



MARICOPA  
COMMUNITY  
COLLEGES®

**MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD  
OCTOBER 23, 2012**

**MINUTES**

An executive session and regular meeting of the Maricopa County Community College District Governing Board were scheduled to be held at 5:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. §38-431.02, notice having been duly given.

**PRESENT**

**GOVERNING BOARD**

Doyle Burke, President  
Dana Saar, Secretary  
Donald Campbell, Member  
Randolph Lumm, Member  
Debra Pearson, Member

**ADMINISTRATION**

Rufus Glasper  
Maria Harper-Marinick  
Kim Granio for Debra Thompson  
Steve Helfgot  
Nikki Jackson  
Steve Cresswell for George Kahkedjian  
Margaret McConnell for Lee Combs  
Cassandra Kakar for Anna Solley  
Paul Dale  
Shouan Pan  
Shari Olson  
Bryan Tippet for Ernie Lara  
Janet Langley for Gene Giovannini  
Chris Bustamante  
Linda Lujan  
Jan Gehler  
Greg Rogers for Irene Kovala

**CALL TO ORDER**      The regular meeting was called to order at 6:32 p.m.

**EXECUTIVE  
SESSION**              The executive session was called to order at 5:30 p.m.

**PLEDGE OF  
ALLEGIANCE**        The assembly pledged allegiance to the United States of America led by  
Governing Board Member Debra Pearson.

**CLASS  
ACKNOWLEDGEMENTS**    There were no classes present.

**SUBSTITUTIONS**      There were seven substitutes this evening for members of the CEC.

**CITIZENS' INTERIM** No citizens came forward this evening.

**BOARD MEMBER  
REPORTS**

Mr. Lumm commented he had gone to a student council sponsored event at South Mountain Community College for immigrants. The objective was to provide information to undocumented citizens who might interact with police. The most important piece of advice shared was for individuals to be sure they do not present falsified papers to police. Individuals must identify themselves but they do not have to state where they are from and they have a right to request an attorney. Mr. Lumm stated he has a lot of respect for these students to have put this event together to help scared community members. He also commented on the 2012 ACCT Annual Leadership Congress which he, Mr. Burke, Mrs. Pearson and Mr. Saar attended in Boston, MA. He enjoyed the pre-conference sessions greatly and got a lot of useful information out of them. He was impressed with the level of discussion regarding student success and how trustees can help implement strategies to support students. He and the other Board Members presented on a panel session and were glad to be able to share with trustees across the nation what Arizona is doing in support of student success. He also renewed his personal commitment to support the Dream Act.

Mrs. Pearson agreed with Mr. Lumm's sentiment regarding the 2012 ACCT Annual Leadership Congress. She said it was incredibly inspiring to hear some of the featured speakers, especially Dr. Andrew Feustel, NASA astronaut and former community college student and gear head. Dr. Feustel was one of the astronauts on the last Shuttle Endeavor flight. He claimed that he did not get picked to be on his two shuttle missions because of his Ph.D. but because of the mechanical skills he learned while a student at a community college. His presentation inspired Mrs. Pearson and gave an excellent example of why she feels community college trustees, administrators, faculty and staff do the work they do. She regrets that sometimes people who go to community college "forget" where they came from and forget that community college was their first stepping stone. Dr. Feustel was very happy to remember his skills came from a community college education and it helped him on the path to his goals.

Mr. Saar reported he was struck by the realization while attending the 2012 ACCT Annual Leadership Congress that all of the community colleges have made a special and ongoing effort to build partnerships with K-12. Since the adoption of the Completion Agenda everyone has come to realize that the students who come to community colleges need to be able to work at a college level. He was most appreciative of all the efforts to help students succeed.

Mr. Burke reported that the Maricopa County Community College District was honored at the 2012 ACCT Annual Leadership Congress

with four awards which Dr. Glasper would speak to later in the meeting. He also reported he was able to attend two building dedications this month. The first was at PVCC which unveiled its new Health Sciences building and included a demonstration by performing arts students of an “accident” which also included participation by the Phoenix Fire Department, a fire truck, ambulance, and emergency personnel who all performed emergency services on the accident victim. They took the victim to the new Health Sciences building and college staff and students attended to the victim in the clinical setting. He then reported that he and Mr. Lumm had attended the dedication of the CGCC Environmental Technology Center. They were able to visit some demonstrations at the Tech Center and were very appreciative of the performance there as well.

Mr. Burke then announced the substitutions for the night and welcomed everyone to the meeting.

**CHANCELLOR’S  
REPORT**

Chancellor Glasper thanked Mr. Burke and then reported on the awards which were presented to Maricopa at the 2012 ACCT Annual Leadership Congress.

“Last week, Governing Board Members Doyle Burke, Dana Saar, Randolph Lumm and Debra Pearson, myself, Dr. Maria Harper-Marinick, Sue Kater, Gloria Smith, and Tina Emmons travelled to Boston, Massachusetts to attend the 2012 ACCT Annual Leadership Congress which was attended by more than 1700 trustees, chief executives, and board staff members.

Previous to this, Maricopa had been notified that we were the Pacific Region Recipient of the 2012 Charles Kennedy Equity Award and also the Pacific Region Association Professional Board Staff Member Award.

The Equity Award recognizes exemplary commitment by a community or technical college governing board and its chief executive officer to achieve equity in the college’s education programs and services and in the administration and delivery of those program and services. The Board Staff Member Award is presented to a board staff member in recognition of exemplary service to a board.

On Friday night, we were pleased to learn to that Maricopa had won the National Equity Award and that Gloria Smith was the recipient of the National Board Professional Award. The trophies on display here are the awards we won during these two recognitions.

Needless to say, we couldn’t be more proud of these awards and the recognition we were given that evening. It was truly a great honor and pleasure to have all our hard work acknowledged by peers across the country.”

Dr. Glasper remarked that the award night was fantastic. During the afternoon, Maricopa received the regional awards and the group was assigned to table 15. For the evening awards celebration, Maricopa was moved to table 30 so it was presumed this meant that Maricopa would not receive the national award. However, the reason the seat assignments changed was because they made room for a dance floor. The group was approached before the ceremony began and was instructed to remove all name badges which prompted musings that perhaps Maricopa had won after all. When the time came and they announced Gloria's name she was absolutely shocked. It was wonderful to see that all the years she had served and all her hard work was recognized. Everyone at the table stood up except Gloria who was too stunned to move. After a little prompting she moved to the podium and gave a wonderfully heartfelt and spur of the moment speech, claiming she had not prepared any words since she was certain she would not be chosen—and each speaker after her took her line. Dr. Glasper then shared that the awards had been in his office earlier in the day but when he went to bring the awards down to the Board Room he noticed two were missing. He went to Gloria to see if she knew what had happened and she said quite proudly, "I have mine!" Dr. Glasper teased her about it for some time and then asked that she bring the awards down so they could be shared during the meeting.

The members of the audience clapped in appreciation for Gloria's success and she spoke briefly to the room. She said the national award was a wonderful surprise especially as she is planning to retire later this year. She has enjoyed her job so much and feels that it was tailored to her skills perfectly. In fact, she admitted she felt a little melancholy earlier as she realized she would no longer be part of the process. She declared that she appreciated every single person in Maricopa and the job they do for students. She will miss everyone very much. She was given a standing ovation as she returned to her seat.

Dr. Glasper resumed speaking and stated that Maricopa had won the national award for equity which was shocking since Maricopa is from the State of Arizona. Mr. Burke said it best, however, with his remarks at the award ceremony "We represent all and a portion of what is best in Arizona."

Mrs. Pearson commented that nationally, this is one of the highest awards that a trustee can receive. Mr. Lumm concurred and continued by saying that Maricopa promotes respect for different cultures and abilities. He stated that, even though Arizona is considered ground zero for hate, the Maricopa colleges are a great example. Mr. Saar said that hundreds of people came up to the group after the announcement of the award to congratulate Maricopa. Mrs. Pearson also noted that several people commented on how different Maricopa is now compared to just a couple of years ago. When she was on the ACCT Diversity Committee they were very appreciative of the support that Maricopa provided which they

did not expect. Now, Mr. Lumm is on that committee to continue providing a high level of service.

Dr. Glasper said that Maricopa needs to continue to lead and live these efforts and needs to continue to support all efforts. He then thanked everyone for all the work they do.

**SECRETARY'S  
REPORT**

There was no report.

**STUDENT LIFE  
REPORTS**

The following students from the Associated Student Government of Glendale Community College were in attendance:

Lillia Mrza, President  
Robert Moreno, Vice President  
Wendy Resparto, Treasurer  
Rebecca Velez, Secretary  
Alejandro Fontes, Public Relations

Mr. Robert Moreno introduced himself as the Vice President for the 2012-13 year and declared that he and other members of the Associated Student Government were working closely with the college on student success to bring forth the Minority Male Initiative. They have hosted two Minority Male sessions on campus and look forward to having more events.

Ms. Wendy Resparto introduced herself as Treasurer and reported that on October 18<sup>th</sup> they hosted their Finance Committee meeting where clubs presented their budgets and requests for funding for the year. She was happy to report that GCC has over 50 academic clubs between the main and north campuses.

Ms. Rebecca Velez reported that, in response to MCCC'D's move to a smoke free/tobacco free environment on July 1, 2012, GCC has put in place signage all over the campus and student government members have been working with Ignite to make students aware of the dangers of using tobacco.

Mr. Alejandro Fontes reported that one of GCC's student government goals has been to integrate the North campus more beginning by expanding the Student Government Board with students from North campus.

Ms. Lily Mrza reported on the Completion Agenda Student Pledge stating that students are becoming more aware of the need to complete their two-year degrees or certificates in order to be successful. She then thanked the Board for their time and the group left the podium.

Mrs. Pearson addressed a comment to Mr. Robert Moreno and thanked him for having the courage to speak to the Board today.

The following students from the Associated Students of Mesa Community College were in attendance:

Andrew Kuhn, President  
Raymond Arecco, Executive Vice President

Mr. Andrew Kuhn introduced himself as President and acknowledged a third member of the board, Mr. Xavier Major, who was unable to present with them as he was attending class. He and Mr. Raymond Arecco then reported the following updates on MCC's activities:

- In 2011-12 they lobbied for the inclusion of gender identity into MCCCCD's non-discrimination policy and the senate passed resolutions on tobacco-free and no guns on campus.
- They are offering an emergency food coupon program in support of students who are in need.
- They advocated for a water filtration system and recycling containers on campus.
- In 2012-13 they worked to increase student involvement, advocated for student issues, facilitated a Student Court, and built a branding and awareness campaign called Represent ASMCC in support of the student senate.
- ASMCC members volunteer and participate in campus programs and events such as a recent Veterans Fair.
- They have been promoting civic engagement and ballot initiative training on campus.
- MCC has hosted candidate forums on higher education and offered presidential debate viewing events; they will be having an Election Day celebration on campus.
- Every year student government members try to attend conferences and this year this included an executive officer retreat in Prescott, AZ. This event was designed to build group cohesion. Additional events included a district-wide student life leadership retreat, also in Prescott, AZ and a national leadership conference on student government in St. Louis, MO.
- Planning for the future includes building an online archive system to support transparency efforts, a transfer fair for students, a high school leadership conference, and much more. ASMCC is getting the word out to high schools that their students have more than three options when they graduate.
- They are working to integrate more student input and the senate has increased from 20 to 35. They feel with this added representation they are now more in synch with what students want.

Mr. Burke directed his comments to both student groups and declared that the Board has defined several ends statements and these presentations spoke to two of them—student completion and transfer. He was very pleased with all the students' hard work and he thanked them for their presentations.

**CHANCELLOR'S  
REPORT**

Mr. Burke returned to the Chancellor and asked him if he had additional information he would like to share with the group. Dr. Glasper replied that he wanted to report on the District's newest partnership to create a Safe Place for students in crisis.

“Earlier this year, I announced to our employees that the Maricopa Community Colleges are starting an important partnership with Safe Place, a national organization that offers support to youth in crisis. This effort is strongly aligned with two of our critical institutional values: community and stewardship.

I am pleased to announce that, as of November 1 – just few days from now – the ten main Maricopa Community College campuses and the District Office will become “Safe Places.” As such, these locations will be added to a county list of sites where youth in crisis can come to find connections to help.

I'm directing that all employees take a short, but important tutorial to familiarize and learn what to do if they encounter a young person who they believe is in crisis at a Maricopa Community College. As designated point persons, our Public Safety and Library staff will receive in depth training.

I asked Ruth Unks, Director of Enterprise Risk Management, to lead this project, and want to recognize the team she gathered to move this important effort forward: Chief Mike Longman and Deputy Chief David Denlinger from Public Safety; Maggie McConnell from Legal; Andrew Tucker and Mardy Wilson from communications. And a very special thanks to Mike Bryant from Employee and Organizational Leadership who built the tutorial and developed the training video.

I'd like to now introduce Faith Dunbar, Safe Place Coordinator for Tumbleweed Center for Youth Development, who will give you some additional information about this important effort.”

Ms. Faith Dunbar introduced herself and thanked the Board for its attention. She stated that the Tumbleweed Center is a non-profit providing service to youth in Maricopa County. Employees at Tumbleweed believe that every young person should be valued and deserves a safe place to learn. Safe Place is a youth outreach program designed to provide a safe environment for students in crisis—students who are abused or homeless and also those who are in unsafe

circumstances such as being with an unsafe driver or other unsafe situation. Youth, ages 12-17, who are in need are picked up by workers and are transported to their shelter while the agency works with them to find solutions to their problems. Older students, ages 18-19, are referred to a partner program. Tumbleweed is a youth serving agency and students learn about the program through concerted outreach efforts at the high schools. If anyone should have questions about the program, Ms. Dunbar directed them to speak with her.

Mr. Lumm asked Ms. Dunbar for clarification on how the Safe Place program will work on Maricopa campuses. Ms. Dunbar reported that youth will come in to MCCC libraries to ask for help. The students most likely to use this service will be those already on the college campus, most likely those who have been locked out, are homeless, or in some other crisis.

Mr. Burke asked how students will know about the service. Ms. Dunbar replied through outreach at high schools, other students, Safe Place signage, etc. Dr. Harper-Marinick stated there will be signage on all colleges and the District Office directing students to Safe Place locations.

Mr. Lumm asked if this effort would be working in conjunction with Public Safety personnel. Ms. Dunbar replied that it would indeed be working with college safety. He then asked if the program had enough facilities to support these students. Ms. Dunbar replied that yes they offer a shelter as well as family therapy or reconciliation efforts so more students are not needlessly introduced into the system. The shelter offers 10 beds and has 2 cots if needed. If they become full, they work with partner agencies such as JAG or Mayfield which can place students for up to 23 hours.

#### **FACULTY REPORT**

Mr. Harold Cranswick, president of the Faculty Association presented.

“President Burke, members of the Governing Board, Chancellor Gasper, members of CEC, and guests.

Before I share any Faculty Association news, the members of the Faculty Association would like to extend congratulations to Ms. Gloria Smith for receiving the 2012 Pacific Regional and National Professional Board Staff Member Award. Gloria, you have been a joy to work with and a good friend of the faculty. You richly deserve these awards and we are delighted that so many people are aware of you and your contributions to the District. Congratulations once again, Gloria.

On another note, the members of the Executive Council of the Faculty Association have asked that I read this statement to the Board.

*The Faculty Association would like to express unwavering support for*

*the Chancellor's recognition that the Federal Deferred Action for Childhood Arrivals policy allows our District to provide a pathway for hundreds, if not thousands, of students to access the educational opportunities we provide. We believe this is an essential investment in the future of our county, state and nation because an educated community is essential for economic development and a robust democracy. This policy directly aligns with our District's mission and commitment to access and diversity in higher education, which are essential for expanding economic opportunities for our students and community.*

Finally, as I indicated to you at a prior meeting, the Faculty Association has decided to use some of the President's time at Board meetings to provide an opportunity for faculty to share some of the good work that is going on the District. Tonight I am pleased to share my time with Ms. Julie Knapp of Scottsdale Community College who is President of the Heart to Heart organization. Julie is the program director of SCC's Journalism Program and adviser of the Scottsdale Chronicle, SCC's student newspaper. In 2010, Julie was named SCC's Journalism Professor of the Year. In January 2010, she and her newspaper staff founded Heart to Heart, a one-of-a-kind district program that reaches out to SCC students who need a little assistance to stay in school.

Ms. Knapp will acquaint you with the origin of Heart to Heart and the good works being performed by the organization. Ms. Knapp, the floor is yours. Thank you."

Ms. Knapp thanked the Board for letting her speak and then provided a brief overview of the program. The program was founded by Scottsdale Chronicle students in January, 2009, and is now expanding to Mesa Community College this year. It was started as a support mechanism to keep students in school. Some of the most dedicated students at the college were staying in school by going hungry. In 2009, Ms. Knapp discovered that one of her student's was sleeping in his car as he could no longer couch surf at friends' homes and was homeless. SCC lost him one semester before he was to graduate. Ms. Knapp vowed that not one more student would have to drop out due to hunger. Heart to Heart works with faculty and staff on campus to identify need. She knows of three students living at CASS and riding the bus to get to school this semester. Students in need fill out forms and provide proof of need. Funding comes solely from faculty, staff and students at SCC and every dollar goes to the needy students—no one is being paid to run the program. Students receive vouchers for the number of days they are at the college for classes per week. The program maxes out at 100 vouchers per week and they have to juggle to meet the need as best they can. Heart to Heart runs a pantry which provides enough food to even cover the weekend, because students are going hungry even when they are not in school. Students pick and choose food to satisfy their own dietary needs. The ticket they are provided is worth \$5 and the SCC Cafeteria has created \$5 meals that

have benefitted everyone on campus.

Students must provide evidence of lawful presence in the U.S., which they must do in order to register for classes, state financial need and demonstrate it, provide a class schedule, and are approved for vouchers for one to 16 weeks depending on need. Forms are reviewed each semester. The program hopes to expand to include bus passes and scholarships in the future. Right now, their focus is just on keeping students fed.

Ms. Knapp thanked Dr. Gehler for her support of the program and extended her thanks to all SCC administration, faculty, staff and students.

Mr. Lumm offered a point of clarification and said that students do not have to demonstrate lawful presence in order to register for classes—they are simply charged out-of-state tuition unless they do.

## **EMPLOYEE GROUP REPORTS**

Ms. Cecilia Quiroz introduced herself as the PSA Executive President for 2012-13. The Professional Staff Association began this year at a Leadership Retreat on September 17, 2012 at South Mountain Community College. She introduced the Executive Board for the year: Sally Hervey, Past President Advisor; Lynn Mary, President Elect; Carmen Gonzales, Secretary; Anita Dusek, Treasurer; and Donna Winston, Policy Chair.

At the Leadership Retreat, the Executive Board along with all the PSA leaders developed WIGs (Wildly Important Goals) for the year. This year's goals are:

### 1. BEST

- **B (BELIEVE)** to be confident in your abilities and be of the opinion something exists and/or is a reality.
- **E (ENGAGING)** to be involved and become active participants.
- **S (SUCCESSFUL)** to the accomplishment of a goal or purpose.
- **T (TRUST)** to place confidence in leadership within PSA and MCCCCD.

### 2. IDEAS

- **I (INCLUSIVE)** to include all areas in opportunities and to have a choice.
- **D (DEVELOP)** to influence the direction of a true One Maricopa.
- **E (EXCELLENT)** to be an outstanding PSA & MCCCCD employee.
- **A (ATTITUDE)** to always have a positive state of mind, feeling and presence.
- **S (SERVICE)** to contribute to the Professional staff Association, Maricopa Community College and the

community which will benefit our Organization and uphold our Mission, Values and beliefs.

Ms. Quiroz then called attention to the crown on her head and said she wears it as a reflection of her personal attitude and positive state of mind and a representation of what she wants others to see.

Ms. Quiroz then shared that this year's Executive Council are all new to leadership roles in the District so they dedicated time to training these leaders within PSA. She wanted their new leaders to understand that the role a leader has within the association is one of the most important parts of the Professional Staff employee group as well as their relationship within the District and to other departments/organizations. They provided each Campus President with a binder containing the Professional Staff policies, by-laws and constitution and a listing of the Professional Staff members from their respective campuses. Each President was given an autographed book by Sheryl Roush, the guest speaker at the PSA Summer Conference, entitled *Sparkle-tudes!* These books belong to each campus and will be passed down to future PSA Campus Presidents.

Training also included various policy scenarios where each group was given a specific policy issue to discuss. There were representatives from every college and they had great participation. A full Executive Council policy discussion was also demonstrated.

Ms. Quiroz drew attention to the new PSA symbol for 2012-13, stating it had been changed to show PSA as a united and inclusive organization because they believe that is the only way they can be effective. She then thanked the Board for their time and withdrew.

Mr. Burked commented that staff are very important to the District and the Board appreciated what staff do every day.

**ADJUNCT FACULTY  
ASSOCIATION  
REPORT**

Mr. Phillip Jalowiec introduced himself as the president of the Adjunct Faculty Association.

“To President Burke, Governing Board members, The Chancellor, CEC members and District Executive staff. This fall, 430 Adjunct Faculty have already participated in the Adjunct Faculty Professional Practices Self-Assessment which the Adjunct Faculty Association facilitates as part of the pursuit of improving Adjunct Faculty effectiveness.

The Self-Assessment categorized Faculty Professional Practices into five areas: Pedagogy, Assessment, Enrichment, Development, and Professionalism. There are 19 assessment criteria contained in these categories (see below). Participants evaluated themselves on the degree to which they achieved the criteria based on the stated standard according

to the following scale:

A Model of Standard	Exceed Standard	Meet Standard	Need To Improve	Need To Engage
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This Self-Assessment continues to be positively received and serves as a gateway to the Outstanding Adjunct Faculty recognition process. More details on the process can be found at:

<http://www.myafa.org/recognition/outstandingadjunctfaculty.html>

We also continue to seek resolution on some practices that are currently outside of the policies contained in the recently updated Adjunct Faculty Employee Handbook. These include:

- Adjunct Faculty Compensation for Online Course Instructional Assignments.
- Prorating of Adjunct Faculty Compensation for Instructional Assignments.
- Unemployment Compensation being authorized for some Adjunct Faculty and not for others.

Vice Chancellor Nikki Jackson is also researching the possibility of allowing Adjunct Faculty to transfer their unused Tuition Waiver benefits to their immediate family. This would be of significant value to many Adjunct Faculty.”

Faculty Performance Assessment Rubric

Faculty Performance Criteria		
PEDAGOGY	Thorough Learning	Promotes student acquisition as well as analysis and application of knowledge and understanding of the subject-matter.
	Styles	Serves the variety of student learning styles utilizing diverse activities including cooperative learning, problem-based learning, case studies, structured problem solving, discovery learning, and peer-teaching.
	Accessible	Achieves accessibility to assist and advise students.
	Organization	Facilitates student access to and understanding of course rules, assignment requirements, schedule, grading rubric, success guidelines, content and resources through an appropriately organized syllabus and other tools.
	Technology	Uses current learning-supportive technology and innovations to enhance teaching and learning.
ASSESSMENT	Methods	Communicates informal and formal feedback to students in a consistent manner and timely basis to foster student learning.
	Measures	Utilizes formative and summative measures of student learning.
	Introspective	Fosters student self-assessment abilities.
	Self	Invites and applies student feedback on teaching and learning processes.
ENRICHMENT	Inclusion	Promotes an atmosphere of inclusion and understanding in all learning environments.
	Diversity	Provides learning opportunities that acknowledge, draw upon, and are enriched by student diversity.
	Civic Awareness	Incorporates social, political, environmental, and/or economic issues from a variety of cultural perspectives into learning activities.
	Global Engagement	Utilizes experiential and transformative learning activities that lead to constructive participation by students in the local and global community.
DEVELOPMENT	Discipline Knowledge	Stays current and continually improves knowledge and understanding of discipline and related subject matter.
	Teaching Knowledge	Demonstrates current knowledge of the scholarship in the fields of teaching and learning and practices a process for maintaining that knowledge.
	Methods Improvement	Continuously improves the effectiveness of their teaching, counseling, librarianship, and assessment methodologies in terms of student learning.
PROFESSIONALISM	Service	Regularly shares their expertise and mentors others both within the District and in the broader community.
	Relationships	Develops and maintains a broad set of cooperative professional relationships, internal and external, that advances the discipline.
	Participation	Actively participates in activities and decision-making processes in professional organizations, college and District-wide groups and/or other related community organizations.
Adjunct Faculty Focus Criteria		

**VICE CHANCELLOR  
 REPORTS**

Executive Vice Chancellor & Provost Dr. Maria Harper-Marinick presented on the Women’s Leadership Group Mentoring Program.

“In 2000, in conjunction with the MCCC Legal Department, the Women's Leadership Group designed a mentor program to provide a vehicle for women to prepare to take advantage of advancement opportunities within the Maricopa Community Colleges.

The Mentor Program encourages continued professional development activities and networking.

- Each participant works with their mentor to provide an opportunity for discussion of her personal and professional strengths and challenges, as well as career options.
- Program participants attend monthly sessions designed to help them learn more about the Maricopa Community Colleges and how to be successful in reaching their professional goals. Presenters are drawn from expertise available within the colleges and the district office.

To date 281 women have completed the program. For 2012-13 there are 35 women participating in the program, representing all colleges and the district office.

One of their responsibilities is to attend a Governing Board meeting as part of their discussion of Maricopa Governance. This is one of two board meetings they could attend. I would like to ask those who are here tonight to stand.

The program is planned and implemented by a team of WLG members from various colleges who volunteer their time. I would like to introduce those who are here this evening.

Co-chairs: Cheryl Crutcher, SMCC & Sue Tavakoli, EMCC  
Members: Joni Grover and Almetra Walker, DO  
Heather Weber, EMCC  
Cathy Hernandez, GWCC  
Jennifer Means, GCC  
Kristina Scott, MSC  
Heather Kruse, PVCC  
Diana Ayala, RSC  
Suzanne Hipps, SCC”

**COLLEGE REPORTS**

SMCC President Dr. Shari Olson reported on a District-wide effort to respond to a credible warning received on September 5, 2012 regarding a threat on September 11, 2012. The response to the threat was a model of intercollege collaboration for which Chief Mike Longman and Commander Craig Emanuel provided more information.

Commander Emanuel reported that the response to the incident was a wonderful opportunity for Public Safety to work as One Maricopa in response to a very credible threat received on September 5<sup>th</sup>. The threat was considered to be both credible and specific by Public Safety and Phoenix Police and the college followed the notification protocols as proscribed in the college emergency management plan. The college

community was notified on September 7<sup>th</sup> that a threat had been received, the emergency communication system was tested on September 8<sup>th</sup>, and a notice was broadcast on September 11<sup>th</sup>. Several colleges provided support on site with a sustained and visible presence at SMCC along with local law enforcement agencies. The president communicated with the community and students responded positively to efforts that they felt safe in spite of the threat. The campus chose to remain in business that day and had a very successful day. Command Emanuel believes that staffing levels need to be looked at in terms of responding to long-term events District-wide; it worked for one day to have intercollegiate support but only because all the colleges were involved. Response escalated up to the event and they de-escalated as proscribed by protocols. Thank you to all Public Safety for support.

Mr. Lumm asked what the testing entailed. Commander Emanuel responded that the system is multimodal and runs through the college. Every phone number rang, call boxes on campus provided the same message, and the system is audible. Text messages were also sent that the Emergency Alert System was being tested.

Chief Longman said that the college considered carefully just the right message to convey. It was believed to be a credible threat but the college chose to do business as usual.

Dr. Glasper commented that over the years he has given out One Maricopa awards as examples of what needs to be done. This presentation demonstrated One Maricopa attitude in action. He presented One Maricopa pins and certificates to Chief Longman, Deputy Chief Denlinger, Commander Emanuel, and Officer Flowers.

Mr. Burke stated that the safety of students, employees and the public is very important to the Board and declared this was a wonderful presentation. He thanked Dr. Olson.

Mr. Burke introduced Vice President of Academic Affairs Bryan Tippet from Estrella Mountain Community College.

Dr. Tippet thanked the Board and then introduced Dr. Clay Goodman who would be presenting on the *Arizona Sun Corridor Get Into Energy Consortium* of which Estrella Mountain Community College is a participant.

Dr. Goodman reported that the college was awarded a portion of the \$13.5 million grant designed to provide a comprehensive and strategic approach to strengthening and broadening the region's talent pipeline that addresses the skills gap and needs of Arizona's growing energy and mining industries. Estrella Mountain Community College, along with Chandler-Gilbert Community College, Northland Pioneer College, Pima

Community College, and Yavapai College works with employer partners Arizona Public Service, Palo Verde Nuclear Generating Station, Tucson Electric Power, Salt River Project, Freeport McMoRan Copper & Gold, Arizona's G&T Cooperatives, and ACARCO (basically any industry in Arizona that generates electricity is a partner).

The grant is in response to hiring projections that approximately 3,000 jobs will be available by 2017 when 55% of the current workforce becomes eligible to retire.

The curriculum core is centered on stackable credentials and students are able to receive industry certification along with their course credits as they progress. The program is designed with common curriculum at all five participating institutions and has a multi-tiered approach. The program is targeted to those individuals who lost their jobs and need re-training in a new industry, veterans and high school students. Students receive a common core and are directed along specific degree paths designed specifically for jobs in Arizona industry.

Mr. Saar asked if this was a two-year program. Dr. Goodman replied that the degree tracks are designed to be two-year programs providing that students need not take developmental courses. The grant covers three years with the fourth grant year dedicated to evaluation of the program.

**AADGB REPORT**

President Burke reported that this group will meet again on November 8<sup>th</sup> at the District Office and he will report on the discussion at the next meeting.

**ASBA REPORT**

There was no report.

**LEGISLATIVE  
UPDATE**

There was no report.

**AWARDS AND  
RECOGNITIONS**

There were no awards or recognitions.

**APPROVAL OF THE  
ORDER OF THE  
AGENDA**

President Burke requested a motion to approve the order of the agenda.

**MOTION**

**MOTION NO. 9990**

Board Member Debra Pearson made a motion for approval of the order of the Agenda. Board Member Don Campbell seconded. Motion approved 5-0.

**APPROVAL OF  
CONSENT AGENDA**

President Burke asked if any Board Member wished to remove any action items. No items were removed. However, Mr. Lumm stated that the Board was proud of all the grants that had been awarded to Maricopa for some really innovative work. He asked if any of the members of CEC would like to highlight information about their grant awards prior to voting on the consent agenda.

First to speak was Dr. Chris Bustamante, President of Rio Salado College. Dr. Bustamante explained that the PAR project was funded by the Bill & Melinda Gates Foundation and would provide \$2.5 million to extend work beyond the initial project. The data analytics project in higher education is working to determine common data points which might indicate risks to completing education. Predictive analytics will be highlighted through Rio's PACE program on a future agenda item. Future Gates initiatives will be targeted toward increasing degree completion. Dr. Bustamante thanked the Board for allowing the colleges to consider such opportunities. Reports on this grant will be published by WCTE for use by everyone.

Dr. Shouan Pan, president of Mesa Community College, spoke next. Dr. Pan explained that the CCAMPIS grant supports students with child care needs who also have a financial need. The Title III grant focused on Math (year one), English (year two) and Reading (year three).

Dr. Maria Harper-Marinick spoke next regarding the ST4 Grant, reporting the source of the grant funding was through the National Science Foundation and the grant funds K-12 teachers through Maricopa's National Center for Teacher Education. This would be the second year of funding.

The following items were included on the Consent Agenda:

**A.1. APPROVAL OF MINUTES OF THE SEPTEMBER 25, 2012  
REGULAR BOARD MEETING AND THE OCTOBER 2, 2012  
WORK SESSION ON HR STRATEGIC FOCUS**

**B.1. CONSIDERATION OF EMPLOYMENTS** - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

**B.2. CONSIDERATION OF SPECIALLY FUNDED  
EMPLOYMENTS** - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

**B.3. CONSIDERATION OF SHORT TERM EMPLOYMENTS -**

approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

**B.4. CONSIDERATION OF SEPARATIONS** - approve the following personnel actions as proposed.

**C.1. APPROVAL OF PROPOSED CURRICULUM** – approve the attached curriculum proposals which have been processed through all procedures established by the Maricopa County Community Colleges.

**C.2. APPROVAL OF SUBJECT HIRING QUALIFICATIONS** – Approve attached hiring qualifications that are above and beyond MCCCDC's Minimum qualifications for faculty for the **Healthcare Regulatory Compliance** and **Food and Nutrition** subjects.

**C.3. APPROVAL OF PREDICTIVE ANALYTICS REPORTING FRAMEWORK GRANT** - accept an award for a subgrant from WICHE in the amount of \$100,000 to Rio Salado College for the Predictive Analytics Reporting Framework Grant. This project will commence on 10/01/12 and conclude on 01/30/14.

**C.4. APPROVAL OF MCC TITLE III GRANT** - accept an award for Year 2 for a grant from the U.S. Department of Education in the amount of \$400,000 of a \$2 million grant under Grant award (PR/Award No. P031A110194). The Year 2 budget reflects a funding period beginning on October 1, 2012, and ending on September 30, 2013. The award comprises of \$2 million in federal money distributed over a five-year period, with the funding date beginning on October 1, 2011, and expiring on September 30, 2016. The \$2 million allocation includes a \$105,000 endowment contribution over the life of the grant.

**C.5. APPROVAL OF TRADE ADJUSTMENT ASSISTANCE COMMUNITY COLLEGE AND CAREER TRAINING (TAACCCT) GRANT PROGRAM** - accept a \$13,477,779 million U.S. Department of Labor Trade Adjustment Assistance Community College and Career Training grant award for Estrella Mountain Community College, lead college for the Arizona Sun Corridor Get Into Energy Consortium. The award comprises of \$13,477,779 million in federal money distributed over the next three years among five Arizona community college consortium members. The funding date is scheduled to begin on October 1, 2012 and expire on September 30, 2015. *Consortium members include: Estrella Mountain Community College (lead), Chandler-Gilbert Community College, Northland Pioneer College, Pima Community College, and Yavapai College.*

**C.6. APPROVAL OF CHILD CARE ACCESS MEANS PARENTS IN SCHOOL (CCAMPIS) GRANT FROM THE**

**DEPARTMENT OF EDUCATION** - accept funding in the amount of \$109,578.00 for the Child Care Access Means Parents In School (CCAMPIS) Grant from the Department of Education. This amount is for the fourth year of funding, 10/1/2012 – 9/30/2013. This grant will commence upon receipt of Governing Board approval. This is the final year of a four-year grant with each additional year of funding contingent upon the demonstration of project progress toward objective and goals of the funded application.

**C.7. APPROVAL OF STUDENT AND TEACHER TECHNOLOGY TRANSFORMATION TEAMS (ST4) GRANT PROJECT** - accept an award for year two of a three-year grant from the National Science Foundation in the amount of \$250,602 to the Maricopa Center for Teaching and Learning for the Student and Teacher Technology Transformation Teams (ST4) Grant Project. Year two project funding will be available from 8/1/12 to 7/31/13.

**D.1. APPROVAL OF CMAR SELECTION FOR THE T1 BUILDING REMODEL AT GLENDALE COMMUNITY COLLEGE** - approve the selection of Adolfson & Peterson Construction (A&P) to provide Construction Manager at Risk (CMAR) construction services for the T1 Building Remodel at Glendale Community College. A&P has submitted a pre-construction phase fee proposal in the amount of \$24,790.00 plus reimbursable expenses.

**MOTION**

**MOTION No. 9991**

Governing Board Member Dr. Don Campbell moved for approval of the Consent Agenda. Board Member Randolph Lumm seconded. Motion approved 5-0.

**VI.A.1 APPROVAL OF 2012-13 DISTRICT PROPERTY AND CASUALTY INSURANCE PROGRAM RENEWAL** - approve the renewal of our property and casualty insurance policies for all lines per the attached schedule for the period of November 1, 2012 to October 1, 2013.

**MOTION**

**MOTION No. 9992**

Governing Board Member Dr. Don Campbell moved for approval of Item VI.A.1. Board Member Debra Pearson seconded. Motion approved 5-0.

**VI.A.2 APPROVAL OF CONSTRUCTION CONTRACT AWARD FOR LS BUILDING REMODEL FOR HEALTH SCIENCES AT SCOTTSDALE COMMUNITY COLLEGE** - approve a contract award in the amount of One Million Five Hundred Ninety-Eight Thousand, Six Hundred and 00/100ths Dollars (\$1,598,600.00) to D. L. Withers Construction LC for the remodel of the LS Building for Health Sciences at Scottsdale Community College.

**MOTION**

**MOTION NO. 9993**

Governing Board Member Dr. Don Campbell moved for approval of Action Item VI.A.2 Board Member Dana Saar seconded. Motion approved 5-0.

**VI.A.3 APPROVAL OF CONSULTANT SELECTION FOR PHOENIX COLLEGE NURSING BUILDING REMODEL AT 3700 NORTH 3<sup>RD</sup> AVENUE, PHOENIX, AZ** - approve the selection of the DLR Group to provide architectural and engineering consulting services for the Phoenix College Nursing Building Remodel at 3700 North 3<sup>rd</sup> Avenue with a proposed fee of Three Hundred Ninety-Eight Thousand, Eight Hundred Thirty Three Dollars (\$398,833.00) including reimbursable expenses.

**MOTION**

**MOTION NO. 9994**

Governing Board Member Debra Pearson moved for approval of Action Item VI.A.3 Board Member Randolph Lumm seconded. Motion approved 5-0.

**MONITORING  
REPORTS**

**VII. MONITORING REPORTS**

**A. BUDGET ANALYSIS REPORT SUMMARY**

**FUND 1 – GENERAL UNRESTRICTED FUND  
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2012**

Expenditure analysis indicates 19.3% of the budget has been expended this year as compared to 19.0% expended at this same point in time last year. 36.5% of the budget remains unexpended or unencumbered compared to 39.1% in the prior year. Revenue analysis indicates that 26.7% of the budget has been recognized as compared to 29.0% in the prior year. The projected fund balance will increase by ~\$2.9 million this fiscal year and the projected ending fund balance for June 2013 is \$157.8M.

**B. 2004 GENERAL OBLIGATION BONDS**

**SERIES A (2005), SERIES B (2007), SERIES C (2009), AND  
SERIES D (2011)**

**2004 CAPITAL DEVELOPMENT PLAN SUMMARY  
AS OF SEPTEMBER 30, 2012**

As of September 30, 2012, \$687.6 million, representing approximately 86% of proceeds from the Series A, Series B, Series C, and Series D issuances of the 2004 bond, have been expended, encumbered or reserved for specific purposes. Bond proceeds are invested until expended. As of September 30, 2012 the net uncommitted balances on outstanding GO Bonds are categorized as follows:

<u>2004 GO Bond</u>	<u>Remaining Balance</u>
Bond Proceeds	\$112.6 million

Remaining earnings are invested and will be used for future debt service or capital projects.

**C. BUDGET ANALYSIS REPORT SUMMARY  
FUND 1 – GENERAL UNRESTRICTED FUND  
FOR THE TWELVE MONTHS ENDING JUNE 30, 2012  
FINAL - UNAUDITED**

Expenditure analysis indicates 90.2% of the budget was expended this year as compared to 95.2% expended at this same point in time last year. 9.8% of the budget remained unexpended or unencumbered compared to 4.8% in the prior year. Revenue analysis indicates that 98.5% of the budget was recognized as compared to 101.4% in the prior year. The projected fund balance increased by ~\$4.5 million this fiscal year and the projected ending fund balance for June 2012 was \$154.8M.

**NEXT BOARD  
MEETINGS**

President Burke announced the following future meetings:

November 13, 2012 6:00 p.m.  
Governing Work Session – Annual Monitoring Retreat

Mr. Burke commented that the Board has declared a goal of increasing the number of certificates and degrees received by 50% by 2020. The annual monitoring report is very important and he encouraged everyone to attend.

November 27, 2012 6:30 p.m.  
Regular Board Meeting

**ADJOURNMENT**

The meeting adjourned at 8:05 p.m.

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Dana G. Saar  
Governing Board Secretary