



**MARICOPA COUNTY COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD  
APRIL 24, 2012**

**MINUTES**

An executive session and regular meeting of the Maricopa County Community College District Governing Board were scheduled to be held at 5:30 p.m. at the District Support Services Center, 2411 West 14th Street, Tempe, Arizona, pursuant to A.R.S. §38-431.02, notice having been duly given.

**PRESENT**

**GOVERNING BOARD**

Doyle Burke, President  
Dana Saar, Secretary  
Randolph Lumm, Member  
Don Campbell, Member  
Debra Pearson, Member

**ADMINISTRATION**

Rufus Glasper  
Andrea Buehman for Maria Harper-Marinick  
Debra Thompson  
George Kahkedjian  
Steve Helfgot  
Nikki Jackson  
Anna Solley  
Lee Combs  
Paul Dale  
Shouan Pan  
Janet Ortega for Shari Olson  
Ernie Lara  
Gene Giovannini  
Chris Bustamante  
Linda Lujan  
Jan Gehler  
Irene Kovala

**CALL TO ORDER**      The regular meeting was called to order at 6:33 p.m.

**EXECUTIVE  
SESSION**              The executive session was called to order at 5:30 p.m.

**PLEDGE OF  
ALLEGIANCE**        The assembly pledged their allegiance to the United States of America led by Governing Board Member Randolph Lumm.

**CLASS**                There were no classes present.

**ACKNOWLEDGEMENTS**

**SUBSTITUTIONS**    There were two substitutes this evening.

**CITIZEN'S INTERIM** One individual came forward this evening.

Lori Sullivan, a displaced employee at GateWay Community College, came forward to request that her name be removed from the Separations and that she be provided further assistance and training as per PSA policies. She explained that was a twenty-two year employee working as a lab technician in the Court Reporting Division at GWC. She stated that in November 2011 she was informed that her position would be eliminated as of June 30. She further stated that meetings pertaining to budget cuts had been held and she wanted to see the notes from this meeting. She indicated that she questioned why she was the only one in the department whose job had been eliminated when enrollment was up and certificates had increased. About one year ago she assumed additional duties and the learning center requested extra people, she was given the jobs. She recalled that the Chancellor had indicated that every attempt would be made to find displaced employees other jobs and she has not been successful in finding this assistance. There are many different interpretations on this policy. At this time she was requesting assistance based on PSA policies. Since receiving notice, she has been actively seeking other positions within MCCCCD and has interviewed eleven times and denied each one. She questions why is not finding employment. She also referenced page 1 of the PSA policies which reads "Should there be need for additional training, a written plan will be agreed to by the employee and appropriate unit supervisor, and the Coordinator of Employee Relations or designee." She stated she has not received additional training. She understands there can be no direct transfer of her job, however, she has exceeded qualifications for many of the positions she has applied for. She requested that her name be removed from the Separations list and that HR assist her in finding a position. She recognized that the court reporting program is going to continue regardless of whether she is there or not. She asked if it would be possible for someone to explain why her position was being eliminated when no one else was. She also requested assistance to help her find another job.

**BOARD MEMBER  
REPORTS**

Randolph Lumm: Reported that he and three other board members attended the recent Heroes of Education dinner and congratulated the Foundation on the funds raised. He also stated that all board members had attended the recent dinner and meeting with the Higher Learning Commission team at Glendale Community College. He congratulated the GCC staff on their great efforts in this regard, although the results have not yet been announced. He also indicated that he had attended a meeting earlier in the day with the VOICE employee group. It was good to see how they advocate for persons with disabilities. Lastly he reported he had attended the grand opening of the RIO Seventh Avenue Building which was considered to be a green building. He congratulated Rio on their presence in downtown Phoenix.

Doyle Burke: Indicated that he an opportunity to visit with staff at SCC last week regarding the developmental education program they have in place. He had a good meeting with both staff and students.

**CHANCELLOR'S  
REPORT**

Chancellor Glasper reported on two items. He indicated that he, Dr. Maria Harper-Marinick, and college presidents who have a presence in the City of Phoenix had an opportunity to visit with the new Mayor of Phoenix Greg Stanton to share with him programs that the colleges were working on with reference to high school/university partnerships, as well as expansion projects being undertaken by Rio Salado College and Phoenix College. The Chancellor also reported that he had the opportunity last week to go to his fourth meeting of the Attainment Commission in order to explore again the President's goal to increase certificated and diplomas by 2020. They explored if the goal was achievable and over what period of time. He stated that he would report in the Fall with more formal results.

**SECRETARY'S  
REPORT**

There was no report.

**STUDENT LIFE  
REPORTS**

Two student groups were present this evening:

Students from the South Mountain Community College Student Governance organization were present this evening. They were:

- Flor Chavez, Chair
- Ahmad Muhammad, Secretary
- Roseanna Rodriguez, Co-Secretary
- Karla Perez, Public Relations
- Nick Malone, Co-Public Relations
- Edward Hernandez, Treasurer
- Gilbert Bonnila, Co-Treasurer

The students spoke about their mission, goals, leadership training events, student clubs, their civic participation, community involvement, and campus events.

Students from the Student Public Policy Forum were also present. They were:

- Amou Ajang
- Bryanna Cisneros
- Mary Hake
- Eden Jarman
- Manuela Mikesell
- Bridget O'Brien
- Juan Ojeda
- Stephen Perez

- Isabel Santana
- Debra Shannon
- Daniel Singleton
- Jason Tadano

The students reported on their curriculum which included civic responsibility, goals and benefits, visits to the State Legislature, their trip to Washington, D.C., and their participation in the 99<sup>th</sup> Arizona Town Halls. They recapped what they had learned throughout the two semesters, as well as a recap of their civic/community engagement.

**FACULTY REPORT**

Eddie Genna, President of the Faculty Association came forward to announce the appointment of Kathleen Iudicello as next year's President-Elect. Next year's President will be Harold Cranswick.

**EMPLOYEE GROUP REPORTS**

Phil Jalowiec, President of the Adjunct Faculty Association, provided the following comments:

The Spring Adjunct Faculty Learning Conference was held at Scottsdale College on April 14, 2012. We thank Chancellor Glasper for his keynote presentation on "Disruptive Innovation and Student Success", Executive Vice-Chancellor Harper-Marinick for participating in the recognition of Outstanding Adjunct Faculty. We also thank MCLI for sponsoring and facilitating the conference as well as the staff at Scottsdale College.



<http://www.myafa.org/events/20120414AdjunctFacultySpringConference.html>

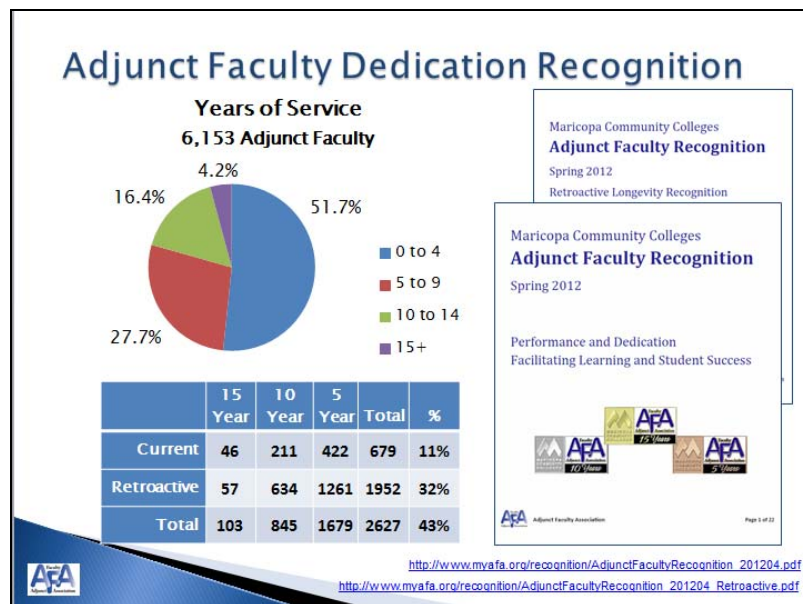
26 Adjunct Faculty were recognized for their outstanding service to the students of the Maricopa Colleges as the culmination of the new multiphase recognition process.



<http://www.myafa.org/recognition/outstandingadjunctfaculty201203.html>

46 Adjunct Faculty who have achieved the milestone of 15 years of service to the District were recognized. 10 year and 5 year Adjunct Faculty in attendance were also recognized.

This is part of the expanded recognition initiative to recognize Adjunct Faculty at the 15 year, 10 year and 5 year milestone on both a current and retroactive basis. We are in the process of distributing recognition pins along with a letter thanking Adjunct Faculty for their service.



[http://www.myafa.org/recognition/AdjunctFacultyRecognition\\_201204.pdf](http://www.myafa.org/recognition/AdjunctFacultyRecognition_201204.pdf)

[http://www.myafa.org/recognition/AdjunctFacultyRecognition\\_201204\\_Retroactive.pdf](http://www.myafa.org/recognition/AdjunctFacultyRecognition_201204_Retroactive.pdf)

All of the honorees have been identified in the Adjunct Faculty Recognition Spring 2012 publications. These publications as well as a sample of the letter to Adjunct Faculty are included with the report.

Ted Georgas, President of the MCCCDCrafts Employee Group, came forward to present three scholarship donation in the names of GateWay Vice President Janet Langley, GateWay President Dr. Gene Giovannini, and Vice Chancellor of Business Services Debra Thompson for the support they provide in the area of safety issues.

Donna Winston, All CPD Chair, provided the comments on behalf of M&O, Crafts, MAT, PSA, and Public Safety, thanking the Board for approving the flex benefits and consideration of salary benefits for employees. She stated that this increase would be greatly appreciated and asked that the Governing Board consider approving this proposal.

**VICE CHANCELLOR  
REPORTS**

Andrea Buehman representing Executive Vice Chancellor and Provost, Dr. Maria Harper-Marinick, introduced Sheila Afnan-Manns and Kandice Mickelsen, both of whom are Library Faculty who provided a report on The Medrano Project which was instituted to empower student as partners in learning using scholarly open access recourses. This initiative is an effort meant to offset high textbook costs (part of national discourse). The project has been recognized within MCCCDC and nationally for sparking unprecedented student engagement and learning while saving students more than \$100 each on textbooks. The project not only saved students money but demonstrated the efficacy of embedded information literacy on student engagement, critical thinking, and learning. In addition it offers scalability across the curriculum by retooling the very resources we already use. The project was awarded the Association of College and Research Libraries CJCLS EBSCO Community College Learning Resources Award in February 2012.

Vice Chancellor George Kahkedjian called forward Dr. Jennifer Strickland, MCC Interim Director Center for Teaching and Learning, to provide a report on their WebCT migration to Canvas Spring pilot which was approved by the Board on September 27, 2011. Dr. Strickland reported that MCC had trained 170 faculty members, 23 of them serving as “mentors” for the institution, with 800 students participating in live classes across 21 disciplines to date. Dr. Strickland said “the faculty and students have embraced the migration as a welcome chance to create their own canvas, creating a new masterpiece”. Mark Lierley, residential faculty and the Academic Technology Alliance (ATA) co-chair thanked the board further acknowledging the efforts of collaboration between Academic Technology and I.T. through Governance. This successful pilot lays the groundwork for the eight other Blackboard colleges to begin migration to Canvas by [Instructure](#) over the next year. Tentative plans are to have a total replacement of Blackboard by June 2013. District Office ITS is working on further procurement details. Each

college has trained representation on the Learning Management Implementation Team (the people responsible for the successful implementation of Canvas). These individuals will be working hard to ensure a smooth transition for this exciting change in Maricopa for faculty and students. They stated that Faculty will appreciate Canvas' intuitive interface, the ease of adding content and building rich learning experiences for students through its communication, collaboration and assessment tools. Canvas is so user friendly it presents unique opportunities for faculty to rethink the way they teach their courses.

Dr. Steve Helfgot, Vice Chancellor of Resource Development and Community Affairs, reported on two items.

1. The Seventh Annual Heroes of Education Dinner honoring Lisa Budinger was held on April 19 and was attended by 460 community members. The event netted \$100,000 to support student scholarships and programs.
2. Earlier in the day, the annual employee recognition event was held and five students received Sony technology packages worth \$1100 each. Two faculty members received technology packages worth \$2300, and lastly Equality Maricopa and four employees received recognition for the work they have done in the areas of student engagement and learning.

**COLLEGE REPORTS**

Mesa Community College President Dr. Shouan Pan introduced students from the college's Phi Theta Kappa Omicron Beta Chapter. Heather Thomas, Chapter President provided the following comments:

Phi Theta Kappa is the Honor Society for the two year colleges. Its mission is two fold: First, to Recognize and encourage the academic achievement of two-year college students and Second to provide opportunities for individual growth and development through participation in honors, leadership, service and fellowship programming. Ms. Thomas indicated that had been a part of our chapter for just about two and a half years now, and she had been apart of some of the best projects on campus, and had had several opportunities to become a better leader in my community. This year, under her leadership and with the help of many dedicated hard working student members, the group made an enormous impact on their college and community. Some of these achievements were as follows:

1. Goal was to raise awareness on Campus to the college completion rates (gave presentations). Their college project was called C4 Community College Completion Corps. Speeches and presentations on campus and in classes, in clubs meetings promoting college completion.
2. To collect signatures from students committing to complete (Over 3000)
3. Get students connected to clubs, organizations, and departments on campus. Connecting several clubs to our project this year.



4. Get as many involved in the Completion Corps as possible. Had over 75 students actively involved in the Completion Corps.
5. Signing events on campus, in our classes, at induction ceremonies, at new student orientation, C4 WALL

Highlights included: Negotiating with facilities on campus and their college president Dr. Pan to allow them a space to advertise the College Completion. We were given a temporary wall to paint and use in the Kirk Center while they were building the new student Government office. Students gathered around and painted the wall with the C4 logo and later that evening held a ribbon cutting ceremony with Administrators and Dr. Rod Risley, CEO of Phi Theta Kappa. The wall was relocated to a central location in the Library for students to see and remind them all year of the commitment they had made.

Achievements included: Articles written in Inside Higher Education, USA Today, The Chronicle of Higher Education, & The Association of Community Colleges Journal all promoting College Completion. Video Produced by Mesa Community College and (published on You Tube) [http://www.youtube.com/watch?v=o\\_10T\\_5xgfA&feature=youtu.be](http://www.youtube.com/watch?v=o_10T_5xgfA&feature=youtu.be) . Student Published in Community College Success Book Published by Isa Adney. Another project included the Honors in Action project Operation Read. Honors in Action project Operation Read. They collected over 750 Books, donated books to Mesa Arts Academy and took over 30 students to read to K-8 grade students while sharing their college experiences. Raised over 450 dollars to buy more books. Collaborated with College Football team and each book had a special dedication in the book written by someone who cares.

Region Awards 2011-2012 included:

- Most Distinguished Chapter in Arizona
- Most Distinguished Officer Team in Arizona
- Most Distinguished Member in Arizona (Mitza Contreras)
- Most Distinguished officer (honorable Mention Lexi Harvey)
- First Place College Project (C4) in Arizona
- First Place Honors In Action Issue #5 Award in Arizona
- Honorable Mention Honors in Action (Operation Read)
- Continued Excellence Award (Duane Oakes)

International Awards 2011-12 included:

- Most Distinguished Chapter (we won 1 of 28 awards out of 1200 chapters in the nation)
- Most Distinguished Officer Team (we won 1 of 30 awards out of 1200 chapter in the nation)
- Most Distinguished Member (Mitza)
- Shirley B. Gordon Award (DR. Pan)
- Continued Excellence Award (Duane Oakes)

Glendale Community College President Dr. Irene Kovala and Chandler-Gilbert Community College President Dr. Linda Lujan provided the



following remarks pertaining to The Second Nature Climate Leadership Awards:

Chandler-Gilbert Community College and Glendale Community College are finalists in The Second Nature Climate Leadership Awards. These awards highlight campus innovation and climate leadership, and are chosen through a nomination process. Nominated institutions are selected in five Carnegie Classification institution types.

- **Doctorate Granting Universities** - 5 finalists,
- **Masters Colleges and Universities** - 4 Finalists
- **Baccalaureate Colleges** - 4 Finalists
- **Associate/Tribal Colleges** - 4 Finalists = GCC, CGCC, Austin Community College District TX and Haywood Community College NC
- **Special Focus Colleges** - 4 Finalists

Nominations are invited from American College & University Presidents' Climate Commitment (ACUPCC) signatory institutions to highlight the ways senior leadership, academic and curricular initiatives, institutional efficiency, and innovative financing are being used to adapt to a changing climate and reduce our carbon footprint. Finalists were selected in December 2011 and featured in a public video voting forum on [PlanetForward.org](http://PlanetForward.org) during Spring 2012, award winners will be announced and recognized at the ACUPCC Climate Leadership Summit June 2012 hosted by American University. Presenting their and providing a brief update were CGCC Faculty Member, Dr. Pushpa Ramakirshna and GCC Faculty Member, Polly Laubach as well as two students Scott Cecil and Kaity Delfin.

Paradise Valley Community College Dr. Paul Dale introduced PVCC Vice President of Academic Affairs Dr. Mary Lou Mosley, and Manager of Organizational Development Michaelle Shadburne, who came forward to speak about the PVCC Employee & Organizational Learning Program and accomplishments which included:

- E&OL was created in 1998 the same year that PVCC started the conversation about becoming a “more” learning-centered college.
- Also in 1998, Learning Week was started during faculty accountability week, at the start of fall and spring semesters. This conference-style format features employees sharing their learning, research or new initiatives connected to the college’s strategic goals and objectives. A few special events have been held featuring speakers such as Peter Senge, The Learning Organization, Robert Barr, the Learning Paradigm, Dr. Kay McClenney, Community College Survey of Student Engagement, and Dr. Michael Berens, T-Gen. To date they have organized close to 800 sessions with an attendance count of over 11,000.
- Another program that I will share with you is PVCC’s Adjunct Faculty Initiative. Started in 2001, to focus on the specific needs of our adjunct faculty population.

- A part-time contract position to help adjunct faculty navigate our system, apply for professional growth, and co-chair the Adjunct Faculty Initiative was created.
- A new employee orientation that focused on the learning-centered college philosophy and a brief overview of notable items found in the adjunct faculty handbook was developed. To date 900 new adjunct faculty have attended.
- Three years ago they were charged to create a program to provide additional support to our new adjunct faculty. Part One of the program, Ready, Set, Go, is a paid, four-hour session to help the new adjunct faculty member prepare for and successfully complete their first week of class. A supporting web-page was also developed. In the last three years they have had 150 new adjunct faculty participate.
- Part Two of the program, EDGE, is a hybrid learning community that combines four-in class sessions with outside work hosted in a learning management system and is focused on assessment and rubric development, classroom management and engaged learning strategies. To date they have had 53 adjunct faculty members complete this paid learning opportunity.
- Both Employee & Organizational Learning and the Adjunct Faculty Initiative were former recipients of PVCC's Innovation of the Year Award and Ready, Set, Go and EDGE were the recipients of two MCCCAD Adjunct Faculty Association Best Practices awards.
- The 2011 Community College of Student Engagement (CCSSE) score in Active and Collaborative Learning as responded to by their students places PVCC almost three percentile points above the CCSSE cohort and also marks an almost 5 percentile point increase from survey results taken in 2005.
- Lastly, the Center For Teaching & Learning opened in 2012.

**AADGB REPORT**

President Burke reported that the group would be holding a meeting June 11.

**ASBA REPORT**

ASBA Representative Dana Saar reported that he, Mr. Lumm and Dr. Glasper would be meeting the new executive director of ASBA and the current board chair the first week in May to discuss items of interest to both organizations.

**LEGISLATIVE  
UPDATE**

Patricia Hill, Director of State and Local Government, provided the following comments:

“President Burke, Members of the Board, Chancellor Glasper, Members of CEC, and all others present:

Today is the 107th day of the legislative session. The Legislature did

fail to meet its April 17, 100-day session deadline. How soon the Legislature will adjourn is a function of how quickly they can reach an agreement on the budget. In terms of the legislative process, of the 1395 bills posted, the Legislature has passed 326 of them. The Governor has signed 287 bills and vetoed 18. The two chambers also have the remaining 21 bills awaiting transmittal to Governor. The bills have not been transmitted, since the Governor has indicated that she may veto any legislation that is sent to her in advance of the Legislature sending up the budget. However, holding the legislation may violate a 2009 Supreme Court ruling forbidding the Legislature from delaying presentment of bills. Two of the bills awaiting transmittal to the Governor, have been waiting since April 18.

Job Training

HB 2815 Employment, Incentives, Regulatory Tax Credit, continues to await Senate action. Amendments to key provisions of the bill are expected, although at this point, specifically what these amendments will be is unknown. The job training issue appears likely to be addressed via the establishment of a study committee to review options to enhance Arizona's job training efforts.

Guns on Campus

Legislation to allow guns on campus does not appear likely to move forward this session, particularly in light of the Governor's veto of HB 2729, State Regulation of Firearms. This legislation would have expanded the ability to carry weapons in public buildings.

Budget

Budget negotiations between the House and the Senate and between the Legislature and the Governor continue. We will keep you updated as these negotiations advance.

I would be happy to try to answer any questions that you may have.

**AWARDS AND  
RECOGNITIONS**

There were no awards or recognitions.

**RECESS**

President Burke called for a recess of ten minutes at 8:20 p.m. Meeting reconvened at 8:30 p.m.

**APPROVAL OF THE  
ORDER OF THE  
AGENDA**

President Burke requested a motion to approve the order of the agenda.

**MOTION**

**MOTION NO. 9919**

Board Member Dr. Don Campbell made a motion for approval of the order of the Agenda. Board Member Dana Saar seconded. Motion approved 5-0.

**APPROVAL OF  
CONSENT AGENDA**

President Burke asked if any Board Member wished to remove any action items.

The following items were included on the Consent Agenda:

**A.1. APPROVAL OF MINUTES OF THE MARCH 27, 2012  
REGULAR BOARD MEETING, AND THE APRIL 10, 2012 WORK  
SESSION**

**B.1. CONSIDERATION OF EMPLOYMENTS** - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

**B.2. CONSIDERATION OF SPECIALLY FUNDED  
EMPLOYMENTS** - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

**B.3. CONSIDERATION OF SHORT TERM EMPLOYMENTS** - approve the following personnel actions as proposed. Budget approvals have been granted and are on file for the recommended personnel actions in this item.

**B.4. CONSIDERATION OF SEPARATIONS** - approve the following personnel actions as proposed.

**B.5. CORRECTION TO PREVIOUS BOARD AGENDA** - recommended that the following personnel actions be approved.

**C.1. APPROVAL OF PROPOSED CURRICULUM** - that the proposals be approved as submitted.

**C.2. APPROVAL OF INTERGOVERNMENTAL  
AGREEMENTS FOR DUAL ENROLLMENT WITH PUBLIC  
SCHOOL DISTRICTS** - authorize entry into Intergovernmental Agreements (IGA's) on behalf of its colleges with the public school districts listed below for their dual enrollment programs.

Agua Fria Union High School District  
No. 216  
Buckeye Union High School District  
No. 201  
Cave Creek Unified School District No.  
93  
Chandler Unified School District No. 80  
Deer Valley Unified School District No.  
97  
Dysart Unified School District No. 89  
East Valley Institute of Technology

Northern Arizona Vocational Institute  
of Technology District No. 090835  
Paradise Valley Unified School District  
No. 69  
Peoria Unified School District No. 11  
Phoenix Union High School District No.  
210  
Queen Creek Unified School District  
No. 95  
Saddle Mountain Unified School  
District No. 90

District No. 401  
Fountain Hills Unified School District  
No. 98  
Gilbert Unified School District No. 41  
Glendale Union High School District  
No. 205  
Higley Unified School District No. 60  
Mesa Unified School District No. 4

Salt River Pima Maricopa Indian  
Community  
Scottsdale Unified School District No.  
48  
Tempe Union High School District No.  
213  
Tolleson Union High School District  
No. 214  
Western Maricopa Education Center  
(West-MEC)  
Wickenburg Unified School District No.  
9

**C.3. APPROVAL OF AGREEMENTS FOR DUAL ENROLLMENT WITH CHARTER AND PRIVATE SCHOOLS**  
- authorize entry into agreements on behalf of its colleges with the private and charter schools listed below for their dual enrollment programs.

**Charter Schools**

The American Charter School Foundation  
Arizona Virtual Academy  
Educational Options Foundation  
Foothills Academy College Preparatory  
Heritage Academy  
Horizon Honors High School  
Imagine Preparatory High School  
James Sandoval Preparatory High School  
The Leona Group  
New School for the Arts and Academics  
North Point Preparatory  
Paragon Management / Paradise Honors High School  
Primavera Technical Learning  
RSD Charter School, Inc.  
Westwind Community Schools

**Private Schools**

Arizona Cultural Academy  
Arizona Lutheran Academy  
Bourgade Catholic High School  
Brophy College Preparatory  
Gilbert Christian Schools  
Joy Christian School  
Northwest Christian High School  
Notre Dame Preparatory High School  
Phoenix Christian High School  
Precision High School  
Scottsdale Christian Academy  
St. Mary's High School  
Tesseract School  
Valley Christian High School  
Xavier College Preparatory

**C.4. APPROVAL OF U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, OFFICE OF THE NATIONAL COORDINATION (ONC) FOR HEALTH INFORMATION TECHNOLOGY, LOS RIOS HITECH COMMUNITY COLLEGE CONSORTIUM – GATEWAY COMMUNITY COLLEGE** - approve the Year 3 sub-award to GateWay Community College from Los Rios Community College District; funded through the U.S. Department of Health and Human Services, Office of the Nat'l Coordination (ONC) for Health Information Technology grant, in the amount of \$155,000.00 for funding period April 2, 2012 to April 1, 2013, for the Health Information Technology (HIT) Program

**C.5. APPROVAL OF ARIZONA DEPARTMENT OF ECONOMIC SECURITY, WIA INCENTIVE GRANTS PY10 CFDA 17.267 IGA FOR THE ARIZONA PRECISION MANUFACTURING APPRENTICESHIP PROGRAM PILOT** - accept an IGA from the Arizona Department of Economic Security for a total of \$286,980. The

IGA is for the period April 4, 2012 – June 30, 2013. The purpose of this agreement is to develop a prototype apprenticeship framework for meeting the region's current and future high tech workforce needs. Funding will be used to provide initial formal training for up to 22 qualified Apprentices as well hire appropriate staff to commence the development, outreach, and apprentice training for the Arizona Precision Manufacturing Apprenticeship Program. Participating colleges include, Gateway Community College, Maricopa Skill Center, Mesa Community College, and Southwest Skill Center.

**C.6. APPROVAL OF THE 2012-2013 PHOENIX COLLEGE PREPARATORY ACADEMY, ACADEMIC CALENDAR** - approve the *2012-2013 Phoenix College Preparatory Academy*, Academic Calendar. The calendar provides for 181 days of instruction, one-day more than the Arizona Department of Education requirement.

**C.7. APPROVAL OF ARIZONA SMALL BUSINESS DEVELOPMENT CENTER NETWORK-CORE GRANT** - approve acceptance of a negotiated contract in the amount of \$2,141,162 from the U.S. Small Business Administration to the Maricopa Community Colleges for the Arizona Small Business Development Center Network for the period January 1, 2012 – December 31, 2012.

**C.8. APPROVAL OF THE 2012-2013 GATEWAY EARLY COLLEGE HIGH SCHOOL ACADEMIC CALENDAR** - approve the 2012-2013 GateWay Early College High School Academic Calendar.

**D.1. APPROVAL OF ELIMINATION OF PROPOSED FEE**  
- eliminate the fee proposed beginning in FY12-13 for violation of the Smoke Free/ Tobacco Free prohibition to go into effect July 1, 2012. This had been included in the tuition and fee schedule.

**D.2. APPROVAL OF NORTHERN ARIZONA UNIVERSITY (NAU) LEASE AGREEMENT – PHOENIX COLLEGE** - approve the lease agreement for Northern Arizona University at the Phoenix College campus from July 1, 2012 through June 30, 2013 for the amount of \$5,557 per year for all areas specified in the contract.

**D.3. APPROVAL OF ARIZONA STATE UNIVERSITY (AS&U) LEASE AGREEMENT – PHOENIX COLLEGE** - approve the lease agreement for ASU at the Phoenix College campus from July 1, 2012 through June 30, 2013 for the amount of \$5,557 per year for all areas specified in the contract.

**D.4. APPROVAL OF UTILITY EASEMENT TO THE CITY OF PHOENIX FOR A NEW FIRE LINE AT THE KRANTZ**

**STUDENT CENTER – PARADISE VALLEY COMMUNITY COLLEGE** - grant a fire line utility easement to the City of Phoenix associated with the remodeling of the Kranitz Student Center building at Paradise Valley Community College.

**D.5. APPROVAL OF CONTRACT AWARD TO REPLACE CARPETING FOR THE LIBRARY BUILDING AT CHANDLER-GILBERT COMMUNITY COLLEGE** - approve the award of a contract in the amount of One Hundred Seventy-Five Thousand, Nine Hundred Fifty-Three Dollars (\$175,953.00) to Wholesale Floors LLC to replace the carpet the Library Building at the Chandler-Gilbert Community College Pecos campus.

**E.1. APPROVAL OF EMERITUS DISTINCTION – PHOENIX COLLEGE** – award Faculty Emeritus Distinction to Dr. Rose Pfefferbaum, Faculty, Economics

**E.2. APPROVAL OF PENDING CLAIM SETTLEMENT – JORGE RODRIGUEZ V. MCCCCD** - approve the payment of \$25,000.00 for full and final settlement of the above claim.

**MOTION**

**MOTION No. 9920**

Governing Board Member Randolph Lumm moved for removal of the name of Lori Sullivan from action item V.B.4, Separations, on the Consent Agenda. Board Member Debra Pearson seconded. Motion approved 3-2 (Saar and Burke – nay).

**DISCUSSION:** Chancellor Glasper commented that he would have appreciated Ms. Sullivan coming to him in advance to go on record. Vice Chancellor Nikki Jackson echoed the Chancellor's sentiments and indicated that protocols were vetted. HR and District have met obligations. Employee has received 7 ½ months notice to find opportunities within organization. Employee has unique skill set. She has gone on eleven interviews and has been assisted by HR. Not sure there is anything more they can do.

**MOTION**

**MOTION No. 9921**

Governing Board Member Don Campbell moved for approval of the Consent Agenda as amended by the removal of the name of Lori Sullivan from action item V.B.4. Board Member Randolph Lumm seconded. Motion approved 5-0

Discussion: Governing Board Member Debra Pearson indicated she echoed Mr. Lumm's position that Ms. Sullivan's name be removed from the Separations and repeated that Ms. Sullivan had asked to receive training and assistance from HR.

**MOTION**

**MOTION No. 9922**



Board Member Randolph Lumm asked to delay the vote on the separation of Lori Sullivan to next month. Dr. Don Campbell seconded. Mr. Lumm then offered a Substitute motion that this issue be discussed in executive session before the May Regular Board Meeting. Dr. Don Campbell seconded. Motion approved 4-1 (Saar – Nay).

**VI.A.1. APPROVAL OF PRELIMINARY PROPOSED FY 12-13 BUDGET** - Attached for review is of the Preliminary Proposed FY 2012-13 Budgets. The General Fund, Current Auxiliary Fund, Current Restricted Fund, and Plant Fund total \$1.6 billion. Final adoption for the proposed budget is scheduled for May 22<sup>nd</sup>, 2012. The Proposed FY2012-13 Budget is summarized as follows:

	Adopted		Proposed		Increase/(Decrease)		
	FY2011-12		FY2012-13		Amount	Percent	
General Operating Fund 1	\$	632,112,196	\$	647,831,225	\$	15,719,029	2.49%
Re-appropriated Items		51,866,108		35,666,348		(16,199,760)	-31.23%
Total Fund 1	\$	683,978,304	\$	683,497,573	\$	(480,731)	-0.07%
Current Auxiliary Fund 2	\$	105,489,494	\$	110,681,415	\$	5,191,921	4.92%
Current Restricted Fund 3	\$	223,429,437	\$	274,216,443	\$	50,787,006	22.73%
Plant Fund 7							
Unexpended Plant	\$	47,450,160	\$	43,046,945	\$	(4,403,215)	-9.28%
G.O. Bonds		256,697,106		372,514,310		115,817,204	45.12%
Revenue Bonds		7,471,404		8,238,317		766,913	10.26%
Debt Service		85,023,878		78,125,113		(6,898,765)	-8.11%
Total Plant Fund 7	\$	396,642,548	\$	501,924,685	\$	105,282,137	26.54%
GRAND TOTAL	\$	1,409,539,783	\$	1,570,320,116	\$	160,780,333	11.41%

Associate Vice Chancellor Gaye Murphy provided a Powerpoint presentation highlighting the Fiscal Year 2012-13 Budget. Key points included:

• **FY 2013 BUDGET SUMMARY**

Maricopa's All Funds Budget is expected to increase by \$160 million next year. The General Operating Fund piece of the budget will be pretty flat – actually down slightly compared to the current fiscal year. Most of the growth will be in our Capital Fund as a result of a planned bond sale and in our Restricted Fund where we could see an increase in federally supported financial aid.

• **Operating highlights**

General Fund  
Fund 1  
Revenue

- Approximately \$23 m. available for allocation
- Mostly from reallocations and new construction property taxes that also offset unavailability of 1 time funds used in FY12
- No tuition rate or existing levy increase (though tax rate will rise to collect same existing levy given decline in AV). Primary Rate is \$1.1563

General Fund  
Fund 1  
Expenditures

- Uses include mandatory increases like ASRS rate; flex credit increases; and high priority initiatives like student success/compensation

• **The Budget MUST Balance**

For FY 2013, we have presented a balanced budget. Our Fund 1 budget is going to be down slightly even though we will receive an additional \$1.4 million in state aid and \$7.7 million between new construction added to the tax rolls and SRP's in lieu of tax payment. We have not asked the Board to consider a tuition or tax increase, for FY2013, but rather we look at balancing through the use of internal budget cuts and reallocations. We project about \$23 million in allocable resources. We will be able to support the mandatory expenditures which run about \$5 million annually, and a limited number high priority expenditures such as Flex Benefit increases which already have been approved, student success needs, or compensation.

- The Budget MUST Balance

For FY 2013, we have presented a balanced budget. Our Fund 1 budget is going to be down slightly even though we will receive an additional \$1.4 million in state aid and \$7.7 million between new construction added to the tax rolls and SRP's in lieu of tax payment. We have not asked the Board to consider a tuition or tax increase, for FY2013, but rather we look at balancing through the use of internal budget cuts and reallocations. We project about \$23 million in allocable resources. We will be able to support the mandatory expenditures which run about \$5 million annually, and a limited number high priority expenditures such as Flex Benefit increases which already have been approved, student success needs, or compensation.

- Other Operating Highlights

<b>Auxiliary Fund 2</b>	• The \$4.8m increase in fee for service activities, including Skill Centers and Non Credit instruction
<b>Restricted Fund 3</b>	• The \$50.8m increase primarily results from a projected increase in federally supported Pell Grants.

Our Auxiliary Fund includes our fee-for-service activities including non credit instruction and contract services and clock hour tuition from our two Skill Centers. The additional funds are related to a projected increase in the numbers of people served.

The Restricted Fund includes funds for which there is a legally required to be spent in a particular way. Our biggest revenue source here are Federal Financial Aid funds, like Pell Grants, which flow through us directly to students. Fund 3 is also where we budget Grant awards from Federal Agencies or supporting foundations

- Capital Highlights

Plant  
Fund 7

- There is a \$105.1m increase in our FY 2013 Plant Fund budget. We plan to issue \$151 million for Series E G.O. Bonds in Spring 2013
- Secondary Tax rate is .2215
- Continuation of transfers from Funds 1 and 2 to make up for the loss of State Aid

We have budgeted a significant increase in our FY 2013 Plant Fund Budget. Our Plan relative to the 2004 Capital Development Program was to divide the voter approved \$951 million into five General Obligation Bond issues, and to issue bonds every other year. To date we have had four bond issues, Series A – D , totaling over \$800 million. With Board approval, we will look to issue \$151 million for series E in the spring of FY2013.

We are actively working to keep the secondary property tax levy as low as we can. Our Triple A bond rating across all three bond rating agencies makes our bonds more desirable to those wanting a secure investment. That in turn results in a lower interest rate which serves to reduce our debt service requirements. We also are planning to refinance about \$70 million of our outstanding G.O. Bonds which should save taxpayers about \$3 million in secondary tax payments over the life of the bonds.

- approve

MOTION

**MOTION No. 9923**

Governing Board Member Dr. Don Campbell moved for approval of Action Item VI.A.1 as recommended. Board Member Dana Saar seconded. Motion approved 5-0.

Discussion: Chancellor Glasper reminded the Board that one-time resources of \$10.7 million from the Stimulus were used and allowed for systemized reductions.

**VI.A.2. APPROVAL OF PURCHASE OF THREE BUILDINGS AND LAND LOCATED AT 2250 West 14<sup>th</sup> STREET, AND 1335 AND 1325 SOUTH PARK LANE, TEMPE, AZ**

- approve the purchase of the properties located at 2250 West 14<sup>th</sup> Street, 1335 S. Park Lane and 1325 S. Park Lane, Tempe, AZ, from Bel De Mar LLC for an amount not to exceed \$1,955,126 plus closing costs. The purchase of this property is contingent upon the following: (a) finalization of a purchase contract with terms and conditions agreeable to both seller and buyer, (b) a purchase price equal to or below appraised value, and (c) approval of an A.L.T.A. Survey and Phase 1 environmental study.

MOTION

**MOTION No. 9924**

Governing Board Member Randolph Lumm moved for approval of Action Item VI.A.2 as recommended. Board Member Dana Saar

seconded. Motion approved 5-0.

**VI.A.3. APPROVAL OF CONCEPTUAL APPROVAL FOR THE REMODELING FOR THE DENTAL HYGIENE PROGRAM – RIO SALADO COLLEGE** - provide Conceptual Approval for the Remodeling project to house Rio Salado College’s Dental Hygiene Program Remodeling, with a Total Project Budget of \$1,220,000.

MOTION

**MOTION No. 9925**

Governing Board Member Dana Saar moved for approval of Action Item VI.A.3 as recommended. Board Member Debra Pearson seconded. Motion approved 5-0.

**VI.A.4. APPROVAL OF CONTRACT CHANGE ORDER FOR BUILDING “A” RE-ROOFING – MARICOPA SKILL CENTER EXPANSION PROJECT – GATEWAY COMMUNITY COLLEGE** - approve a change order in an amount not to exceed Six Hundred Thousand dollars (\$600,000) to Jokake Construction to re-roof Building ‘A’ for GateWay Community College’s Maricopa Skill Center (MSC).

MOTION

**MOTION No. 9926**

Governing Board Member Dana Saar moved for approval of Action Item VI.A.4 as recommended. Board Member Randolph Lumm seconded. Motion approved 5-0.

**VI.A.5. APPROVAL OF CONTRACT AWARD FOR THOMAS ROAD PARKING LOT RECONSTRUCTION AT PHOENIX COLLEGE** - approve a contract award in the amount of Eight Hundred Twenty Four Thousand Seven Hundred Eight and 48/100ths Dollars (\$824,708.48) to **Nickle Contracting, LLC** for demolition and reconstruction of the Thomas Road Parking Lot at Phoenix College.

MOTION

**MOTION No. 9927**

Governing Board Member Dr. Don Campbell moved for approval of Action Item VI.A.5 as recommended. Board Member Randolph Lumm seconded. Motion approved 5-0.

**VI.A.6. APPROVAL OF JOB ORDER CONTRCT (JOC) AWARD FOR THE REMODELING OF INSTITUTE CLASSROOM BUILDING 1 (ICB1) – GLENDALE COMMUNITY COLLEGE** - approve an amount of not to exceed Three Hundred Seventy Thousand Nine Hundred Eighty Two Dollars and 00/100 (\$370,982.00) to SD Crane Builders, Inc to remodel the Institute Classroom Building 1 (ICB-1) at Glendale Community College.

MOTION

**MOTION No. 9928**

Governing Board Member Don Campbell moved for approval of Action Item VI.A.6 as recommended. Board Member Debra Pearson seconded.

Motion approved 5-0.

**VI.A.7. APPROVAL OF GUARANTEED MAXIMUM PRICE AMENDMENT FOR EXPANSION AND REMODELING OF THE KRANITZ STUDENT CENTER AT PARADISE VALLEY COMMUNITY COLLEGE** - approve the final Guaranteed Maximum Price (GMP) Amendment of Five Million Eight Hundred Thirty-Seven Thousand Five Hundred Fifty-Seven and 09/100ths Dollars (\$5,837,557.09) to Jokake Construction for the expansion and remodeling of the Kranitz Student Center at Paradise Valley Community College.

MOTION

**MOTION No. 9929**

Governing Board Member Dr. Don Campbell moved for approval of Action Item VI.A.7 as recommended. Board Member Debra Pearson seconded. Motion approved 5-0.

**VI.A.8. APPROVAL OF CONCEPTUAL APPROVAL FOR THE KIRK STUDENT CENTER REMODEL OF THE NAVAJO AND ZUNI ROOMS AT MESA COMMUNITY COLLEGE** - provide Conceptual Approval for the Remodel of the Navajo and Zuni Rooms at the Kirk Student Center at Mesa Community College with a Total Project Budget of \$1,800,000.00.

MOTION

**MOTION No. 9930**

Governing Board Member Dr. Don Campbell moved for approval of Action Item VI.A.8 as recommended. Board Member Dana Saar seconded. Motion approved 5-0.

**VI.A.9. APPROVAL OF CONCEPTUAL APPROVAL FOR THE T1 BUILDING REMODEL AT GLENDALE COMMUNITY COLLEGE** - provide Conceptual Approval to remodel the T1 Building at the Glendale Community College with a Total Project Budget of \$4,000,000.

MOTION

**MOTION No. 9931**

Governing Board Member Randolph Lumm moved for approval of Action Item VI.A.9 as recommended. Board Member Dana Saar seconded. Motion approved 5-0.

**VI.A.10. APPROVAL OF CONCEPTUAL APPROVAL FOR THE REMODEL OF THE PERFORMING ARTS CENTER AT GLENDALE COMMUNITY COLLEGE** - provide Conceptual Approval for the remodeling of the existing Performing Arts Center (PAC) at Glendale Community College with a Total Project Budget of \$2,200,000.

MOTION

**MOTION No. 9932**

Governing Board Member Dana Saar moved for approval of Action Item

VI.A.10 as recommended. Board Member Randolph Lumm seconded. Motion approved 5-0.

**VI.A.11. APPROVAL OF PHOENIX COLLEGE PREPARATORY ACADEMY SUBMISSION OF PRELIMINARY REVISION TO THE ARIZONA DEPARTMENT OF EDUCATION** - approve the 2011-2012 Phoenix College Preparatory Academy (PCPA) adopted budget revision for submission to the Arizona Department of Education. The revised budget reflects updated information determined by the 100<sup>th</sup> day Average Daily Membership (ADM) report.

MOTION

**MOTION No. 9933**

Governing Board Member Dana Saar moved for approval of Action Item VI.A.11 as recommended. Board Member Debra Pearson seconded. Motion approved 5-0.

**VI.A.12. APPROVAL OF GATEWAY EARLY COLLEGE HIGH SCHOOL SUBMISSION OF PRELIMINARY REVISION TO THE ARIZONA DEPARTMENT OF EDUCATION** - approve the 2011-2012 Gateway Early College High School adopted budget revision for submission to the Arizona Department of Education. The revised budget reflects updated information determined by the 100<sup>th</sup> day Average Daily Membership (ADM) report.

MOTION

**MOTION No. 9934**

Governing Board Member Randolph Lumm moved for approval of Action Item VI.A.12 as recommended. Board Member Dana Saar seconded. Motion approved 5-0.

**VI.A.13. APPROVAL OF RESOLUTION AUTHORIZING ISSUANCE AND SALE OF GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012** - authorizing the issuance and sale of General Obligation Refunding Bonds, Series 2012, in the amount not to exceed \$69,135,000; delegating the authority to approve certain matters with respect to the Bonds and the Bonds Being Refunded; providing for the annual levy of a tax for the payment of the Bonds; authorizing the acceptance of a proposal for the purchase of the refunding bonds by the Vice Chancellor for Business Services; authorizing the appointment of a registrar, transfer agent and paying agent and a depository trustee by the Vice Chancellor for Business Services; approving the form of certain documents and authorizing completion, execution and delivery thereof; delegating the authority to approve and deem final a form of official statement; and ratifying all actions taken or to be taken to further the Resolution.

MOTION

**MOTION No. 9935**

Governing Board Member Dana Saar moved for approval of Action Item

VI.A.13 as recommended. Board Member Debra Pearson seconded. Motion approved 5-0.

Discussion: Kurt Freund, Managing Director of RBC Capital Markets, came forward to offer congratulations on getting AAA ratings from all three agencies. He stated that was a very rare occurrence and that there are maybe only a few public entities left in Arizona at this level. These ratings are based on the analysis of financial policies, finances, reserves, competencies, and policies set by the board and implemented by the administration. With reference to the bond market, interest rates have been low and bond markets have been particularly low because no new bonds are being issued. Supply/demand. There is the opportunity to refund general obligation bonds with a current yield of 4.2% ~~now~~ and refinance to yield 1.3% and save approximately \$4 million.

Governing Board Member Dana Saar commented that we still have an authorization ~~on~~ outstanding. Mr. Freund responded that they don't promote borrowing money unless you need to borrow money. Too eager to get there. Interest rates forecast to remain low until the end of calendar year 2014.

**VI.B.1. APPROVAL OF EMPLOYEE GROUP SALARY SCHEDULE PROPOSALS FOR FY 2012-2013-** consider compensation adjustments for FY 2012 –2013 and that it do so by considering each of the four proposals below separately with individual motions and votes.

1. The salary schedules for Residential Faculty, MAT, Crafts, Safety, PSA, M&O, CEC, Athletic Specialists and the Skill Centers will receive a one and one-half percent (1.5%) salary adjustment to the current Fiscal Year salary schedules.
2. The adjunct faculty rate and residential faculty overload rate will be \$833 per load hour, representing a two and one-half percent (2.5%) increase over the current rate.
3. Employees in Residential Faculty, MAT, Crafts, Safety, PSA, M&O, CEC and the Skill Centers who are not at top of scale as of FY2011-12 will receive a step adjustment.
4. Adjust the salaries of regular full-time Board approved employees earning less than \$30,000 to the nearest step in their grade that is greater than or equal to \$30,000; this would occur after any other FY12-13 salary adjustments are made to salary scheduled, if any are made.

**MOTION**

**MOTION NO. 9936**

Governing Board Member Randolph Lumm moved for approval of Action Item VI.B.1 Item 1 as recommended. Board Member Dr. Don Campbell seconded. Motion approved 4-0 (Mrs. Pearson Abstained)



Discussion: Mrs. Pearson expressed unhappiness with the guise of a salary adjustment to cover insurance increases. Mr. Saar voiced that this would make the organization much more competitive.

**MOTION**

**MOTION No. 9937**

Governing Board Member Dr. Don Campbell moved for approval of Action Item VI.B.1 Item 2 as recommended. Board Member Dana Saar seconded. Motion approved 5-0

Discussion: Mr. Saar voiced that this would make the organization much more competitive.

**MOTION**

**MOTION No. 9938**

Governing Board Member Dr. Don Campbell moved for approval of Action Item VI.B.1 Item 3 as recommended. Board Member Randolph Lumm seconded. Motion approved 4-1 (Mrs. Pearson - nay)

Discussion: Mrs. Pearson felt strongly about using this money to change structure and how advancements should be looked at. Need to prepare for more effective approaches. Mr. Saar commented that K-12 switched from step to range system.

**MOTION**

**MOTION No. 9939**

Governing Board Member Dr. Don Campbell moved for approval of Action Item VI.B.1 Item 4 as recommended. Board Member Debra Pearson seconded. Motion approved 5-0

Discussion: Mr. Saar inquired if \$30,000 was lowest amount. Mrs. Pearson inquired if \$30,000 was the base. Response: Yes

**INFORMATION  
ITEMS**

**VII. INFORMATION ITEMS**

**A. BOARD RESOURCE – WORKPLACE VIOLENCE PREVENTION** - amend the existing Workplace Violence Prevention Administrative Regulation of the Maricopa County Community College District (MCCCD). Under the Maricopa Governance manual, this Administrative Regulation rests in the Board Resources section. Board Resources are administrative operational policies that require Governing Board approval for amendment.

**MONITORING  
REPORTS**

**VIII. MONITORING REPORTS**

**A. BUDGET ANALYSIS REPORT SUMMARY  
FUND 1 – GENERAL UNRESTRICTED FUND  
FOR THE NINE MONTHS ENDED MARCH 31, 2012**

Expenditure analysis indicates 62.3% of the budget has been expended this year as compared to 62.1% expended at this same point in time last year. 20.5% of the budget remains unexpended or unencumbered

compared to 20.9% in the prior year. Revenue analysis indicates that 77.1% of the budget has been recognized as compared to 77.7% in the prior year. The projected fund balance will decrease by ~\$2.5million this fiscal year and the projected ending fund balance for June 2012 is \$150.3M.

**B. 2004 GENERAL OBLIGATION BONDS  
SERIES A (2005), SERIES B (2007), SERIES C (2009), AND  
SERIES D (2011) 2004 CAPITAL DEVELOPMENT PLAN  
SUMMARY AS OF MARCH 31, 2011**

As of March 31, 2011, \$656.1 million, representing approximately 82% of proceeds from the Series A, Series B, Series C, and Series D issuances of the 2004 bond, have been expended, encumbered or reserved for specific purposes. Bond proceeds are invested until expended. As of March 31, 2011 the net uncommitted balances on outstanding GO Bonds are categorized as follows:

<u>2004 GO Bond</u>	<u>Remaining Balance</u>
Bond Proceeds	\$144.2 million

Remaining earnings are invested and will be used for future debt service or capital projects.

**NEXT BOARD  
MEETINGS**

President Burke announced the following future meetings:

May 22, 2012 6:30 p.m.  
Regular Board Meeting

**ADJOURNMENT**

The meeting adjourned at 9:13 p.m.

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Dana G. Saar  
Governing Board Secretary