). Primary Rate is \$1.1563

General Fund Fund 1 Expenditures

- Uses include mandatory increases like ASRS rate; flex credit increases; and high priority initiatives like student success/compensation

- **The Budget MUST Balance**

By law, Maricopa must have a balanced budget. One of the problems we faced this year is that the State’s \$38 million cut was so large that even with the tuition and property tax increase we did not have enough resources to balance. We used one time funds that had been freed up when we received the federal stimulus allocation. One of the first issues we had to address is, “How do we replace \$10.7 million in one time to support ongoing needs?” Earlier this year, the Colleges and District Office were notified that we would need to cut operating expenditures by \$15 million and we also began looking at other ways to free up funds like paying off our revenue bonds.

- **The Budget MUST Balance**

For FY 2013, we have presented a balanced budget. Our Fund 1 budget is going to be down slightly even though we will receive an

additional \$1.4 million in state aid and \$7.7 million between new construction added to the tax rolls and SRP's in lieu of tax payment. We have not asked the Board to consider a tuition or tax increase, for FY2013, but rather we look at balancing through the use of internal budget cuts and reallocations. We project about \$23 million in allocable resources. We will be able to support the mandatory expenditures which run about \$5 million annually, and a limited number high priority expenditures such as Flex Benefit increases which already have been approved, student success needs, or compensation.

- Other Operating Highlights

The infographic consists of two rows. The first row features a dark green rounded square on the left containing the text 'Auxiliary Fund 2'. To its right is a yellow rounded rectangle containing a bullet point: '• The \$5.2m increase in fee for service activities, including Skill Centers and Non Credit instruction'. The second row features a brown rounded square on the left containing the text 'Restricted Fund 3'. To its right is a yellow rounded rectangle containing a bullet point: '• The \$50.8m increase primarily results from a projected increase in federally supported Pell Grants.'

Our Auxiliary Fund includes our fee-for-service activities including non credit instruction and contract services and clock hour tuition from our two Skill Centers. The additional funds are related to a projected increase in the numbers of people served.

The Restricted Fund includes funds for which there is a legally required to be spent in a particular way. Our biggest revenue source here are Federal Financial Aid funds, like Pell Grants, which flow through us directly to students. Fund 3 is also where we budget Grant awards from Federal Agencies or supporting foundations

- Other Capital Highlights

The infographic consists of a dark green rounded square on the left containing the text 'Plant Fund 7'. To its right is a yellow rounded rectangle containing three bullet points: '• There is a \$160.8m increase in our FY 2013 Plant Fund budget.', '• Continuation of transfers from Funds 1 and 2 to make up for the loss of State Aid', and '• The secondary Property Tax rate which supports debt service for our G.O. Bond program is estimated to increase from \$.1959 to \$.2215 per \$100 of assessed valuation. The rate increase is tied to the decline in property value. This rate is less than projected in the bond information pamphlets, however. The actual rate also may change slightly due to a planned refunding.'

We have budgeted a significant increase in our FY 2013 Plant Fund

Budget. Our Plan relative to the 2004 Capital Development Program was to divide the voter approved \$951 million into five General Obligation Bond issues, and to issue bonds every other year. To date we have had four bond issues, Series A – D , totaling over \$800 million. With Board approval, we will look to issue \$151 million for series E in the spring of FY2013.

We are actively working to keep the secondary property tax levy as low as we can. Our Triple A bond rating across all three bond rating agencies makes our bonds more desirable to those wanting a secure investment. That in turn results in a lower interest rate which serves to reduce our debt service requirements. We also are planning to refinance about \$70 million of our outstanding G.O. Bonds which should save taxpayers about \$3 million in secondary tax payments over the life of the bonds.

- **Capital Development Update**

Through our 2004 Capital Development program, we have had four bond issues, Series A – D, totaling over \$800 million. With Board approval, we will look to issue \$151 million for series E in the spring of FY2013.

**MONITORING
REPORTS**

MONITORING REPORTS

A. BUDGET ANALYSIS REPORT SUMMARY

FUND 1 – GENERAL UNRESTRICTED FUND

FOR THE EIGHT MONTHS ENDED FEBRUARY 29, 2012

Expenditure analysis indicates 54.8% of the budget has been expended this year as compared to 55.3% expended at this same point in time last year. 23.1% of the budget remains unexpended or unencumbered compared to 22.9% in the prior year. Revenue analysis indicates that 72.9% of the budget has been recognized as compared to 73.3% in the prior year. The projected fund balance will decrease by ~\$1.4 million this fiscal year and the projected ending fund balance for June 2012 is \$150.3M.

**NEXT BOARD
MEETINGS**

President Burke announced the following future meetings:

April 10, 2012 6:00 p.m. – Rio Conference Center
Governing Board Work Session – Development Education and
Student Seamless Experience

April 24, 2012 6:30 p.m.
Regular Board Meeting

ADJOURNMENT The meeting adjourned at 8:25 p.m.