Agenda Review and a Work Session of the Maricopa County Community College District Governing Board were scheduled to be held beginning at 4:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. Section 38-431.02, notice having been duly given.

GOVERNING BOARD
Dana Saar, President
Randolph Lumm, Secretary
Doyle Burke, Member
Alfredo Gutierrez, Member
Debra Pearson, Member (Absent)

ADMINISTRATION (AGENDA REVIEW)
Rufus Glasper
Maria Harper-Marinick
Debra Thompson
James Bowers
Ed Kelty

ADMINISTRATION (WORK SESSION)
Rufus Glasper
Maria Harper-Marinick
Lee Combs
Paul Dale
Shouan Pan

AGENDA REVIEW

Agenda Review began at 4:34 p.m. Board President Dana Saar then took the assembly through the proposed agenda for the March 25, 2014 Regular Board Meeting. Clarification was asked on a few items as they were presented; below are responses to requests made by Board Members for additional information.

CONSENT AGENDA

- **ITEM IV.C.2 APPROVAL OF INTERGOVERNMENTAL AGREEMENT BETWEEN MESA COMMUNITY COLLEGE AND MESA UNIFIED SCHOOL DISTRICT**

    o The internship is part of the practicum and it is very specific to STEM; students are placed in public schools as part of the program. This grant was the first opportunity for community college involvement—it was originally by NAU. A report will be brought back to the Board on how a similar internship through Rio worked

- **ITEM IV.C.3 APPROVAL OF TITLE I LEA GRANT 2014 TITLE I LEA**

    o Noted that LEA is "Local Education Agency"

- **ITEM IV.C.4 APPROVAL OF INTERGROVERNMENTAL AGREEMENT BETWEEN GATEWAY COMMUNITY COLLEGE AND MARICOPA INTEGRATED HEALTH SYSTEM FOR EMR SYSTEM ACCESS IN GATEWAY'S HUG STUDENT LEARNING HEALTH CLINIC**

    o Discussed that this is a system similar to MCCCD's PeopleSoft. Maricopa students have access and use it as a learning tool as part of the curriculum. Many health care agencies us it, or one similar. Students become familiar with the type of tool and can use that knowledge at other institutions.

- **ITEM IV.D.1 APPROVAL OF CHANDLER-GILBERT COMMUNITY COLLEGE— LAW ENFOCEMENT TRAINING ACADEMY (CGCC-LETA) AND MESA POLICE DEPARTMENT INTERGOVERNMENTAL AGREEMENT**

    o This should be moved under Academic and Student Affairs as it relates to training (Item will be numbered Item IV.C.6).

- **ITEM IV.E.1 APPROVAL OF EXTENSION OF CONTRACT WITH WILSON ELSNER MOSKOWITZ EDELMAN & DICKER, LLP**

  o The name of the partner is Elsner—add the "n." (The name will be revised and this item will be renumbered to Item IV.D.1 to reflect changes made to previous item.)

NON-CONSENT AGENDA

- **ITEM V.A.1 APPROVAL OF PROPOSED FEE CHANGES FY14-15 BUDGET**

  o Discussed whether the fees cover actual expenses on a per class/instructor basis and noted that yes; they are current costs although some fees may periodically contribute to a buildup of funds for equipment. Fees go into effect on July 1.

  o Discussed how fees are utilized. Funds are held in an account for that specific discipline and used for specific equipment in those courses. Special course fees are tied to the courses that use highly specialized pieces of equipment. For the most part, microscopes and other lab equipment are purchased through general tuition or bond funds. Highly specialized equipment may need to be a special request.

- **ITEM V.A.2 APPROVAL OF PROPOSED TUITION & FEES FY14-15 BUDGET**

  o Discussion of potential ramifications if tuition is not raised. Noted that we have $5 million in resources, $1 million will be needed for maintenance, a couple hundred thousand for the Arizona State Retirement System (ASRS) and flex increase; about $3 million in mandatory expenses will be applied to the $5 million reserve. The Chancellor would need to identify priorities. Discussion of short-term planning as well as opportunities for new revenues, and plans to maintain MCCCD's AAA bond rating.

  o Discussed whether or not the budget could be segregated by consequence (increase tuition; increase taxes; comparison of one over the other). Going for temporary funds may be incentive to find alternate solutions—show those kinds of comparisons. MCCCD is going through Maricopa Priorities in response to these issues.

  o Discussion of the connection between potential tuition increase and outcomes. Noted that the past two increases resulted in implementing a new student portal, Seamless Student Experience initiatives, and standardized business processes. MCCCD is building a strong infrastructure built on *retention* which is having a material impact from year-to-year.

  o There was a discussion of the need to continue to have ongoing conversations with students regarding potential tuition increases. The VC for Business Services confirmed that conversations with students will continue, no matter the potential increase in tuition. The Chancellor was asked to provide scenarios for the budget if tuition and taxes were segregated.

  o The Board would like to know what percent of students receive loan-free aid and how an increase in tuition would affect financial aid recipients—students exhaust PELL grants relatively quickly.

    ▪ Noted that the net of new tuition dollars will fund

> initiatives such as movement of part-time to full-time faculty and other strategies for 60/40; positions will be presented for each case in the report.

- o There was a discussion of what it will take to move the needle. Currently, MCCCD's graduation rate is 25% and MCCCD has committed to increasing that to 50% by 2020 (although this is currently not one of the Board outcomes). A Board member brought up the question of what additional strategies can be used to ensure every person passes every class, followed by discussion of online tutoring, competency based instruction, and other modalities.

- **ITEM V.A.3 APPROVAL OF PURCHASE ORDER FOR JOB ORDER CONSTRUCTION TO REMODEL BUSINESS EDUCATION (BE) AND LANGUAGE ARTS (LA) RESTROOMS AT SOUTH MOUNTAIN COMMUNITY COLLEGE**

  - o The District has made a series of ADA upgrades over time. MCCCD had to prioritize ADA dollars in the 1994 bond and picked off the most essential items.

- **ITEM V.B.1 APPROVAL OF AUTHORIZATION FOR REQUIRED CHANGES TO THE STUDENT INFORMATION SYSTEM AND HOSTING SERVICES**

  - o Discussed financial aid as part of the technical upgrade. Noted that MCCCD is on version 8.9 now, which will no longer be supported; MCCCD had to pay Oracle to maintain 8.9 and patch it to comply with new federal financial aid standards; the new version will be fully in compliance. Bond funds will be used.

  - o A question was brought up regarding single accreditation, and it was noted that it is preferable to create the infrastructure first, but if the Board wishes to move toward that, MCCCD will. The Seamless Student Experience and One Maricopa initiatives will allow for changes within Board policy and to be consistent with HLC standards.

  - o There was a discussion over the complexity of MCCCD and the mix of need for consultants and MCCCD employees. IT was noted that there is a certain level of expertise required to sustain an Oracle system this size. The number of employees that would be needed and the salary ranges that can be afforded limit possibilities. MCCCD cannot have its Student Information System or Learning Management System go down—they are essential and all needed resources should be applied. Additionally, if changes are made for MCCCD, those same changes can be used in other systems using the software (e.g., ASU). Maricopa is working with a distributed cost model—working as partners rather than standing alone.

- **ITEM V.B.2 APPROVAL FOR ERP GLOBAL DESIGN AND PLANNING PROJECT**

  - o How much will the next step cost? (Budget will be provided.)

ADJOURNMENT	Agenda Review was adjourned at 5:55 p.m.
CALL TO ORDER	The Work Session was called to order a 6:23 p.m.
MARICOPA BOARDEFFECT WEB PORTAL TRAINING	Ms. Marybeth Leeder from BoardEffect provided a basic overview of the Maricopa BoardEffect Web Portal. The web-based training was recorded. When it becomes available, information will be shared on its location. Questions about access and use can be directed the Maricopa BoardEffect Administrator, Tina Emmons. Online help is also available from BoardEffect from within the portal.

POLICY DISCUSSION

President Saar introduced Ms. Teresa Toney, Manager of the Office of Public Stewardship, to give a brief introduction. Ms. Toney reminded the Board that it had reviewed Quadrants 1 (Outcomes) and Quadrant 2 (Chancellor Limitations) and it would now be reviewing Quadrant 3 (Board-Staff Relations). April's meeting would be devoted to Quadrant 4 (Governance Process).

The Board President proposed ideas for five new Board subcommittees: Finance/Budget, Policy, Charter Schools, Chancellor Evaluation, and Board Self-Evaluation. Board members recommended that Maricopa look to Austin Community College's policy web site as a model for committee definitions and structures. The discussion will continue, in the meantime, Board members were asked to decide which ones they might want to serve on. There was a discussion of the style of Maricopa governance versus Carver's policy governance – particularly related to the language written in the negative rather than the positive. Ms. Toney provided history and rationale.

There was a discussion of the Chancellor's quarterly report and whether it captured the data the Board wanted. Noted that the Board portal could be used to capture the Board's response to the data, and it was noted that adding it to the business agenda allowed for discussion. It was noted that current policy statements were not necessarily measurable as written. Board members were reminded that Chancellor's Interpretations only needed to be "reasonable," per the Carver model. If the evidence did not support the interpretation or provide enough data to make a determination, the Board needed to either request different data from the Chancellor or change its policies so that its expectations were clear.

Action Before Next Meeting

- Mr. Gutierrez requested copies of previous Chancellor Evaluations for better understanding of the process.

- The March agenda will be adjusted to include a second Monitoring Report on the items scheduled per the Board policy calendar. The Monitoring Report will cover: 2.0, 2.1, 2.2, 2.3, 2.4, 2.7, 2.8, and 2.9 (see http://www.maricopa.edu/publicstewardship/ governance/boardpolicies/mgmtlimits.php).

ADJOURNMENT

The Work Session was adjourned at 7:57 p.m.

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Randolph Lumm
Governing Board Secretary