



Maricopa County Community College District Governing Board Minutes June 10, 2014

Executive Session, Agenda Review, and a Special Session of the Maricopa County Community College District Governing Board were scheduled to be held beginning at 3:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. Section 38-431.02, notice having been duly given.

GOVERNING BOARD

Dana Saar, President
Randolph Lumm, Secretary
Doyle Burke, Member
Alfredo Gutierrez, Member
Debra Pearson, Member

ADMINISTRATION

(AGENDA REVIEW AND SPECIAL SESSION)

Rufus Glasper
Maria Harper-Marinick
Kim Granio for Debra Thompson
LaCoya Shelton-Johnson
Lee Combs
Ed Kelty
Steven Gonzales
Lisa Smith
Keith Brown

OPENING AND EXECUTIVE SESSION

Executive Session was called to order at 3:30 p.m.

MOTION

Motion 10188

Board Member Burke made a motion to go into Executive Session. Board Member Lumm seconded. Motion approved 3-0; members Gutierrez and Pearson arrived after the session was called to order.

AGENDA REVIEW

Agenda Review was called to order at 4:34 p.m. Board President Dana Saar took the assembly through the proposed agenda for the June 24, 2014 Regular Board Meeting. Clarification was asked on a few items as they were presented; below are responses to requests made by Board Members for additional information. Vice Chancellor of Human Resources, Mrs. LaCoya Shelton-Johnson announced she would be bringing the Residential Faculty Policy Manual and Staff Policy Manual revisions for FY2014-15 forward for First Read at the June 24, 2014 business meeting. Items will be presented to Board for review early next week.

CONSENT AGENDA

- **ITEM IV.D.2 APPROVAL OF COMMUNITY BASED TRAINING (EARLY CARE & EDUCATION) GRANT PROGRAM—NORTH PHOENIX REGIONAL PARTNERSHIP COUNCIL PARADISE VALLEY COMMUNITY COLLEGE**
 - Board members asked if copies of performance reports could be made available to the Board for all grants. The Board would also like to know if efforts can be sustained after the grant is finalized.
- **ITEM IV.D.3 APPROVAL OF INTERGOVERNMENTAL AGREEMENT WITH THE ARIZONA STATE BOARD OF NURSING**
 - Board members wanted to know if this effort could be managed by the Maricopa Corporate College. (It could fall under their responsibility but it might require being associated with an accredited nursing program. Administration will investigate and get back to the Board.)
- **ITEM IV.E.3 APPROVAL OF LEASE AGREEMENTS WITH THE ARIZONA BOARD OF REGENTS FOR AND ON BEHALF OF UNIVERSITY OF**

ARIZONA, GRAND CANYON UNIVERSITY, AND NORTHERN ARIZONA UNIVERSITY

- Board members recommended changing the description to “Approval of Lease Agreements with Grand Canyon University and the Arizona Board of Regents for and on behalf of Arizona State University and Northern Arizona University and Scottsdale Community College” to acknowledge that GCU is not under the Board of Regents purview and to identify the college partner.

NON-CONSENT AGENDA

- **ITEM V.A.1 APPROVAL OF AUTHORIZATION OF INCREASE FOR ATTORNEYS’ FEES TO WILSON, ELSER, MOSKOWITZ, EDELMAN, & DICKER LLP AND RATIFICATION OF FEES SPENT**
 - Board members asked for a spreadsheet to be provided for such cases. The spreadsheet should show: amount approved by Board/date, amounts encumbered/paid, percent completion, and current timeline for completion. (A spreadsheet will be provided.)
 - Board members clarified that the amount to the vendor was not being increased; it was only to correct an error on the previous action item’s amount. (The item will allow MCCCDC to pay Wilson Elser for outstanding bills and correct the date.)
- **ITEM V.A.2 APPROVAL OF AUTHORIZATION FOR EXPENDITURE UNDER A CONTRACT TO PROVIDE RECORD REVIEW SERVICES**
 - Board members wanted to know who would be doing the review—would they be minimum wage workers without a specialized skill set. (Reviewers would be contract lawyers trained by Greenburg Traurig to identify issues; Greenburg Traurig would then follow-up on flagged items.)
- **ITEM V.A.4 APPROVAL OF EXTENSION OF CONTRACT FOR WEB SECURITY CONSULTING SERVICES**
 - Board members again asked for spreadsheets to be provided on approved expenses (see Item V.A.1 for detail above). They also want a schedule of project timelines and milestones. (Administration is finalizing a report that will be provided to the Board specifically for this instance. For other projects, newly hired personnel will help build dashboards for future projects, which will also be shared.)
 - Board members asked what was going on in regards to web security. (Every web page is being assessed to make sure there is no issue with the underlying programming. A new Security Manager position is almost through the hiring process—MCCCDC has not had one of these before at the District Office. Administration has long-term goals to hire the appropriate personnel so that MCCCDC can take on more of the work itself, relying on outside security experts to provide an annual audit to ensure consistency on security.)
 - Board members asked how many web pages were under consideration. (There are over 100,000 public facing pages and over a million inside facing pages to be reviewed. This would include pages that create specialized reports for each individual on demand (i.e., class schedule or program of study

searches.) It was noted that the new Governance and Security Standards that will be put in place will not make employees happy but they must be put in place to ensure a secure environment. Contractors are building their security with those new standards in mind.)

ADJOURNMENT

Agenda Review was adjourned at 5:15 p.m.

SPECIAL SESSION

The Special Session was immediately called to order at the end of Agenda Review.

PUBLIC HEARINGS

The Maricopa County Community College District considered the proposed budgets for GateWay Early College High School (GWECHS) and Phoenix College Preparatory Academy (PCPA) for FY2014-15. President Saar asked Associate Vice Chancellor of Business Services and Controller, Ms. Kim Granio, to present the budgets under consideration. Ms. Granio asked the principal of GWECHS, Ms. Lisa Smith, to provide additional information.

Ms. Smith reported that enrollment was expected to increase from 267 to 275 (the maximum number of students the school can have). Average daily membership is expected to increase slightly from 262 to 265. State based funding per student increased slightly from \$3,326.54 to \$3,373.11. The State cut some of the additional funding it provides, decreasing from \$1,962.90 to \$1,891.00 and decreased the allocation of Prop 301 funds per student down to \$295 from \$310. Impacts of the budget on the Early College will be minimal. All instructional programs and staffing remain unchanged and a slight reduction to the amount spent on professional development resulted from the cuts to Prop 301 funding. Ms. Smith remarked GWECHS is a Title I school and 97% of its students qualify for a free or reduced lunch. They provide a hot lunch for their students from an independent caterer. GWECHS spends about \$55,000 a year on bus passes. Staff members are Maricopa employees except the Special Education specialist who is contracted out and is available for students three days a week. Although numbers for this past year have not been released, GWECHS did better than last year with their reading, writing, and math scores above the state average. Students take classes from the college via concurrent enrollment. Ms. Smith noted that about 70% of the senior class is concurrently enrolled. GWECHS provide extracurricular club activities for students, including dances. This year they held their second prom. Ms. Smith noted that students who take college courses do not take college remediation courses, they must be 100-level or higher. If they are not ready for those classes, the high school accepts the responsibility to work with the students to prepare them.

Ms. Granio then asked the principal of PCPA, Mr. Keith Brown, to provide additional information. Mr. Brown reported that enrollment was expected to increase from 75 to 100 (the maximum number of students the school can have). Average daily membership is expected to increase from 67 to 90. State based funding per student increased slightly from \$3,326.54 to \$3,373.11. The State cut some of the additional funding it provides, decreasing from \$1,962.90 to \$1,891.00 and decreased the allocation of Prop 301 funds per student down to \$295 from \$310. PCPA is seeing an increase in many budgeted areas based on an increase in enrollment of nearly 30% and additional programs (National School Lunch Program). The transportation budget for FY2014-15 is actually the same as the initial budget of FY2013-14, which had to be revised down due to decreased enrollment. The SPED (special education) budget was increased to support student needs and testing. Instruction was increased to support the enrollment increase, although they are not planning to hire full-time instructors, rather they will hire part-time as needed. Students are coming from all different districts. PCPA became a Title I school this year with 64% qualifying for a free or reduced lunch. They will be starting a lunch program this year and use the same caterer as GWECHS. Freshmen and Sophomores will not be allowed to leave campus; Juniors and Seniors may, but only if they are enrolled in college courses. Scores have not been released for the recent year, but PCPA has increased

substantially in each area and hope that will increase their rating. He hopes to create the same supportive culture as GWECHS at PCPA.

Board members asked both principals if they were prepared to meet the “common core” standards. Both Ms. Smith and Mr. Brown said they were planning as best as they could since the assessment tool had not yet been released. They were adjusting curriculum to meet the standards and would spend whatever time and effort necessary to ensure their students would be prepared for the new assessment tool. Dr. Maria Harper-Marinick said they will know in September what the test will be. The high schools will then have five months to work with their students to prepare them. Board members asked if the first test would be used for information only or if there would be any penalties. Dr. Harper-Marinick said she would find out.

President Saar then provided an opportunity to address the Governing Board concerning the proposed charter school budgets. No citizens asked to present.

Since the agenda did not reflect that action would be taken after the Public Hearings to approve the proposed budgets, the Board then called for a Special Session on June 12, 2014 at 10:00 a.m. to approve the proposed budgets (setting the cap on the budget for the year). Adoption of the budgets will be considered at the June 24, 2014 Regular Board Meeting.

The Public Hearings were concluded at 6:03 p.m.

DISCUSSION

President Saar then asked the Board to consider moving action on tuition and fees to February in order to ensure students who register early and pre-pay will not be billed later if tuition and fees increase after fall enrollment begins in March. Dr. Glasper remarked that it was not a systems issue rather a matter of process and timing the way it was currently set. It was agreed that the Board would hear a First Read of proposed tuition and fees in January and take action in February.

ADJOURNMENT

The Special Session was adjourned at 6:15 p.m.

Randolph Lumm
Governing Board Secretary