



## Maricopa County Community College District Governing Board Minutes August 27, 2013

An executive session, public hearings, and regular meeting of the Maricopa County Community College District Governing Board were scheduled to be held beginning at 5:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. Section 38-431.02, notice having been duly given.

### GOVERNING BOARD

- Doyle Burke, President
- Dana Saar, Secretary
- Randolph Lumm, Member
- Ben Miranda, Member
- Debra Pearson, Member (Absent)

### ADMINISTRATION

Rufus Glasper  
Maria Harper-Marinick  
Debra Thompson  
James Bowers  
Steve Helfgot  
Lee Combs  
Linda Lujan  
Ernie Lara  
Steven Gonzales  
Irene Kovala  
Shouan Pan  
Paul Dale  
Anna Solley  
Chris Bustamante  
Jan Gehler  
Shari Olson  
Gene Giovannini

### OPENING AND EXECUTIVE SESSION

The regular board meeting was called to order at 5:30 p.m. and President Burke welcomed everyone to the meeting.

### MOTION

#### **Motion 10096**

Board Member Burke made a motion to go into Executive Session. Board Member Saar seconded. Motion approved 4-0 (Pearson). President Burke reported the general session would reconvene in the Governing Board Room after Executive Session at approximately 6:30 p.m.

### CALL TO ORDER

The regular board meeting was re-called to order at 6:36 p.m.

### PLEDGE OF ALLEGIANCE

The assembly pledged allegiance to the United States of America led by Governing Board Member Ben Miranda.

### CLASS ACKNOWLEDGEMENTS

There were no classes present.

### SUBSTITUTIONS

There were no substitutions for members of the CEC.

### STUDENT LIFE REPORTS

Ms. Erica Horihan, Coordinator of Student Life and Leadership at Mesa Community College at Red Mountain, introduced herself and her student co-presenter—Mr. Ryan McConnaughy. She then spoke about the 2013 MCCC LeaderShape Institute. Ms. Horihan provided the following: "President Burke, Members of the Board, Dr. Glasper, Members of the CEC, and guests, my name is Erica Horihan. I am the Coordinator of Student Life and Leadership at Mesa Community College Red Mountain campus, and I am here tonight as a member of the planning committee for the Maricopa LeaderShape Institute.

For nine years, the Vice Presidents of Student Affairs and the Offices of Student Life and Leadership from our district have sponsored The LeaderShape Institute, a nationally recognized leadership development program for college students. Since 2005, over 500 students have graduated from the Institute. 500 new and passionate leaders have been sent out into our community committed to leading with integrity. This program is truly life changing for the students who participate, and we are

proud to be the only community college district in the nation offering this outstanding program to our students. We are looking forward to celebrating our 10th anniversary of Maricopa LeaderShape this upcoming May.

I would like to show you a brief video slideshow from our 2013 LeaderShape Institute, which was held on the ASU West campus. Following the video, you will meet one of our MCC students who graduated from our most recent session, and he will briefly share with you a bit about his experience.”

Mr. Ryan McConnaghy introduced himself as a combat veteran and President of PTK at MCC. He said he had experience with many leadership training programs but that nothing came close to the powerful experience he had with the LeaderShape Institute. Mr. McConnaghy said the experience was life altering and he was grateful for the opportunity.

The members of the Associated Students of Mesa Community College (ASMCC) approached the podium to present. Students who presented were:

- Mr. Lucas Bodine, President
- Mr. Matthew Faulkner, Executive Vice President
- Mr./Ms. Ryne O’Reilly, Vice President of Fiscal Affairs
- Ms. Alexandra Koller, Vice President of Communications

ASMCC’s goals for the year include improving its presence on campus, giving additional support to established ASMCC institutions, and providing educationally driven engagement opportunities for students. In order to improve its presence on campus, ASMCC will build a strong relationship with the *Mesa Legend*, improve its social media reach, and hold more competitive elections and get more students to vote. Last year, ASMCC had the largest senate in the District. This year, they want to create a Broadcast Senate using internet media, expand support for clubs, and develop a constant revenue stream for the ASMCC scholarship fund. They plan to provide more educationally driven engagement opportunities for students, like Project Linus which provides blankets for children in need. They want to create more events with an educational purpose similar to the election forums they held last year. They want to create a successful impact with an upcoming Meet and Greet—a great opportunity to learn about student resources and on-campus events as well as meet the representatives from over 40 clubs on campus. It will be held on September 11 from 10:00 a.m. to 2:00 p.m. at the Clock Tower. This year they have created two teams, Red and Blue, in order to increase participation with a friendly competition. All these goals were specifically designed to increase student success by broadening students’ college experience. ASMCC cordially invited the Board members, members of the CEC, and all guests to “get into gear” and investigate MCC.

Board Member Miranda suggested the group to consider creating opportunities for students to discuss issues of importance this year. He encouraged to group to understand the changing demographics in Maricopa and consider the congressional discussions on immigration reform. Board Members Saar, Lumm, and Burke congratulated the students on their hard work and enthusiasm and thanked the students for their presentation.

#### **EMERITUS, AWARDS, AND RECOGNITION**

Dr. Steven Gonzales, President of GateWay Community College, presented an Emeritus Distinction Award to Dr. Clyde Perry. Unfortunately, Dr. Perry was unable to attend due to a conflict in schedule. Dr. Gonzales thanked the Board for its consideration and congratulated Dr. Perry in absentia.

Dr. Anna Solley, President of Phoenix College, presented an Emeritus Distinction Award to Dr. Virginia Ramos Foster. Since Dr. Virginia Ramos Foster’s arrive at Phoenix College in 1968, she has dedicated her life to the education and advancement of students from all backgrounds. She has influenced and mentored generations of former PC students, many of whom have gone on to become leaders among the community and within their career fields. During her four decades at Phoenix College, Dr. Ramos Foster has worn many hats. In addition to teaching, she has served the college in various capacities over the years, including Chair of the Foreign Language Department; Director of the Spanish Language and Culture Program in Cuernavaca, Mexico; founding Director of the Honors Program; and member of the Scholarship Committee. She has also organized college recruitment

activities, such as the Hispanic Mother-Daughter Breakfast, to recruit high school seniors. Dr. Ramos Foster has traveled all over the world and has lived in several Latin American countries throughout her lifetime. She has authored books on Latin American literature and culture, including *A Dictionary of Contemporary Latin American Authors*, *Sourcebook of Hispanic Culture in the United States*, *A Research Guide to Argentine Literature*, *Luis Gongora*, *Baltasar Gracian*, and *Manual of Hispanic Bibliography*. Dr. Ramos Foster is a highly sought after presenter. She frequently lectures at colleges and universities on a number of topics. Her lecture topics include Border Culture, Third World Concerns in Latin America, Inside Cuba 2007, Contemporary Trends in Spanish Language Instruction, Popular Culture and Language Teaching, and Mexican American Writers and Dramatists. Dr. Ramos Foster's knowledge and expertise about Latin American Culture have made her a valuable consultant to such organizations as the U.S. Department of Education, National Endowment for the Humanities, Arizona Council for the Humanities, Interfaith Council on Central America, Jacob Jarvis Graduate Studies Research Awards, and the Universidad Internacional, Centro De Estudios Multiculturales in Cuernavaca, Morelos Mexico. Dr. Ramos Foster remains a committed advocate for Latinos as well as an ardent supporter of the arts.

Dr. Ramos Foster encouraged attendees to continue to think of MCCCDC students and contribute whatever they could to help. She thanked the Board and Dr. Solley for the distinction.

#### CITIZEN'S INTERIM

There were no requests to address the Board.

#### APPROVAL OF THE ORDER OF THE AGENDA

President Burke then requested a motion to approve the Order of the Agenda.

#### MOTION

##### **Motion 10097**

Board Member Lumm made a motion to approve the Order of the Agenda. Board Member Miranda seconded. Motion approved 4-0 (Pearson).

#### APPROVAL OF CONSENT AGENDA

The following items were included in the Consent Agenda:

##### **A1. APPROVAL OF THE MINUTES OF THE JULY 16, 2013 POLICY DISCUSSION, JULY 23, 2013 POLICY DISCUSSION, JULY 23, 2013 REGULAR BOARD MEETING, JULY 30, 2013 POLICY DISCUSSION, AUGUST 13, 2013 AGENDA REVIEW AND BOARD RETREAT**

**B1. RECOMMENDATION FOR EMERITUS DISTINCTION—GATEWAY COMMUNITY COLLEGE—award Emeritus Distinction for Dr. Clyde Perry.**

**B2. RECOMMENDATION FOR EMERITUS DISTINCTION—PHOENIX COLLEGE—award Emeritus Distinction to Dr. Virginia Ramos Foster for her meritorious contributions to the students of the Maricopa County Community College District (MCCCDC).**

**C1. CONSIDERATION OF EMPLOYMENTS—approve the personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.**

**C2. CONSIDERATION OF SPECIALLY FUNDED EMPLOYMENTS—approve the personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.**

**C3. CONSIDERATION OF SHORT TERM EMPLOYMENTS—approve the personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.**

**C4. CONSIDERATION OF SEPARATIONS—approve the personnel actions as proposed.**

**D1. APPROVAL OF CURRICULUM—recommend that the proposal be approved as submitted.**

**D2. APPROVAL OF U.S. DEPARTMENT OF EDUCATION AWARD FOR THE UPWARD BOUND PROGRAM AT GATEWAY COMMUNITY COLLEGE—accept and approve the U.S. Department of Education Year Two grant award in the amount of \$248,747 for the Upward Bound program at**

GateWay Community College. The Upward Bound Grant Award Notification from the Department of Education is included with this Action Item.

**D3. APPROVAL OF RIO SALADO COLLEGE INTEGRATED ENGLISH LITERACY AND CIVICS**

**FY JULY 1, 2013 TO JUNE 30, 2014**—approve a grant award with the Arizona Department of Education, Adult Education Services, on behalf of Rio Salado College. This agreement is for a continuation grant of \$500,033 to extend English Literacy and Civics education to adults in Maricopa County for the period of July 1, 2013 through June 30, 2014. This grant will supplement the existing countywide Adult Basic Education grant currently administered by Rio Salado College.

**D4. APPROVAL OF RIO SALADO COLLEGE A COUNTRYWIDE ABE/GED/ELAA PROGRAM**

**FY JULY 1, 2013 TO JUNE 20, 2014**—approve a grant award with the Arizona Department of Education, Adult Education Services, on behalf of Rio Salado College. This agreement is for a continuation grant of \$987,973 of state funds and \$490,223 of federal funds to extend the Countywide Adult Basic Education (ABE) and Adult Secondary Education (ASE, GED) program, and a continuation grant of \$771,113 to extend the English Language Acquisition for Adults (ELAA) program for the period of July 1, 2013 to June 30, 2014.

**D5. APPROVAL OF U.S. DEPARTMENT OF EDUCATION TRIO GRANT STUDENT SUPPORT SERVICES AT SOUTH MOUNTAIN COMMUNITY COLLEGE**

—accept the U.S. Department of Education grant award in the amount of \$219,016 for the Student Support Services TRIO program at South Mountain Community College. Funds were awarded for year four of a five-year SSS-TRIO grant, beginning 9/1/2010 and ending 8/31/2015. As a result of the FY2013 sequestration SSS experienced a 5.23% reduction from the original amount awarded in 2010.

**D6. APPROVAL OF MCC TITLE III GRANT FOUNDATIONS FOR STUDENT SUCCESS STRENGTHENING INSTITUTIONS GRANT YEAR 3**

—accept an award for Year 3 for a grant from the U.S. Department of Education in the amount of \$400,000 of a \$2 million grant under PR/Award No. P031A110194. The Year 3 budget reflects a funding period beginning on October 1, 2013, and ending on September 30, 2014. The award comprises of \$2 million in federal money distributed over a five-year period, with the funding date beginning on October 1, 2011, and expiring on September 30, 2016. The \$2 million allocation includes a \$105,000 endowment contribution over the life of the grant.

**D7. APPROVAL OF U.S. DEPARTMENT OF EDUCATION AWARD FOR THE STUDENT SUPPORT SERVICES PROGRAM AT GATEWAY COMMUNITY COLLEGE**

—accept and approve the U.S. Department of Education Year 4 of 5 grant award in the amount of \$218,103 for the Student Support Services (SSS/PROSPER) program at GateWay Community College. The period of funding is 09/01/13 through 08/31/14. The year to year grant funding is expected for a total of 5 years.

**D8. APPROVAL OF STUDENT AND TEACHER TECHNOLOGY TRANSFORMATION TEAMS (ST4) GRANT PROJECT**

—accept an award for year three of a three year grant from the National Science Foundation in the amount of \$228,606. Year three project funding will be available from 8/1/13 to 7/31/14.

**D9. APPROVAL OF HIGH-TECH TRANSFER PROGRAM SCHOLARS (HTTPS) GRANT**

—accept a \$441,951 grant award from the National Science Foundation for Years 2-4 of Chandler-Gilbert's High-Tech Transfer Program Scholars which ends 07/31/2016.

**D10. TEACHER AND PRINCIPAL EVALUATION SYSTEM GATEWAY EARLY COLLEGE HIGH SCHOOL**

—approve GateWay Early College High School Teacher and Principal Evaluation System.

**D11. TEACHER AND PRINCIPAL EVALUATION SYSTEM PHOENIX COLLEGE PREPARATORY**

**ACADEMY**—approve Phoenix College Preparatory Academy Teacher and Principal Evaluation System.

**D12. INTERGOVERNMENTAL AGREEMENT BETWEEN MARICOPA CORPORATE COLLEGE AND THE**

**CITY OF PHOENIX**—approve an Intergovernmental Agreement in the amount of \$164,248.00 to provide Workplace Readiness training to Workforce Investment Act (WIA) Title I Adult and Dislocated Workers. This intergovernmental agreement is between Maricopa Corporate College, and the City of

Phoenix The amended agreement period is from September 1, 2013 through June 30, 2014.

**D.13 CARL D. PERKINS IV BASIC GRANT FOR FY 13-14 FEDERAL CAREER & TECHNICAL EDUCATION FUNDING**—accept the Carl D. Perkins IV grant for FY 13-14 in the amount of \$1,209,307.10 from the Arizona Department of Education. The grant funds will be used to support programs and services for occupational students.

**E1. APPROVAL OF A LEASE WITH THE ARIZONA COMMUNITY COLLEGE COORDINATING COUNCIL (ACCCC)**—approve a lease with the Arizona Community College Coordinating Council (ACCCC) from August 15, 2013 to June 30, 2014, with the possibility of four (4) annual renewals at the mutual discretion of the parties. The recommended amount is \$16.32/square foot for the first year, adjusted by 2% compounded increases each following year.

**E2. APPROVAL OF REPLACEMENT UTILITY EASEMENT FOR SERVICE LINE AND NEW SERVICE LINE REPLACEMENT TO THE SALT RIVER PROJECT AT MESA COMMUNITY COLLEGE**—grant a replacement easement for a previously approved easement to The Salt River Project (SRP) to change the existing electrical service as well as provide a new electrical service and equipment for the Performing Arts District development at Mesa Community College.

**E3. APPROVAL OF REPLACEMENT UTILITY EASEMENT FOR ELECTRICAL SERVICE REPLACEMENTS AND UPGRADES TO SALT RIVER PROJECT MESA COMMUNITY COLLEGE**—grant a replacement easement for a previously approved easement to The Salt River Project (SRP) to provide and maintain a new electrical service and electrical facilities at Mesa Community College.

**E4. APPROVAL OF REDUCTION OF GCC EMT272AA COURSE FEE**—recommend the modification of the \$965.00 course fee be reduced to \$600.00 for EMT272AA at Glendale Community College.

**MOTION**

**Motion 10098**

President Burke asked for approval of the Consent Agenda. Board Member Saar moved for approval of the Consent Agenda. Board Member Lumm seconded. Motion was approved 4-0 (Pearson).

**V.A.1 APPROVAL OF CONTRACT AWARD FOR NEW AMPHITHEATER SHADE CANOPY AT SCOTTSDALE COMMUNITY COLLEGE**—approve a contract award in the amount of Two Hundred Ninety Six Thousand Three Hundred and no/100ths Dollars (\$296,300.00) to Hatfield Construction, LLC for a new shade canopy at the Music Building outdoor amphitheater adjacent to the Music Building at Scottsdale Community College.

**MOTION**

**Motion 10099**

Governing Board Member Lumm moved for approval of Action Item V.A.1. Board Member Miranda seconded. Motion was approved 4-0 (Pearson).

**FIRST READING ITEM**

**VI.A.1 REVIEW OF RESIDENTIAL FACULTY POLICIES FOR FY2013-2014**—approve the policy manual for Residential Faculty FY 2013-2014 and extend the date of the current Residential Faculty Policy Manual to September 30, 2013 (slated to expire August 31, 2013).

President Burke asked for a point of order and clarification from General Counsel if a motion needed to be made to extend the date of the current Residential Faculty Policy Manual even though this item is a First Read item. General Counsel agreed a motion was needed. President Burke called for a motion to approve the extension.

**MOTION**

**Motion 10100**

Governing Board Member Lumm moved to extend the date of the Existing Residential Faculty Policy manual to September 30, 2013. Board Member Saar seconded. Motion was approved 4-0 (Pearson).

**MONITORING REPORTS**

**VII.A BUDGET ANALYSIS REPORT SUMMARY FUND 1—GENERAL UNRESTRICTED FUND FOR THE ONE MONTH ENDING JULY 31, 2013**—Expenditure analysis indicates 4.8% of the budget has been expended this year as compared to 5.8% expended at this same point last year. 49.2% of the budget

remained unexpended or unencumbered compared to 49.7% in the prior year. Revenue analysis indicated that 17.5% of the budget has been recognized as compared to 17.3% in the prior year. The projected fund balance will increase by ~\$3.6M this fiscal year and the projected ending fund balance for June 2014 is \$161.1M.

**BOARD MEMBER REPORTS**

Board Member Lumm reported he had enjoyed an event featuring Congressman Raul Grijalva and he thanked Dr. Bustamante and his staff for arranging the event. He found it very insightful and considered it a great opportunity. Board Member Miranda reported he would be visiting Paradise Valley Community College soon and would be making a trip to Mesa Community College in September. Board Member Saar encouraged everyone to look at all the campus activities that are made available every year from fine arts to athletics and to participate. He said the colleges offer excellent opportunities to see students and staff at their best.

President Burke provided the following: "This past month, I participated in a telephone conference with a committee of the Arizona Association of District Governing Board members to discuss plans for a statewide conference and then attended a meeting with the Arizona Community College Coordinating Conference to speak to college presidents about participating in a statewide conference sponsored by the Arizona Commission on Postsecondary Education. I attended a district-wide meeting of MAT employees at Scottsdale Community College and enjoyed hearing from various speakers, including the Chancellor and Vice Chancellors, regarding areas of service in the Maricopa District. In addition, I attended the meeting for District Office employees at the Rio Conference Center to hear an update on Maricopa issues pertinent to the District staff. Yesterday, I was pleased to welcome Dr. Stephen Gonzalez, our new President at GateWay, at a welcoming reception in the Rio Conference Center. Finally, on Tuesday, August 27, I attended the opening of the offices for the Arizona Small Business Development Center at GateWay Community College. There we heard from representatives of two businesses who shared their successes based on the assistance of ASBD staff members."

**CHANCELLOR'S REPORT**

Chancellor Glasper thanked the MAT employees for a great meeting (BAMM on August 8). The event was the largest it has been with over 400 employees attending. He thanked all employees for their work over the past year which has been a growth year for all. There have been discussions of initiative fatigue over such things as planning for a 2016 capital bond, consideration of regional centers, and furthering the One Maricopa idea. Each step brings MCCCDC closer to the Board goals. He then thanked the Board for its support in approving the budget and supporting employees to do more as MCCCDC begins reaching out the State Legislature. This year is the year for community colleges and MCCCDC needs to be more vigilant and establish a presence at the legislature. MCCCDC needs to hold itself accountable to a higher level, especially regarding P-20-W (transition from education to work). This is the time nationally for community colleges to make a difference and he has been very pleased with the support by this Board and this district.

Mr. Lumm asked if there were updated enrollment numbers available. Dr. Maria Harper-Marinick, Provost and Executive Vice Chancellor, reported that district-wide enrollment has been pretty flat, although the official numbers would not be ready until 45<sup>th</sup> day. Currently, the district is down 0.8% in headcount and 1.1% down in FTSE compared to the same time last year, not including Rio Salado.

**SECRETARY'S REPORT**

There was no report.

**FACULTY REPORT**

Dr. Patricia Finkenstadt, President of the Faculty Executive Council, provided the following. "Thank you, President Burke, Members of the Board, Dr. Glasper, Members of the CEC, and guests. Earlier this month, the Faculty Association leadership and the Faculty Meet and Confer Team presented a series of forums at each of the 10 colleges on the proposed changes to the RFP. Over 200 residential faculty attended these forums. We received incredible support for this method of communication and anticipate that we will regularly host forums of this type in the spring semester to keep faculty informed and to allow significant dialogue about negotiated changes to the RFP. The ratification process was open from August 1st to 16th, and the final vote was 83% in support, with 75% of Faculty Association members casting a vote. We are pleased with the strong turnout and support for the new RFP, and we look forward to continuing our interest-based approach to resolving issues facing the District through Meet and Confer. We appreciate the support of the Board, the administration, and the

faculty in these endeavors. Thank you.”

**EMPLOYEE GROUP REPORTS** There were no reports.

**VICE CHANCELLOR REPORTS** There were no reports.

**COLLEGE REPORTS** There were no reports.

**AADGB REPORT** President Burke reported that the Arizona Association of District Governing Boards has been working on a goal to hold a statewide meeting of governing board members from Arizona districts. Recently, as it was making plans for a November conference, the group learned that the Arizona Commission of Postsecondary Education was planning a statewide conference on November 21-22, 2013. Consequently, the planning committee recommended to its membership that it attend the ACPE conference as a first step toward an annual meeting. The ACPE conference provides national facilities, logistics, and speakers. Moreover, college presidents will also attend that conference. AADGB will have the opportunity to meet as a group of governing board members during the conference, thus achieving one of its goals, i.e., a statewide meeting of governing boards. President Burke asked each of the Governing Board Members to put November 21-22 on their calendars and to attend the ACPE Conference in Phoenix.

**ASBA REPORT** Mr. Saar announced that next week, September 4-6, 2013, ASBA’s annual law conference would be held and several Board members planned to attend.

**LEGISLATIVE UPDATE** There was no report.

**NEXT BOARD MEETINGS** President Burke announced the following future meetings:

- September 10, 2013, 3:00 p.m., Agenda Review, Governing Board Room
- September 10, 2013, 6:00 p.m., Work Session, Governing Board Room
- September 17, 2013, 2:30 p.m., Capital Planning Retreat, Governing Board Room
- September 24, 2013 6:30 p.m., Regular Board Meeting, Governing Board Room

**ADJOURNMENT** President Burke adjourned the regular board meeting at 7:12 p.m.

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Dana G. Saar  
Governing Board Secretary