



Maricopa County Community College District Governing Board Minutes December 10, 2013

A regular meeting of the Maricopa County Community College District Governing Board was scheduled to be held beginning at 6:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. Section 38-431.02, notice having been duly given.

GOVERNING BOARD

- Doyle Burke, President
- Dana Saar, Secretary
- Randolph Lumm, Member
- Ben Miranda, Member (1949-2013)
- Debra Pearson, Member

ADMINISTRATION

Rufus Glasper
Maria Harper-Marinick
Debra Thompson
James Bowers
Steve Helfgot
Linda Lujan
Ernie Lara
Steven Gonzales
Irene Kovala
Shouan Pan
Paul Dale
Anna Solley
Todd Simmons for Chris Bustamante
Jan Gehler
Shari Olson
Gene Giovannini

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| CALL TO ORDER | The regular board meeting was called to order at 6:29 p.m. |
| PLEDGE OF ALLEGIANCE | The assembly pledged allegiance to the United States of America led by Mr. Lumm. |
| CLASS ACKNOWLEDGEMENTS | There were no classes present. |
| SUBSTITUTIONS | There was one substitution for a member of the CEC. |
| STUDENT LIFE REPORTS | <p>Mr. Christopher Erran, Director of Student Life and Leadership at Phoenix College (PC), welcomed and introduced the 2013-14 Student Leadership Council to speak.</p> <ul style="list-style-type: none">• Genesis Cisneros• Ramon Chavez• Erik Jacquez• Sarah Hernandez• Beatriz Rodrigues• Diana Lujan• Angelita Guzman |

Students related PC's core values: excellence, stewardship, integrity, respect, and innovation. PC is committed to excellence including providing opportunities for students to get involved outside their comfort zones. Students worked with Project Linus and organized to make 25 blankets for children in crisis situations. Students learn about the prudent management of resources as they embrace the value of stewardship. Students participated in a three-day leadership event and worked students from other colleges at the LeaderShape institute, collaborating with these students and learning the value of integrity. Integrity is an essential attribute and helps to create unity. Students participated in the National Collegiate Leadership Conference and also helped their communities inside and outside the school. Students worked with Ronald McDonald House and cooked meals for residents and also adopted a street in Phoenix to keep clean. Students learn the value of engagement by working to connect students with the campus and community and learn to value differences. SLC worked to prepare Homecoming events with student clubs including a dance and half-time float. The value of respect was promoted as students welcomed diversity in clubs and in

promoting a respect campaign in the Student Union. There are three rules for the Respect Campaign: 1) respect yourself, 2) respect others differences and values, and 3) respect the Student Union. SLC students work hard to promote the practice outside of the Student Union, as well, by modeling what respect looks like. The value of innovation is critical and helps challenge students. SLC took a trip to NAU and completed Strengths Quest to promote academic, career, and student success. SLC will always look to future while keeping an eye on the past. They are providing monthly student progress reports in order to promote student success and to lead with integrity. Mr. Burke remarked that the students have the Board's respect and that it is pleased to hear that they are promoting student success among their peers. He thanked them for their leadership.

EMERITUS, AWARDS, AND RECOGNITION

Dr. Jan Gehler, President of Scottsdale Community College, introduced Dr. Daniel Corr to present their Emeritus Distinction award, posthumously. Dr. Corr shared, "Dr. Patricia Medeiros served the students, the faculty, and staff at Scottsdale Community College for twenty-four years. She was respected as an icon of leadership, fulfilling many key roles on campus. First and foremost, she was a master teacher. She fused her expertise in her discipline, Rhetoric and Composition, with her passion for teaching. She influenced thousands of students' lives, many of whom attribute their own teaching careers to being inspired by Dr. Pat Medeiros. She was committed to student success and served on numerous college and district committees dedicated to improving retention. She taught both writing courses and literature courses, but she was known best for teaching students to believe in themselves. She became an expert in outcomes assessment and led SCC through its HLC accreditation process by writing the report and serving as an advisor to all departments and divisions. She was respected as a trusted colleague who could provide accurate information and wise counsel. Pat Medeiros served as English Department chair for many years. She supported innovative thinking and was instrumental in the development and growth of programs in Developmental English, Developmental Reading, Creative Writing, and Journalism. In the years before her death on November 1st, 2013 she served as Division Chair of English, World Languages, and Journalism. Throughout two decades of changing economic climates, a myriad of Maricopa initiatives, and mercurial political environments, Dr. Patricia Medeiros remained consistent in her commitment to the Maricopa Community, generously giving of her time, her attention, her knowledge, and her wisdom." Dr. Corr remarked that she was kind to countless individuals and provided love, energy, and service to all. She was SCC royalty and will be greatly missed. He told the board that thousands of dollars have been collected in her honor on behalf of students for student scholarships and they expect to continue collecting even more.

Ms. Lysia Hand, President of the Adjunct Faculty Association, recognized the outstanding adjunct faculty for 2013. Earlier in the fall of 2013 Ms. Hand informed the Board that the Adjunct Faculty employee group would proceed to select outstanding adjunct faculty using a detailed rubric and assessment tool. They sent out 812 self-assessments; 255 adjuncts decided to continue forward; 164 responded to the application request and 115 then accepted; 43 submitted completed applications; and 34 were selected for the award. She asked any awardees in attendance to stand and be recognized. [See <http://www.myafa.org/recognition/outstandingadjunctfaculty201310.html> for more information.] Mr. Lumm congratulated all the awardees and stated the Board really values adjunct faculty and believes that adjunct faculty help make the colleges successful.

CITIZEN'S INTERIM

There were no requests to speak.

APPROVAL OF THE ORDER OF THE AGENDA MOTION

President Burke then requested a motion to approve the Order of the Agenda.

Motion 10127

Board Member Saar made a motion to approve the Order of the Agenda. Board Member Lumm seconded. Motion approved 4-0.

APPROVAL OF CONSENT AGENDA

The following items were included in the Consent Agenda:

A1. APPROVAL OF THE MINUTES OF THE NOVEMBER 26, 2013 REGULAR BOARD MEETING

B1. APPROVAL OF FACULTY EMERITUS DISTINCTION [POSTHUMOUS]—SCOTTSDALE COMMUNITY COLLEGE—award, posthumously, faculty emeritus distinction status for Dr. Patricia Medeiros.

C1. CONSIDERATION OF EMPLOYMENTS—approve the personnel actions as proposed. Budget

approvals have been granted and are on file for the recommended personnel actions in this item.

C2. CONSIDERATION OF SPECIALLY FUNDED EMPLOYMENTS—approve the personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

C3. CONSIDERATION OF SHORT TERM EMPLOYMENTS—approve the personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

C4. CONSIDERATION OF SEPARATIONS—approve the personnel actions as proposed.

D1. APPROVAL OF CURRICULUM—recommend that the proposal be approved as submitted.

D2. APPROVAL OF TRADE ADJUSTMENT ASSISTANCE COMMUNITY COLLEGE AND CAREER TRAINING (TAACCT) GRANT PROGRAM MESA COMMUNITY COLLEGE—accept a \$2,507,462 U.S. Department of Labor, Trade Adjustment Assistance Community College and Career Training (TAACCT) Grant for Mesa Community College. This is a four year award effective October 1, 2013 – September 30, 2017.

D3. APPROVAL OF STUDENT LEARNING FOR CIVIC CAPACITY: STIMULATING MORAL, ETHICAL, AND CIVIC ENGAGEMENT FOR LEARNING THAT LASTS—accept the grant of \$270,000.00 from the Maricopa Community Colleges Foundation. This grant was made to the Maricopa Community Colleges Foundation by The Teagle Foundation to benefit the Community College National Center for Community Engagement.

D4. APPROVAL OF STUDENT SUPPORT SERVICES PROGRAM PHOENIX COLLEGE—accept an award for year four of funding from the U.S. Department of Education in the amount of \$318,938.87 to Phoenix College for the Student Support Services Program. Year four project funding will be for the period September 1, 2013 through August 31, 2014.

MOTION

Motion 10128

President Burke asked for approval of the Consent Agenda. Board Member Pearson moved for approval of the Consent Agenda. Board Member Lumm seconded. Motion was approved 4-0.

V.A.1 APPROVAL OF AUTHORIZATION OF DATE EXTENSION FOR WEB SECURITY CONSULTING SERVICES CONTRACT—authorize the date extension from December 31, 2013 to June 30, 2014 for web security consulting services under a contract with Bishop Fox.

MOTION

Motion 10129

Governing Board Member Pearson moved for approval of Action Item V.A.1. Board Member Saar seconded. Motion was approved 4-0.

V.A.2 APPROVAL OF AUTHORIZATION FOR LEGAL FEES AND COSTS FOR WILSON ELSER MOSKOWITZ EDELMAN & DICKER LLP—authorize the expenditure of up to \$2.7 million (and the issuance of purchase orders in support of the expenditure) in legal fees and costs (including forensic consulting costs) through March 2013 with the law firm of Wilson Elser Moskowitz Edelman & Dicker LLC. This revises upwards the authorization of \$2.1 million granted in September 2013 to now total \$2.7 million. This expenditure ceiling and timetable is subject to revision, with the Governing Board's approval, based on the changing nature of the circumstances for which the services are required. This amount of \$2.7 million is in addition to the \$7 million in other services through Wilson Elser that was approved by the Governing Board in November 2013.

MOTION

Motion 10130

Governing Board Member Lumm moved for approval of Action Item V.A.2. Board Member Pearson seconded. Motion was approved 4-0.

V.B.1 APPROVAL OF PROPERTY ACQUISITION OF 3.7 ACRES OF VACANT LAND AT THE CORNER OF PECOS AND GILBERT ROADS CHANDLER-GILBERT COMMUNITY COLLEGE—approve the purchase of

the property located at the northwest corner of Pecos and Gilbert Road for an amount not to exceed \$1,450,000 plus closing costs. The purchase of this property is contingent upon the following: (a) finalization of a purchase contract with terms and conditions agreeable to both the seller and buyer, (b) a purchase price equal or below the appraised value, and (c) receipt of an acceptable Phase 1 Environmental Report and ALTA Survey.

MOTION**Motion 10131**

Governing Board Member Saar moved for approval of Action Item V.B.1. Board Member Lumm seconded. Motion was approved 4-0.

INFORMATION ITEM

VI.A. REVIEW OF 2014 BOARD CALENDAR—the calendar includes the schedule of regular meetings, agenda reviews, and proposed work sessions. It also includes a schedule of monitoring report evaluations that will need to be completed for the year.

MONITORING REPORTS

VII.A BUDGET ANALYSIS REPORT, FUND 1—GENERAL UNRESTRICTED FUND FOR THE FIVE MONTHS ENDING NOVEMBER 30, 2013—Expenditure analysis indicates 36.4% of the budget has been expended this year as compared to 36.8% expended at this same point last year. 30.2% of the budget remained unexpended or unencumbered compared to 30.7% in the prior year. Revenue analysis indicated that 59.5% of the budget has been recognized as compared to 60.2% in the prior year. The projected fund balance will increase by ~\$3.6M this fiscal year and the projected ending fund balance for June 2014 is \$161.1M.

BOARD MEMBER REPORTS

Mr. Lumm congratulated Dr. Lara and Estrella Mountain Community College for the recent groundbreaking for their new Performing Arts Center. He said it is very exciting to have a west side arts facility! He wished everyone a Merry Christmas and Happy New Year. He reminded employees that they are working for the benefit of excellent students such as those who presented that night and the awesome communities served.

Mrs. Pearson stated she was very impressed with the student presenters that evening. She said it meant a lot to her to hear about their focus on different values. She sees hope for the future because of the hard work and values being embraced by the students. She was especially pleased at their emphasis on entrepreneurship. She believes that anyone who understands economics understands that the securest place to be is to work for oneself. She hopes that faculty also capture such a vision.

Mr. Saar reported that December is busy with commencements and pinning ceremonies. He was pleased to announce the Scottsdale Community College had won the Valley of Sun Bowl. He's attended many PC musical events and other college performances around the District. He encouraged all to take advantage of the talent in the District; saying it's the best value within the community.

President Burke reported he recently attended an Audit and Finance Committee meeting along with Mr. Lumm. He also attended an AADGB meeting, which he would address later. He learned of a new term that is being used, similar to STEM (science, technology, engineering, and mathematics), and that is STEAM (science, technology, engineering, arts, and mathematics) which recognizes that education should be broad and not forget the arts. He said he is pleased to be a part of it.

CHANCELLOR'S REPORT

Dr. Glasper thanked Phoenix College students for joining him as he was been working with the IMOR² group creating videos. The first video was a discussion with students that was shot in PC's One Stop Center. He also had another talk with students at the Performing Arts Center and Library at PC. He stated that MCCC has excellent students committed to education and who encourage student success.

FACULTY REPORT

Dr. Patricia Finkenstadt, President of the Faculty Executive Council, provided the following: "Thank you, President Burke, Members of the Board, Dr. Glasper, Members of the CEC and guests. As the year draws to a close, I would like to highlight a small sample of the many accomplishments of the faculty and students of Maricopa. The Guitar Program at Glendale, led by Chuck Hulihan, had students place 1st and 3rd in the 2013 Artists of Promise competition and two other students have been awarded scholarships to ASU's Herberger School of Design and the Arts. Students enrolled in the Creative Writing program at Phoenix College have also had an incredible year. Jim Sallis, Creative Writing faculty, whose novels have won numerous awards, helped student Patricia Cox polish several chapters of her first novel; she recently signed a publishing contract with High Hill Press. Beth Lavin, another Creative Writing faculty at PC, facilitated the 2013 Microburst Writers Workshop.

As a result of this workshop, one Estrella Mountain and two PC students will have their manuscripts evaluated by a literary agent from Penguin publishing group. Several other students from the Creative Writing Program at PC have signed contracts with major publishers. Science, Technology, Engineering and Math (STEM) students in the district continue to benefit from the robust programs and enthusiastic faculty at the colleges. Amanda Chapman, Biosciences faculty at Phoenix College, and Jason Serin, Chemistry faculty at Glendale, separately and successfully competed for two grants from the National Science Foundation worth nearly \$750,000. Amanda's S-STEM grant allows her to provide research internships and student scholarships for STEM students at PC. Her students have been previous winners at the annual Student Research Conference hosted by Estrella Mountain and these experiences are directly related to several of her students being hired for science lab positions at TGen and ASU. Jesus Contreras Rodriguez, a former student of Jason's, is a senior at ASU double majoring in biochemistry and applied mathematics. He recently completed a summer internship at MIT. We expect great things from Jesus in the future. Our Mathematics faculty have been hard at work researching and publishing about the innovative curriculum offered in developmental math at MCCC. For instance, Estrella Mountain faculty, Natalie Rivera, was awarded the 2013 CPED (Carnegie Project on the Education Doctorate) Dissertation In Practice Award for her dissertation on cooperative learning in developmental math courses while Glendale Math faculty, Patrick Kimani, published an article this fall on the utilization of self-reflective teaching practices in developmental math. The Occupational programs at the colleges are excelling, as well. Peter Zawicki, Program Director for the Physical Therapy Assistant program at Gateway, was awarded the F. A. Davis Award for Outstanding Physical Therapist Assistant Educator for 2013 in recognition of his unwavering commitment to the students and graduates of the program, as well as his advocacy for Physical Therapy Assistants in Arizona and nationally. Three students enrolled in CIS courses at Paradise Valley with faculty member Gary Smith, were recently accepted for internships at American Express, one of whom will likely be hired full time this spring. Gateway faculty, Mario Castañeda, facilitated collaboration between Gateway and the University of Guanajuato, Mexico. As Program Director of the Water Resources Technologies Program, Mario will host students and faculty from the University of Guanajuato this December to participate in several academic and technical activities in the Phoenix area. Last, but certainly not least, Nursing faculty and students at Glendale have established a program that allows nursing students to deliver workshops on hygiene, nutrition and other health-related topics to the different refugee populations in Phoenix, culminating in a flu vaccination clinic for refugees each fall. Jason, Mario, Gary, Amanda, Peter, Natalie, and the many other faculty within Maricopa, work passionately and tirelessly to ensure that the Maricopa Community Colleges continue to be recognized locally and nationally as an innovative provider of higher education. Thank you and happy holidays."

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| EMPLOYEE GROUP REPORTS | There were no reports. |
| VICE CHANCELLOR REPORTS | There were no reports. |
| COLLEGE REPORTS | There were no reports. |
| AADGB REPORT | President Burke reported he attended a meeting on December 5, 2013 where Arizona trustees heard an update on the performance funding recommendation to the Governor better communication methods. |
| ASBA REPORT | Mr. Saar reported he would be attending the annual conference and look forward to learning new ideas to bring back to the colleges from K-12. |
| LEGISLATIVE UPDATE | There was no report. |
| NEXT BOARD MEETINGS | President Burke announced the following future meetings: <ul style="list-style-type: none"> • January 14, 2014, 4:00 p.m., Agenda Review, Governing Board Room • January 14, 2014, 6:00 p.m., Election of New Officers and Board Retreat, Governing Board Room • January 28, 2014, 6:30 p.m., Regular Board Meeting, Governing Board Room |
| ADJOURNMENT | President Burke adjourned the regular board meeting at 7:05 p.m. |